

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNK LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: Mayor's Office


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, ethyl, 70% solution, scented, 330 ml, with sprayer,	Mayor's Office	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Alcohol, rubbing 70% isoprophyl, 500 ml, with moisturizer	Mayor's Office	NO	Public Bidding					General Fund	2,160.00	2,160.00		
	Alcohol, 70%	Mayor's Office	NO	Public Bidding					General Fund	5,550.00	5,550.00		
	Ballpen Black, (Flex Office 0.7 - FO -Gel)	Mayor's Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ballpen Blue, (Flex Office 0.7 - FO -Gel)	Mayor's Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ballpen,Black,50pcs./canister	Mayor's Office	NO	Public Bidding					General Fund	750.00	750.00		
	Board paper, A4, 10 pcs/pack, Blue Vellium	Mayor's Office	NO	Public Bidding					General Fund	900.00	900.00		
	Board paper, A4, 10 pcs/pack, pale cream	Mayor's Office	NO	Public Bidding					General Fund	1,800.00	1,800.00		
	Board paper, long, 10 pcs/pack, Green	Mayor's Office	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Battery (AA), rechargeable, 2 pcs/box	Mayor's Office	NO	Public Bidding					General Fund	1,300.00	1,300.00		
	Battery AA, energizer, 4pcs/pack	Mayor's Office	NO	Public Bidding					General Fund	5,200.00	5,200.00		
	Battery AAA, energizer, 4pcs/pack	Mayor's Office	NO	Public Bidding					General Fund	5,500.00	5,500.00		
	Battery Charger for AA & AAA battery	Mayor's Office	NO	Public Bidding					General Fund	700.00	700.00		
	Bond paper A4, S24, Hard Copy, 80 gsm	Mayor's Office	NO	Public Bidding					General Fund	12,000.00	12,000.00		
	Bond paper long, S24, Hard Copy, 80 gsm	Mayor's Office	NO	Public Bidding					General Fund	12,150.00	12,150.00		
	Bond Paper, (S20, 70 gsm), Long	Mayor's Office	NO	Public Bidding					General Fund	17,150.00	17,150.00		
	Bond Paper, (S20, 70 gsm), A4	Mayor's Office	NO	Public Bidding					General Fund	15,750.00	15,750.00		
	Bowl, 5"	Mayor's Office	NO	Public Bidding					General Fund	500.00	500.00		
	Calculator, desktop, 12 digits	Mayor's Office	NO	Public Bidding					General Fund	1,350.00	1,350.00		
	Calculator, 12 digits, JS-120TV, tilt display	Mayor's Office	NO	Public Bidding					General Fund	6,000.00	6,000.00		
	Correction Tape	Mayor's Office	NO	Public Bidding					General Fund	2,100.00	2,100.00		
	Creamer Full Cream Milk 450 g	Mayor's Office	NO	Public Bidding					General Fund	840.00	840.00		
	Creamer Full Cream Milk 900 g	Mayor's Office	NO	Public Bidding					General Fund	12,000.00	12,000.00		
	Creamer Full Cream Milk 1.5 kg/pack	Mayor's Office	NO	Public Bidding					General Fund	3,250.00	3,250.00		
	Creamer 450 g.	Mayor's Office	NO	Public Bidding					General Fund	840.00	840.00		
	Coffee Creamer, 48 sachets x 5 g./pack	Mayor's Office	NO	Public Bidding					General Fund	6,000.00	6,000.00		
	Coffee Brew 400 g	Mayor's Office	NO	Public Bidding					General Fund	14,400.00	14,400.00		
	Coffee, 3 in 1, twin pack	Mayor's Office	NO	Public Bidding					General Fund	6,250.00	6,250.00		
	Coffee Blend - 200 g	Mayor's Office	NO	Public Bidding					General Fund	7,800.00	7,800.00		
	Coffee Bean - 200 g/pack	Mayor's Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Chocolate Powder, 1 kg/pack	Mayor's Office	NO	Public Bidding					General Fund	960.00	960.00		
	Computer Mouse, wireless, Cordless	Mayor's Office	NO	Public Bidding					General Fund	4,000.00	4,000.00		
	Cork Board 2' x 3'	Mayor's Office	NO	Public Bidding					General Fund	400.00	400.00		
	Cork Board 5' x 6'	Mayor's Office	NO	Public Bidding					General Fund	4,000.00	4,000.00		
	Cutter, general purpose (knife type) big	Mayor's Office	NO	Public Bidding					General Fund	500.00	500.00		
	Desk File Organizer, 3 layers	Mayor's Office	NO	Public Bidding					General Fund	750.00	750.00		
	Document File Organizer/ Holder Rack 4 Division	Mayor's Office	NO	Public Bidding					General Fund	1,200.00	1,200.00		
	Desktop Speaker	Mayor's Office	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Duct Tape 48mm x 10m	Mayor's Office	NO	Public Bidding					General Fund	550.00	550.00		
	Double Sided Tape, 1/2"	Mayor's Office	NO	Public Bidding					General Fund	150.00	150.00		

Double Sided Tape, 1"	Mayor's Office	NO	Public Bidding				General Fund	400.00	400.00		
Expanding folder, blue, long	Mayor's Office	NO	Public Bidding				General Fund	400.00	400.00		
Expanding folder, brown, long	Mayor's Office	NO	Public Bidding				General Fund	600.00	600.00		
Expanding Envelope, long - elastic belt, red	Mayor's Office	NO	Public Bidding				General Fund	5,000.00	5,000.00		
Expanding Envelope, long, w/ elastic binder	Mayor's Office	NO	Public Bidding				General Fund	1,000.00	1,000.00		
External Hard Disk Drive, 1 TB	Mayor's Office	NO	Public Bidding				General Fund	12,000.00	12,000.00		
External Hard Disk Drive, 2 TB	Mayor's Office	NO	Public Bidding				General Fund	10,000.00	10,000.00		
Envelope, long, brown	Mayor's Office	NO	Public Bidding				General Fund	1,500.00	1,500.00		
Envelope, A4, brown	Mayor's Office	NO	Public Bidding				General Fund	1,900.00	1,900.00		
Folder, long	Mayor's Office	NO	Public Bidding				General Fund	1,820.00	1,820.00		
Folder, A4	Mayor's Office	NO	Public Bidding				General Fund	360.00	360.00		
Folder, plastic with slide, long, transparent	Mayor's Office	NO	Public Bidding				General Fund	1,300.00	1,300.00		
Flash Drive, 16 GB	Mayor's Office	NO	Public Bidding				General Fund	1,500.00	1,500.00		
Flash Drive, 64 GB OTG type C	Mayor's Office	NO	Public Bidding				General Fund	3,600.00	3,600.00		
File Binder, horizontal bind	Mayor's Office	NO	Public Bidding				General Fund	3,000.00	3,000.00		
File Box, 125 mm x 230 mm x 400 mm	Mayor's Office	NO	Public Bidding				General Fund	3,600.00	3,600.00		
Glue, all purpose 130 g	Mayor's Office	NO	Public Bidding				General Fund	480.00	480.00		
Ink Epson, 003, black, 70 ml	Mayor's Office	NO	Public Bidding				General Fund	8,000.00	8,000.00		
Ink Epson, 003, cyan, 70 ml	Mayor's Office	NO	Public Bidding				General Fund	1,600.00	1,600.00		
Ink Epson, 003, magenta, 70 ml	Mayor's Office	NO	Public Bidding				General Fund	1,600.00	1,600.00		
Ink Epson, 003, yellow, 70 ml	Mayor's Office	NO	Public Bidding				General Fund	1,600.00	1,600.00		
Ink Epson, 103, black	Mayor's Office	NO	Public Bidding				General Fund	2,560.00	2,560.00		
Ink Epson, 103 (cyan)	Mayor's Office	NO	Public Bidding				General Fund	1,280.00	1,280.00		
Ink Epson, 103 (magenta)	Mayor's Office	NO	Public Bidding				General Fund	1,280.00	1,280.00		
Ink Epson, 103 (yellow)	Mayor's Office	NO	Public Bidding				General Fund	1,280.00	1,280.00		
Ink BT500, black	Mayor's Office	NO	Public Bidding				General Fund	1,600.00	1,600.00		
Ink BT5000, cyan	Mayor's Office	NO	Public Bidding				General Fund	800.00	800.00		
Ink BT5000, magenta	Mayor's Office	NO	Public Bidding				General Fund	800.00	800.00		
Ink BT5000, yellow	Mayor's Office	NO	Public Bidding				General Fund	800.00	800.00		
Ink 008, Black (127 ml)	Mayor's Office	NO	Public Bidding				General Fund	4,600.00	4,600.00		
Ink 008, Cyan (70 ml)	Mayor's Office	NO	Public Bidding				General Fund	2,000.00	2,000.00		
Ink 008, Magenta (70 ml)	Mayor's Office	NO	Public Bidding				General Fund	2,000.00	2,000.00		
Ink 008, Yellow (70 ml)	Mayor's Office	NO	Public Bidding				General Fund	2,000.00	2,000.00		
Lever arch File Folder, Top Clip 3 inches, long	Mayor's Office	NO	Public Bidding				General Fund	5,400.00	5,400.00		
Linen Paper Long, cream & green	Mayor's Office	NO	Public Bidding				General Fund	675.00	675.00		
Marker, (highlighter)	Mayor's Office	NO	Public Bidding				General Fund	525.00	525.00		
Masking tape 1"	Mayor's Office	NO	Public Bidding				General Fund	450.00	450.00		
Masking Tape (3")	Mayor's Office	NO	Public Bidding				General Fund	2,400.00	2,400.00		
Mechanical Call Bell	Mayor's Office	NO	Public Bidding				General Fund	200.00	200.00		
Mugs, Coffee	Mayor's Office	NO	Public Bidding				General Fund	300.00	300.00		
Notebook	Mayor's Office	NO	Public Bidding				General Fund	80.00	80.00		
Permanent Marking pen/name pen marker (1.00 mm) black	Mayor's Office	NO	Public Bidding				General Fund	200.00	200.00		
Permanent Marking pen, broad, black 12 pcs/box	Mayor's Office	NO	Public Bidding				General Fund	1,800.00	1,800.00		
Permanent Marking pen, fine, black 12 pcs/box	Mayor's Office	NO	Public Bidding				General Fund	1,800.00	1,800.00		
Paper Clip, backfold, 1/2 inches, 12pcs/box	Mayor's Office	NO	Public Bidding				General Fund	150.00	150.00		
Paper Clip, backfold, 1 inches, 12pcs/box	Mayor's Office	NO	Public Bidding				General Fund	500.00	500.00		
Paper Clip, backfold, 1 1/4 inches, 12pcs/box	Mayor's Office	NO	Public Bidding				General Fund	150.00	150.00		
Paper Clip, backfold, 2 inches, 12pcs/box	Mayor's Office	NO	Public Bidding				General Fund	800.00	800.00		
Paper Clip, backfold, 2.5 inches, 12pcs/box	Mayor's Office	NO	Public Bidding				General Fund	160.00	160.00		
Paper Fastener, plastic	Mayor's Office	NO	Public Bidding				General Fund	750.00	750.00		
Percolator Coffee Maker	Mayor's Office	NO	Public Bidding				General Fund	5,000.00	5,000.00		
Pencil, #2, 12pcs/box	Mayor's Office	NO	Public Bidding				General Fund	1,500.00	1,500.00		
Paper clips, Plastic 50 mm	Mayor's Office	NO	Public Bidding				General Fund	910.00	910.00		

Photo or Certificate Holder, long	Mayor's Office	NO	Public Bidding				General Fund	1,400.00	1,400.00		
Photo or Certificate Holder, A4	Mayor's Office	NO	Public Bidding				General Fund	3,000.00	3,000.00		
Photo Paper, long, glossy	Mayor's Office	NO	Public Bidding				General Fund	1,125.00	1,125.00		
Post it note pad, 76 mm x 51mm, 100 sheets/pad	Mayor's Office	NO	Public Bidding				General Fund	400.00	400.00		
Post it note pad, 76 mm x 76mm, 100 sheets/pad	Mayor's Office	NO	Public Bidding				General Fund	400.00	400.00		
Record book, Tablet size	Mayor's Office	NO	Public Bidding				General Fund	500.00	500.00		
Record book, 8.5 x 11, 500 pages	Mayor's Office	NO	Public Bidding				General Fund	4,200.00	4,200.00		
Record book, 8.5 x 11, 300 pages	Mayor's Office	NO	Public Bidding				General Fund	550.00	550.00		
Record book, 8.5 x 11, 150 pages	Mayor's Office	NO	Public Bidding				General Fund	780.00	780.00		
Ring binder (1/2 inches) long	Mayor's Office	NO	Public Bidding				General Fund	353.00	353.00		
Ring binder (1 inches) long	Mayor's Office	NO	Public Bidding				General Fund	450.00	450.00		
Ring binder (2 inches) long	Mayor's Office	NO	Public Bidding				General Fund	650.00	650.00		
Rubber stamp , personalized (received w/ date)	Mayor's Office	NO	Public Bidding				General Fund	300.00	300.00		
Ruler, plastic 12", plastic	Mayor's Office	NO	Public Bidding				General Fund	150.00	150.00		
Rubber Bands, assorted color	Mayor's Office	NO	Public Bidding				General Fund	450.00	450.00		
Scissors, big, heavy duty, 10"	Mayor's Office	NO	Public Bidding				General Fund	900.00	900.00		
Scotch tape, 1/2" (transparent tape)	Mayor's Office	NO	Public Bidding				General Fund	60.00	60.00		
Scotch tape, 1" (transparent tape)	Mayor's Office	NO	Public Bidding				General Fund	720.00	720.00		
Scotch tape, 2" (transparent tape)	Mayor's Office	NO	Public Bidding				General Fund	450.00	450.00		
Staple Wire # 35	Mayor's Office	NO	Public Bidding				General Fund	900.00	900.00		
Stapler w/ remover # 35	Mayor's Office	NO	Public Bidding				General Fund	3,600.00	3,600.00		
Stamp Pad with Ink	Mayor's Office	NO	Public Bidding				General Fund	300.00	300.00		
Stirrer	Mayor's Office	NO	Public Bidding				General Fund	3,000.00	3,000.00		
Sugar, 1 kg., light brown	Mayor's Office	NO	Public Bidding				General Fund	2,500.00	2,500.00		
Sign Pen, 0.5, ball needle point	Mayor's Office	NO	Public Bidding				General Fund	1,200.00	1,200.00		
Tissue paper, 2 ply, 12 rolls/pack	Mayor's Office	NO	Public Bidding				General Fund	9,900.00	9,900.00		
Toner, for copier - S18010/S2010-S5019	Mayor's Office	NO	Public Bidding				General Fund	24,000.00	24,000.00		
white board marker, blue, fine	Mayor's Office	NO	Public Bidding				General Fund	160.00	160.00		
white board marker ink (refill), black, 20 ml	Mayor's Office	NO	Public Bidding				General Fund	300.00	300.00		
wireless presenter laser pointer pen	Mayor's Office	NO	Public Bidding				General Fund	1,500.00	1,500.00		
							TOTAL	333,758.00	333,758.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCANO
 BAC, Head Secretariat

Approved by:


Hon. JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN


REGION: CORDILLERA ADMINISTRATIVE
REGION: REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: HRMO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Ballpen,Black,50pcs./canister	HRMO	NO	Public Bidding					General Fund	250.00	250.00		
	Bond paper A4, S24, Hard Copy, 80 gsm	HRMO	NO	Public Bidding					General Fund	2,400.00	2,400.00		
	Correction Tape	HRMO	NO	Public Bidding					General Fund	350.00	350.00		
	Computer Mouse, usb port	HRMO	NO	Public Bidding					General Fund	400.00	400.00		
	Cutter blade	HRMO	NO	Public Bidding					General Fund	50.00	50.00		
	Data file Box	HRMO	NO	Public Bidding					General Fund	1,500.00	1,500.00		
	Drum unit for xerox copier	HRMO	NO	Public Bidding					General Fund	32,000.00	32,000.00		
	Expanding folder, blue, long	HRMO	NO	Public Bidding					General Fund	600.00	600.00		
	Folder, long	HRMO	NO	Public Bidding					General Fund	350.00	350.00		
	Ink Epson, 003, black, 70 ml	HRMO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ink Epson, 003, cyan, 70 ml	HRMO	NO	Public Bidding					General Fund	960.00	960.00		
	Ink Epson, 003, magenta, 70 ml	HRMO	NO	Public Bidding					General Fund	960.00	960.00		
	Ink Epson, 003, yellow, 70 ml	HRMO	NO	Public Bidding					General Fund	960.00	960.00		
	leave ledger Cards	HRMO	NO	Public Bidding					General Fund	2,600.00	2,600.00		
	Marker, (highlighter)	HRMO	NO	Public Bidding					General Fund	70.00	70.00		
	Masking tape 1"	HRMO	NO	Public Bidding					General Fund	60.00	60.00		
	Permanent Marking pen, broad, black	HRMO	NO	Public Bidding					General Fund	220.00	220.00		
	Paper Fastener, plastic	HRMO	NO	Public Bidding					General Fund	150.00	150.00		
	Purchase of Desktop Monitor	HRMO	NO	Public Bidding					General Fund	10,000.00	10,000.00		
	Ring binder, 25 mm	HRMO	NO	Public Bidding					General Fund	80.00	80.00		
	Scotch tape, 1" (transparent tape)	HRMO	NO	Public Bidding					General Fund	150.00	150.00		
	Staple Wire # 35	HRMO	NO	Public Bidding					General Fund	90.00	90.00		
	Stapler, heavy duty, big	HRMO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Tissue paper, 2 ply, 12 rolls/pack	HRMO	NO	Public Bidding					General Fund	1,650.00	1,650.00		
	toner xerox machine, Fuji	HRMO	NO	Public Bidding					General Fund	18,000.00	18,000.00		
									TOTAL	76,450.00	76,450.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCANO
 BAC, Head Secretariat

Approved by:


Hon. JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: SBO

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Airfreshener, 250 ml	SBO	NO	Public Bidding					General Fund	12,000.00	12,000.00		
	Alcohol, 70%	SBO	NO	Public Bidding					General Fund	5,550.00	5,550.00		
	Bath Soap, big, 130 g.	SBO	NO	Public Bidding					General Fund	700.00	700.00		
	Bathroom long handled Brush Bristles Scrub Toilet Bath Brush Ceramic	SBO	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Ballpen, Black, HBW 2000, black	SBO	NO	Public Bidding					General Fund	600.00	600.00		
	Board paper, long, 200 gms, 10 pcs/pack	SBO	NO	Public Bidding					General Fund	1,250.00	1,250.00		
	Board paper, A4, 200 gms, 10 pcs/pack	SBO	NO	Public Bidding					General Fund	900.00	900.00		
	Battery AA, 2pcs/pack	SBO	NO	Public Bidding					General Fund	900.00	900.00		
	Battery AAA, 4-pcs/pack	SBO	NO	Public Bidding					General Fund	2,200.00	2,200.00		
	Bond paper A4, S24, Hard Copy, 80 gsm	SBO	NO	Public Bidding					General Fund	8,400.00	8,400.00		
	Bond paper long, S24, Hard Copy, 80 gsm	SBO	NO	Public Bidding					General Fund	16,200.00	16,200.00		
	Broom, Ceiling	SBO	NO	Public Bidding					General Fund	200.00	200.00		
	Correction Tape	SBO	NO	Public Bidding					General Fund	350.00	350.00		
	Dirt and Stain Remover	SBO	NO	Public Bidding					General Fund	500.00	500.00		
	Dish washing Liquid, 500 ml, tuff	SBO	NO	Public Bidding					General Fund	4,750.00	4,750.00		
	Disinfectant spray - 250 ml, Tuff	SBO	NO	Public Bidding					General Fund	12,000.00	12,000.00		
	DUPLO DPG 325 ink G14	SBO	NO	Public Bidding					General Fund	12,000.00	12,000.00		
	DUPLO DPG 325 Master Roll	SBO	NO	Public Bidding					General Fund	26,000.00	26,000.00		
	Expanding folder, brown, long	SBO	NO	Public Bidding					General Fund	400.00	400.00		
	Expanding Envelope, long, w/ elastic binder	SBO	NO	Public Bidding					General Fund	500.00	500.00		
	Envelope, long, brown	SBO	NO	Public Bidding					General Fund	250.00	250.00		
	Folder, Arch Folder with binder, red	SBO	NO	Public Bidding					General Fund	2,600.00	2,600.00		
	Folder, Arch Folder with binder, blue	SBO	NO	Public Bidding					General Fund	1,300.00	1,300.00		
	Folder, Arch Folder with binder, green	SBO	NO	Public Bidding					General Fund	1,950.00	1,950.00		
	Folder, Arch Folder with binder, black	SBO	NO	Public Bidding					General Fund	1,950.00	1,950.00		
	Folder Tagboard, A4, brown	SBO	NO	Public Bidding					General Fund	300.00	300.00		
	Flash Drive, 64 GB, USB	SBO	NO	Public Bidding					General Fund	2,400.00	2,400.00		
	Garbage bag , black, medium, 10 pcs/roll (11x11x24), 10pcs/roll	SBO	NO	Public Bidding					General Fund	3,750.00	3,750.00		
	Garden Plant Scissors Plant Trimming Scissor, heavy duty	SBO	NO	Public Bidding					General Fund	500.00	500.00		
	Ink Epson, 003, CMYK	SBO	NO	Public Bidding					General Fund	12,800.00	12,800.00		
	Ink Epson, 003, black, 70 ml	SBO	NO	Public Bidding					General Fund	3,200.00	3,200.00		
	Ink Brother BT D60, black	SBO	NO	Public Bidding					General Fund	2,940.00	2,940.00		
	Ink BT5000, CMY	SBO	NO	Public Bidding					General Fund	8,400.00	8,400.00		
	Ink Epson L8050 Photocopier, (C, Y, M, LC, LM, Black)	SBO	NO	Public Bidding					General Fund	18,000.00	18,000.00		
	Ink HP GT52 XL, CMY	SBO	NO	Public Bidding					General Fund	4,800.00	4,800.00		

	Ink HP GT51 XL, black	SBO	NO	Public Bidding					General Fund	2,250.00	2,250.00		
	Insect Repelant Spray, 500 ml	SBO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Marker, (green, yellow, blue)	SBO	NO	Public Bidding					General Fund	500.00	500.00		
	Masking tape 1"	SBO	NO	Public Bidding					General Fund	150.00	150.00		
	Permanent Marking pen, broad, black	SBO	NO	Public Bidding					General Fund	550.00	550.00		
	Permanent Marking pen, Fine, black	SBO	NO	Public Bidding					General Fund	550.00	550.00		
	Paper Clip, backfold, 1 inches, 12pcs/box	SBO	NO	Public Bidding					General Fund	150.00	150.00		
	Paper Clip, backfold, 1 1/4 inches, 12pcs/box	SBO	NO	Public Bidding					General Fund	150.00	150.00		
	Paper Clip, backfold, 2 inches, 12pcs/box	SBO	NO	Public Bidding					General Fund	320.00	320.00		
	Paper Fastener, plastic	SBO	NO	Public Bidding					General Fund	150.00	150.00		
	Pencil, #2 , 12pcs/box	SBO	NO	Public Bidding					General Fund	200.00	200.00		
	Paper clips, Plastic 50 mm	SBO	NO	Public Bidding					General Fund	280.00	280.00		
	Photo Paper-Rough Satin, long	SBO	NO	Public Bidding					General Fund	1,250.00	1,250.00		
	Photo Paper-Rough Satin, A4	SBO	NO	Public Bidding					General Fund	1,250.00	1,250.00		
	Picture Frame A3	SBO	NO	Public Bidding					General Fund	1,020.00	1,020.00		
	Photo Frame 17 x 14	SBO	NO	Public Bidding					General Fund	10,000.00	10,000.00		
	Photo Frame A4	SBO	NO	Public Bidding					General Fund	4,250.00	4,250.00		
	Puncher, Heavy Duty	SBO	NO	Public Bidding					General Fund	600.00	600.00		
	Push Pins, round head (100pcs/box)	SBO	NO	Public Bidding					General Fund	240.00	240.00		
	Roll bag 20 x 30	SBO	NO	Public Bidding					General Fund	525.00	525.00		
	Record book, 8.5 x 11, 500 pages	SBO	NO	Public Bidding					General Fund	1,400.00	1,400.00		
	Squeegee mop	SBO	NO	Public Bidding					General Fund	1,300.00	1,300.00		
	Scissors, big, heavy duty, 10 inches	SBO	NO	Public Bidding					General Fund	400.00	400.00		
	Scotch tape, 2" (transparent tape)	SBO	NO	Public Bidding					General Fund	450.00	450.00		
	Staple Wire # 23/13	SBO	NO	Public Bidding					General Fund	375.00	375.00		
	Staple Wire # 35	SBO	NO	Public Bidding					General Fund	225.00	225.00		
	Stapler w/ remover # 35	SBO	NO	Public Bidding					General Fund	1,800.00	1,800.00		
	Stamp Pad, blue	SBO	NO	Public Bidding					General Fund	120.00	120.00		
	Stamp Pad, black	SBO	NO	Public Bidding					General Fund	120.00	120.00		
	Stamp Pad Ink, 30 ml, black	SBO	NO	Public Bidding					General Fund	60.00	60.00		
	Stamp Pad Ink, 30 ml, blue	SBO	NO	Public Bidding					General Fund	60.00	60.00		
	Self-ink Stamp and Inks , <i>Received</i>	SBO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Self-ink Stamp and Inks , <i>Approved</i>	SBO	NO	Public Bidding					General Fund	500.00	500.00		
	Self-ink Stamp and Inks , <i>Archived</i>	SBO	NO	Public Bidding					General Fund	500.00	500.00		
	Self-ink Stamp and Inks , <i>2nd & 3rd Reading</i>	SBO	NO	Public Bidding					General Fund	500.00	500.00		
	Sign Pen 0.5, HI-TECHPOINT V5 RT, black	SBO	NO	Public Bidding					General Fund	4,000.00	4,000.00		
	Soft broom	SBO	NO	Public Bidding					General Fund	320.00	320.00		
	Stick broom	SBO	NO	Public Bidding					General Fund	80.00	80.00		
	Tissue paper, 2 ply, 12 rolls/pack	SBO	NO	Public Bidding					General Fund	8,250.00	8,250.00		
	Toner, Photocopier	SBO	NO	Public Bidding					General Fund	25,000.00	25,000.00		
	Toilet bowl cleaner, 1000ml	SBO	NO	Public Bidding					General Fund	11,890.00	11,890.00		
	Toilet Deodorizer, 50 gms	SBO	NO	Public Bidding					General Fund	3,300.00	3,300.00		
	Toilet Bowl Brush, with handle and box	SBO	NO	Public Bidding					General Fund	240.00	240.00		
	white board marker, black, fine	SBO	NO	Public Bidding					General Fund	200.00	200.00		
	white board marker, black, broad	SBO	NO	Public Bidding					General Fund	300.00	300.00		
	white board marker, blue, fine	SBO	NO	Public Bidding					General Fund	200.00	200.00		
	white board marker, blue, broad	SBO	NO	Public Bidding					General Fund	300.00	300.00		
	Yellow Paper	SBO	NO	Public Bidding					General Fund	300.00	300.00		
									TOTAL:	261,115.00	261,115.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCAÑO
BAC, Head Secretariat

Approved by:


Hon. JOSEPHINE M. BANGSIL
Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MPDO-ITU

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, 70%, 500 ml	MPDO-ITU	NO	Public Bidding					General Fund	800.00	800.00		
	Alcohol, 70%	MPDO-ITU	NO	Public Bidding					General Fund	1,665.00	1,665.00		
	Ballpen, 12 pcs/box	MPDO-ITU	NO	Public Bidding					General Fund	800.00	800.00		
	Battery Charger for AA & AAA battery	MPDO-ITU	NO	Public Bidding					General Fund	2,145.00	2,145.00		
	Bond paper long, S20	MPDO-ITU	NO	Public Bidding					General Fund	4,900.00	4,900.00		
	Bond paper A4, S20	MPDO-ITU	NO	Public Bidding					General Fund	4,400.00	4,400.00		
	Computer Mouse, Bluetooth	MPDO-ITU	NO	Public Bidding					General Fund	3,360.00	3,360.00		
	Computer keyboard and Mouse Combo, Wireless	MPDO-ITU	NO	Public Bidding					General Fund	3,000.00	3,000.00		
	Cutter, general purpose (knife type) big	MPDO-ITU	NO	Public Bidding					General Fund	700.00	700.00		
	Ceiling mount Access Point 1750 Mbps Wi-Fi speed	MPDO-ITU	NO	Public Bidding					General Fund	10,345.00	10,345.00		
	Camera Battery Pack 7.2 volts output, 875mAh Capacity	MPDO-ITU	NO	Public Bidding					General Fund	2,800.00	2,800.00		
	Desktop/Rackmounted Switch, 16 10/100/1000 Mbps port, 16 Port Gigabit	MPDO-ITU	NO	Public Bidding					General Fund	4,800.00	4,800.00		
	Disinfectant spray, 170 ml	MPDO-ITU	NO	Public Bidding					General Fund	4,320.00	4,320.00		
	Drone Controller Tablet Holder for DJI Mavic 2 Pro	MPDO-ITU	NO	Public Bidding					General Fund	850.00	850.00		
	Dual Band Gigabit Router supports cat6 to boost the speed of up to 300mbps	MPDO-ITU	NO	Public Bidding					General Fund	8,500.00	8,500.00		
	Flash Drive, 64 GB	MPDO-ITU	NO	Public Bidding					General Fund	7,000.00	7,000.00		
	Gigabit Multi-Wan Vpn Router 1 gigabit SFP & 5 gigabit RJ45 port	MPDO-ITU	NO	Public Bidding					General Fund	18,170.00	18,170.00		
	Indoor/Outdoor access Point, 3Gbps Wi-Fi Speed	MPDO-ITU	NO	Public Bidding					General Fund	14,940.00	14,940.00		
	ID Card Circle Hole Puncher	MPDO-ITU	NO	Public Bidding					General Fund	1,173.00	1,173.00		
	ID Card Corner Puncher	MPDO-ITU	NO	Public Bidding					General Fund	1,414.80	1,414.80		
	Ink Epson, 001, black, 127 ml	MPDO-ITU	NO	Public Bidding					General Fund	4,800.00	4,800.00		
	Ink Epson, 001, cyan, 70 ml	MPDO-ITU	NO	Public Bidding					General Fund	1,280.00	1,280.00		
	Ink Epson, 001, magenta, 70 ml	MPDO-ITU	NO	Public Bidding					General Fund	1,280.00	1,280.00		
	Ink Epson, 001, yellow, 70 ml	MPDO-ITU	NO	Public Bidding					General Fund	1,280.00	1,280.00		
	Ink Epson, 003, black, 70 ml	MPDO-ITU	NO	Public Bidding					General Fund	2,560.00	2,560.00		
	Ink Epson, 003, cyan, 70 ml	MPDO-ITU	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Ink Epson, 003, magenta, 70 ml	MPDO-ITU	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Ink Epson, 003, yellow, 70 ml	MPDO-ITU	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Ink 008, Black (127 ml)	MPDO-ITU	NO	Public Bidding					General Fund	8,050.00	8,050.00		
	Ink 008, Cyan (70 ml)	MPDO-ITU	NO	Public Bidding					General Fund	5,000.00	5,000.00		
	Ink 008, Magenta (70 ml)	MPDO-ITU	NO	Public Bidding					General Fund	5,000.00	5,000.00		
	Ink 008, Yellow (70 ml)	MPDO-ITU	NO	Public Bidding					General Fund	5,000.00	5,000.00		
	Internet security & antivirus suite software, 1 year Subscription for 3 users	MPDO-ITU	NO	Public Bidding					General Fund	2,180.00	2,180.00		
	Load Balancing Wi-Fi Router, 2.4/5Ghz	MPDO-ITU	NO	Public Bidding					General Fund	8,225.00	8,225.00		
	MICRO SD 170MB/s 90MB/S, 128 G	MPDO-ITU	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Pass Through RJ45 Connectors @ 100 pcs	MPDO-ITU	NO	Public Bidding					General Fund	900.00	900.00		
	Power Distribution Unit Loop Alloy for Data Cabinet Rack, 8 gang	MPDO-ITU	NO	Public Bidding					General Fund	3,275.00	3,275.00		
	Rack Mounted Cage Nuts, M6 x 16 mm @ 30 pcs	MPDO-ITU	NO	Public Bidding					General Fund	1,300.00	1,300.00		

	Solid State Drive, NVME M.2 PCIE4 1TB	MPDO-ITU	NO	Public Bidding					General Fund	6,323.85	6,323.85		
	Sign Pen	MPDO-ITU	NO	Public Bidding					General Fund	3,600.00	3,600.00		
	Stick Glue, big	MPDO-ITU	NO	Public Bidding					General Fund	360.00	360.00		
	Waste Ink Tank and sponge Pad for Epson Printer	MPDO-ITU	NO	Public Bidding					General Fund	1,156.00	1,156.00		
									TOTAL	165,412.65	165,412.65		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA F. P. ESCANO
 BAC, Head Secretariat

Approved by:


JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
 PROVINCE: APAYAO
 CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
 OFFICE/DEPARTMENT: MPDO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Airfreshener, 250 ml	MPDO	NO	Public Bidding					General Fund	3,600.00	3,600.00		
	Alcohol, 70%, 500 ml	MPDO	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Alcohol, 70% solution, 500 ml	MPDO	NO	Public Bidding					General Fund	3,250.00	3,250.00		
	Ballpen	MPDO	NO	Public Bidding					General Fund	600.00	600.00		
	Board paper, long, cream	MPDO	NO	Public Bidding					General Fund	650.00	650.00		
	Board paper, A4, cream	MPDO	NO	Public Bidding					General Fund	600.00	600.00		
	Battery AAA	MPDO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Battery AA	MPDO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Bond paper long, S20	MPDO	NO	Public Bidding					General Fund	11,025.00	11,025.00		
	Bond paper A4, S20	MPDO	NO	Public Bidding					General Fund	9,240.00	9,240.00		
	Bond paper A3, S20	MPDO	NO	Public Bidding					General Fund	500.00	500.00		
	Book Binding, heavy duty Stapler	MPDO	NO	Public Bidding					General Fund	2,702.50	2,702.50		
	Calculator, big display, 12-digit, DM-1200 v	MPDO	NO	Public Bidding					General Fund	6,000.00	6,000.00		
	Correction Tape	MPDO	NO	Public Bidding					General Fund	350.00	350.00		
	Coffee Creamer, 175 g	MPDO	NO	Public Bidding					General Fund	2,250.00	2,250.00		
	Coffee Brew 400 g	MPDO	NO	Public Bidding					General Fund	4,800.00	4,800.00		
	Coffee, 3 in 1, twin pack	MPDO	NO	Public Bidding					General Fund	5,000.00	5,000.00		
	Chocolate Powder, 24 g/12's	MPDO	NO	Public Bidding					General Fund	4,800.00	4,800.00		
	Cutter, general purpose (knife type) big	MPDO	NO	Public Bidding					General Fund	500.00	500.00		
	Dish washing Liquid, 250 ml	MPDO	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Disinfectant spray, 170 ml	MPDO	NO	Public Bidding					General Fund	2,970.00	2,970.00		
	Duct Tape 48mm x 10m	MPDO	NO	Public Bidding					General Fund	1,100.00	1,100.00		
	Double Sided Tape, 1"	MPDO	NO	Public Bidding					General Fund	400.00	400.00		
	Duster, Feather	MPDO	NO	Public Bidding					General Fund	300.00	300.00		
	Expanding folder, long	MPDO	NO	Public Bidding					General Fund	800.00	800.00		
	Expanding folder, A4	MPDO	NO	Public Bidding					General Fund	350.00	350.00		
	Expanding Envelope, Long	MPDO	NO	Public Bidding					General Fund	440.00	440.00		
	Envelope, documentary, kraft, A4	MPDO	NO	Public Bidding					General Fund	200.00	200.00		
	Envelope, documentary, long	MPDO	NO	Public Bidding					General Fund	100.00	100.00		
	Face Mask (KF94),4D	MPDO	NO	Public Bidding					General Fund	4,500.00	4,500.00		
	Folder, long	MPDO	NO	Public Bidding					General Fund	175.00	175.00		
	Folder, A4	MPDO	NO	Public Bidding					General Fund	60.00	60.00		
	Folder, with slide, A4	MPDO	NO	Public Bidding					General Fund	160.00	160.00		
	Flash Drive, 64 GB	MPDO	NO	Public Bidding					General Fund	6,000.00	6,000.00		
	Garbage bag ,XXL (18.5x18.5x40)	MPDO	NO	Public Bidding					General Fund	650.00	650.00		
	Garbage bag ,large size (13x13x32), 10 pcs/roll	MPDO	NO	Public Bidding					General Fund	1,200.00	1,200.00		
	Garbage bag , black, medium, 10 pcs/roll (11x11x24), 10pcs/roll	MPDO	NO	Public Bidding					General Fund	1,575.00	1,575.00		
	Garbage bag, small (9x9x18), 10 pcs/roll	MPDO	NO	Public Bidding					General Fund	750.00	750.00		
	Glass cleaner, w/ spray, 500ml	MPDO	NO	Public Bidding					General Fund	760.00	760.00		
	Hand Liquid Soap antibac, 500 ml	MPDO	NO	Public Bidding					General Fund	1,400.00	1,400.00		
	Index Tab/Tabbing Letter	MPDO	NO	Public Bidding					General Fund	1,400.00	1,400.00		
	Kitchen Hand Towel, soft	MPDO	NO	Public Bidding					General Fund	175.00	175.00		
	Kitchen utensils	MPDO	NO	Public Bidding					General Fund	7,500.00	7,500.00		
	Marker, (highlighter), 4 color/set	MPDO	NO	Public Bidding					General Fund	650.00	650.00		
	Masking tape 1"	MPDO	NO	Public Bidding					General Fund	300.00	300.00		
	Masking tape 2"	MPDO	NO	Public Bidding					General Fund	800.00	800.00		
	Permanent Marking pen, broad, black	MPDO	NO	Public Bidding					General Fund	330.00	330.00		
	Permanent Marking pen, Fine, black	MPDO	NO	Public Bidding					General Fund	275.00	275.00		
	Paper Cups, 50pcs/pack	MPDO	NO	Public Bidding					General Fund	800.00	800.00		
	Paper clips, Plastic 50 mm	MPDO	NO	Public Bidding					General Fund	175.00	175.00		
	Powdered milk, 900 g.	MPDO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Post - it Tape Flag Sign Here 5s	MPDO	NO	Public Bidding					General Fund	2,500.00	2,500.00		
	Post it note pad, 38 mm x 51mm, 100 sheets/pad, sticky note pad	MPDO	NO	Public Bidding					General Fund	300.00	300.00		
	Post it note pad, 76 mm x 51mm, 100 sheets/pad	MPDO	NO	Public Bidding					General Fund	400.00	400.00		
	Post it note pad, 76 mm x 76mm, 100 sheets/pad	MPDO	NO	Public Bidding					General Fund	400.00	400.00		
	Post it note pad, 76 mm x 127mm, 100 sheets/pad	MPDO	NO	Public Bidding					General Fund	600.00	600.00		
	Roll Paper Towel, 10" wide rolls	MPDO	NO	Public Bidding					General Fund	6,000.00	6,000.00		
	Ruler, plastic 12", plastic	MPDO	NO	Public Bidding					General Fund	75.00	75.00		
	Scissors, Symmetrical/Assymetrical	MPDO	NO	Public Bidding					General Fund	600.00	600.00		
	Scotch tape, 1" (transparent tape)	MPDO	NO	Public Bidding					General Fund	300.00	300.00		
	Scotch tape, 2" (transparent tape)	MPDO	NO	Public Bidding					General Fund	450.00	450.00		

Staple Wire # 23/10	MPDO	NO	Public Bidding					General Fund	240.00	240.00		
Staple Wire # 23/20	MPDO	NO	Public Bidding					General Fund	320.00	320.00		
Staple Wire # 35	MPDO	NO	Public Bidding					General Fund	180.00	180.00		
Stapler w/ remover # 35	MPDO	NO	Public Bidding					General Fund	1,200.00	1,200.00		
Sugar, brown 1/2 kg.	MPDO	NO	Public Bidding					General Fund	1,200.00	1,200.00		
Sign Pen	MPDO	NO	Public Bidding					General Fund	3,600.00	3,600.00		
Soft broom	MPDO	NO	Public Bidding					General Fund	320.00	320.00		
Sponge	MPDO	NO	Public Bidding					General Fund	200.00	200.00		
Tissue paper, 2 ply, 150 pulls, 12 rolls/pack	MPDO	NO	Public Bidding					General Fund	3,300.00	3,300.00		
white board marker, black, fine	MPDO	NO	Public Bidding					General Fund	200.00	200.00		
								TOTAL	122,067.50	122,067.50		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA F. P. ESCANO
 BAC, Head Secretariat

Approved by:


JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE
 PROVINCE: APAYAO
 CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
 OFFICE/DEPARTMENT: MCRO

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, 70%	MCRO	NO	Public Bidding					General Fund	1,110.00	1,110.00		
	Ballpen, black, 50 pcs/box	MCRO	NO	Public Bidding					General Fund	250.00	250.00		
	Ballpen, red	MCRO	NO	Public Bidding					General Fund	96.00	96.00		
	Battery AA, 4pcs/pack	MCRO	NO	Public Bidding					General Fund	520.00	520.00		
	Battery AAA, 4-pcs/pack	MCRO	NO	Public Bidding					General Fund	550.00	550.00		
	Bond paper A4, S24, Hard Copy, 80 gsm	MCRO	NO	Public Bidding					General Fund	9,600.00	9,600.00		
	Bond paper long, S24, Hard Copy, 80 gsm	MCRO	NO	Public Bidding					General Fund	10,800.00	10,800.00		
	Correction Tape	MCRO	NO	Public Bidding					General Fund	1,750.00	1,750.00		
	Computer keyboard and Mouse Combo	MCRO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Expanding Envelope, long, w/ elastic binder	MCRO	NO	Public Bidding					General Fund	800.00	800.00		
	Envelope, documentary, long	MCRO	NO	Public Bidding					General Fund	400.00	400.00		
	File Folder/Binder horizontal, long	MCRO	NO	Public Bidding					General Fund	8,000.00	8,000.00		
	Garbage bag, large size (13x13x32), 10 pcs/roll	MCRO	NO	Public Bidding					General Fund	75.00	75.00		
	Glue, all purpose 130 g	MCRO	NO	Public Bidding					General Fund	60.00	60.00		
	Ink Epson, T6641-Black	MCRO	NO	Public Bidding					General Fund	1,280.00	1,280.00		
	Ink Epson, T6642-Cyan	MCRO	NO	Public Bidding					General Fund	640.00	640.00		
	Ink Epson, T6643-Magenta	MCRO	NO	Public Bidding					General Fund	640.00	640.00		
	Ink Epson, T6644-Yellow	MCRO	NO	Public Bidding					General Fund	640.00	640.00		
	Marker, (highlighter) dif color	MCRO	NO	Public Bidding					General Fund	140.00	140.00		
	Permanent Marking pen, Fine, black	MCRO	NO	Public Bidding					General Fund	330.00	330.00		
	Paper Clip, backfold, 2 inches, 12pcs/box	MCRO	NO	Public Bidding					General Fund	320.00	320.00		
	Post it note pad, 76 mm x 51mm, 100 sheets/pad	MCRO	NO	Public Bidding					General Fund	200.00	200.00		
	Record book, 8.5 x 11, 500 pages	MCRO	NO	Public Bidding					General Fund	840.00	840.00		
	Rubber Bands, assorted color	MCRO	NO	Public Bidding					General Fund	60.00	60.00		
	Scissors, big, heavy duty, 8"	MCRO	NO	Public Bidding					General Fund	75.00	75.00		
	Scotch tape, 1" (transparent tape)	MCRO	NO	Public Bidding					General Fund	150.00	150.00		
	Staple Wire # 35	MCRO	NO	Public Bidding					General Fund	180.00	180.00		
	Sugar, 1 kg., light brown	MCRO	NO	Public Bidding					General Fund	1,100.00	1,100.00		
	Sign Pen fillers (0.5 mm)	MCRO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Table Top Pen with string holder, 0.5 mm	MCRO	NO	Public Bidding					General Fund	150.00	150.00		
	TONER, RICOH MP2014 AD	MCRO	NO	Public Bidding					General Fund	5,500.00	5,500.00		
									TOTAL	48,256.00	48,256.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


 SONIA FE P. ESCANO
 BAC, Head Secretariat

Approved by:


 Hon. JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MBO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Po sting of IB/REI	Submission/Openi ng of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, ethyl, 70% solution, scented, 500 ml, with sprayer	MBO	NO	Public Bidding					General Fund	810.00	810.00		
	Alcohol, 70%	MBO	NO	Public Bidding					General Fund	1,110.00	1,110.00		
	Ballpen, FLEXSTICK 0.5 (black) 12 pcs/box	MBO	NO	Public Bidding					General Fund	240.00	240.00		
	Ballpen, (black Gel Pen 0.5) x 12's	MBO	NO	Public Bidding					General Fund	225.00	225.00		
	Board paper, long, 200 gms, 10 pcs/pack	MBO	NO	Public Bidding					General Fund	550.00	550.00		
	Bond Paper, multicopy, 80 gsm, long	MBO	NO	Public Bidding					General Fund	8,100.00	8,100.00		
	Bond Paper, multicopy, 80 gsm, A4	MBO	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Correction Tape	MBO	NO	Public Bidding					General Fund	350.00	350.00		
	Cutter, general purpose (knife type) big	MBO	NO	Public Bidding					General Fund	300.00	300.00		
	Dish washing Liquid, 200	MBO	NO	Public Bidding					General Fund	480.00	480.00		
	Disinfectant spray - 250 ml, Tuff	MBO	NO	Public Bidding					General Fund	3,000.00	3,000.00		
	Expanding folder, red, long	MBO	NO	Public Bidding					General Fund	200.00	200.00		
	Expanding folder, blue, long	MBO	NO	Public Bidding					General Fund	200.00	200.00		
	Folder, long	MBO	NO	Public Bidding					General Fund	210.00	210.00		
	Flash Drive, 64 GB, USB	MBO	NO	Public Bidding					General Fund	1,800.00	1,800.00		
	Floor mop with spinner, tornado	MBO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Ink Epson, 003, black, 70 ml	MBO	NO	Public Bidding					General Fund	3,200.00	3,200.00		
	Ink Epson, 003, cyan, 70 ml	MBO	NO	Public Bidding					General Fund	320.00	320.00		
	Ink Epson, 003, magenta, 70 ml	MBO	NO	Public Bidding					General Fund	320.00	320.00		
	Ink Epson, 003, yellow, 70 ml	MBO	NO	Public Bidding					General Fund	320.00	320.00		
	Multi - Surface Cleaner, 500 ml, Tuff	MBO	NO	Public Bidding					General Fund	2,280.00	2,280.00		
	Permanent Marking pen, broad, black	MBO	NO	Public Bidding					General Fund	165.00	165.00		
	Pencil, #2 , 12pcs/box	MBO	NO	Public Bidding					General Fund	300.00	300.00		
	Paper clips, Plastic 50 mm	MBO	NO	Public Bidding					General Fund	105.00	105.00		
	Ring binder, 25 mm	MBO	NO	Public Bidding					General Fund	400.00	400.00		
	Solid State Drive, 250 GB	MBO	NO	Public Bidding					General Fund	9,000.00	9,000.00		
	Scotch tape, 1" (transparent tape)	MBO	NO	Public Bidding					General Fund	90.00	90.00		
	Staple Wire # 23/13	MBO	NO	Public Bidding					General Fund	375.00	375.00		
	Staple Wire # 35	MBO	NO	Public Bidding					General Fund	180.00	180.00		
	Tissue paper, 2 ply, 150 pulls, 12 rolls/pack	MBO	NO	Public Bidding					General Fund	2,640.00	2,640.00		
	white board marker, black, fine	MBO	NO	Public Bidding					General Fund	120.00	120.00		
									TOTAL	40,310.00	40,310.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCANO

Approved by:


JOSEPHINE M. BANGSIL

BAC, Head Secretariat

Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALIT LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MTO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Airfreshener, Aerosol, 280 ml/ 150 g.min	MTO	NO	Public Bidding					General Fund	2,350.00	2,350.00		
	Alcohol, rubbing 70% isoprophyl, 500 ml, with moisturizer	MTO	NO	Public Bidding					General Fund	1,350.00	1,350.00		
	Alcohol, rubbing 70% isoprophyl, 1 gal., with moisturizer	MTO	NO	Public Bidding					General Fund	1,665.00	1,665.00		
	Arch File Binder 3" (legal size Dark Blue)	MTO	NO	Public Bidding					General Fund	10,000.00	10,000.00		
	Ballpen, FLEXSTICK 0.5 smooth ink	MTO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Battery AA, energizer, 2pcs/pack	MTO	NO	Public Bidding					General Fund	2,800.00	2,800.00		
	Battery AAA, energizer, 2pcs/pack	MTO	NO	Public Bidding					General Fund	4,800.00	4,800.00		
	Creamer 450 g.	MTO	NO	Public Bidding					General Fund	1,680.00	1,680.00		
	Coffee, 200 grams	MTO	NO	Public Bidding					General Fund	6,500.00	6,500.00		
	Chocolate Powder, 1 kg/pack	MTO	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Cup and Saucer (6 pairs/set)	MTO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Cutter, general purpose (knife type) big	MTO	NO	Public Bidding					General Fund	500.00	500.00		
	Dish washing Liquid, 500 ml, tuff	MTO	NO	Public Bidding					General Fund	950.00	950.00		
	Double Sided Tape, 1"	MTO	NO	Public Bidding					General Fund	400.00	400.00		
	Expanding folder, red, long	MTO	NO	Public Bidding					General Fund	200.00	200.00		
	Expanding folder, blue, long	MTO	NO	Public Bidding					General Fund	200.00	200.00		
	Expanding folder, green, long	MTO	NO	Public Bidding					General Fund	200.00	200.00		
	Expanding Envelope, long, w/ elastic binder	MTO	NO	Public Bidding					General Fund	200.00	200.00		
	Extension cord, 5 meters	MTO	NO	Public Bidding					General Fund	600.00	600.00		
	Envelope, documentary, kraft, A4	MTO	NO	Public Bidding					General Fund	200.00	200.00		
	Folder, file, Tagboard, 14 pts, long	MTO	NO	Public Bidding					General Fund	175.00	175.00		
	Folder file, Tagboard, 14 pts, A4	MTO	NO	Public Bidding					General Fund	150.00	150.00		
	Flash Drive, 64 GB OTG type C	MTO	NO	Public Bidding					General Fund	6,000.00	6,000.00		
	Ink Epson, 003, black, 70 ml	MTO	NO	Public Bidding					General Fund	6,400.00	6,400.00		
	Ink Epson, 003, cyan, 70 ml	MTO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ink Epson, 003, magenta, 70 ml	MTO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ink Epson, 003, yellow, 70 ml	MTO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Insect Repelant Spray, 500 ml	MTO	NO	Public Bidding					General Fund	2,500.00	2,500.00		
	Mailing Envelope, Long, #10-Size: 9 1/2 x 4 1/8	MTO	NO	Public Bidding					General Fund	750.00	750.00		
	Milk powder, 1kg/pack	MTO	NO	Public Bidding					General Fund	7,500.00	7,500.00		
	Marker, (highlighter) dif color	MTO	NO	Public Bidding					General Fund	70.00	70.00		
	Packaging , Tape, 2"	MTO	NO	Public Bidding					General Fund	150.00	150.00		
	Permanent Marking pen, broad, black	MTO	NO	Public Bidding					General Fund	550.00	550.00		
	Permanent Marking pen, Fine, black	MTO	NO	Public Bidding					General Fund	550.00	550.00		
	Permanent Marking pen, Fine, blue	MTO	NO	Public Bidding					General Fund	110.00	110.00		
	Paper clips, Plastic 50 mm	MTO	NO	Public Bidding					General Fund	350.00	350.00		
	Paper clips, Plastic medium	MTO	NO	Public Bidding					General Fund	110.00	110.00		
	Pocket WIFI (Globe)	MTO	NO	Public Bidding					General Fund	1,499.00	1,499.00		
	Post it note pad, 3M, yellow (3x5)	MTO	NO	Public Bidding					General Fund	625.00	625.00		
	Ribbon LX310 Black	MTO	NO	Public Bidding					General Fund	4,000.00	4,000.00		
	Rubber Bands, small	MTO	NO	Public Bidding					General Fund	180.00	180.00		
	Service Bell (desk)	MTO	NO	Public Bidding					General Fund	400.00	400.00		

	Scotch tape, 1" (transparent tape)	MTO	NO	Public Bidding					General Fund	300.00	300.00		
	Staple Wire # 35	MTO	NO	Public Bidding					General Fund	450.00	450.00		
	Sugar, brown 1 kg.	MTO	NO	Public Bidding					General Fund	400.00	400.00		
	Sign Pen, 0.5 energel, needle point	MTO	NO	Public Bidding					General Fund	2,400.00	2,400.00		
	Sponge Damper Pad	MTO	NO	Public Bidding					General Fund	750.00	750.00		
	Tape dispenser, heavy duty, large, 1"	MTO	NO	Public Bidding					General Fund	500.00	500.00		
	Tissue paper, 2 ply, 12 rolls/pack	MTO	NO	Public Bidding					General Fund	8,250.00	8,250.00		
									TOTAL	89,034.00	89,034.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA F. P. ESCANO
 BAC, Head Secretariat

Approved By:


JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA


CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MASSO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, 70%	MASSO	NO	Public Bidding					General Fund	3,330.00	3,330.00		
	Ballpen Black, (Flex Office 0.7 - FO -Gel)	MASSO	NO	Public Bidding					General Fund	320.00	320.00		
	Bond paper A4, S20	MASSO	NO	Public Bidding					General Fund	2,200.00	2,200.00		
	Correction Tape	MASSO	NO	Public Bidding					General Fund	700.00	700.00		
	Cutter, general purpose (knife type) big	MASSO	NO	Public Bidding					General Fund	700.00	700.00		
	Cutter blade	MASSO	NO	Public Bidding					General Fund	100.00	100.00		
	Dish washing Liquid, 250 ml	MASSO	NO	Public Bidding					General Fund	600.00	600.00		
	Disinfectant spray - 500 ml, lysol	MASSO	NO	Public Bidding					General Fund	7,128.00	7,128.00		
	Expanding folder, long	MASSO	NO	Public Bidding					General Fund	960.00	960.00		
	Expanding Envelope, Long	MASSO	NO	Public Bidding					General Fund	880.00	880.00		
	External Hard Disk Drive, 1 TB	MASSO	NO	Public Bidding					General Fund	4,000.00	4,000.00		
	Envelope, long, brown	MASSO	NO	Public Bidding					General Fund	100.00	100.00		
	Folder, long	MASSO	NO	Public Bidding					General Fund	280.00	280.00		
	File Box	MASSO	NO	Public Bidding					General Fund	580.00	580.00		
	Floor mats (rags or cotton)	MASSO	NO	Public Bidding					General Fund	90.00	90.00		
	Garbage bag , large size (13x13x32), 10 pcs/roll	MASSO	NO	Public Bidding					General Fund	300.00	300.00		
	Glue, all purpose 130 g	MASSO	NO	Public Bidding					General Fund	120.00	120.00		
	Ink Epson, 003, black, 70 ml	MASSO	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Ink Epson, 003, cyan, 70 ml	MASSO	NO	Public Bidding					General Fund	640.00	640.00		
	Ink Epson, 003, magenta, 70 ml	MASSO	NO	Public Bidding					General Fund	640.00	640.00		
	Ink Epson, 003, yellow, 70 ml	MASSO	NO	Public Bidding					General Fund	640.00	640.00		
	Marker, (highlighter), 4 color/set	MASSO	NO	Public Bidding					General Fund	260.00	260.00		
	Masking tape 2"	MASSO	NO	Public Bidding					General Fund	480.00	480.00		
	Permanent Marking pen, broad, black	MASSO	NO	Public Bidding					General Fund	330.00	330.00		
	Paper Clip, backfold, 1/2 inches, 12pcs/box	MASSO	NO	Public Bidding					General Fund	150.00	150.00		
	Paper Clip, backfold, 1 inches, 12pcs/box	MASSO	NO	Public Bidding					General Fund	100.00	100.00		
	Paper Fastener, plastic	MASSO	NO	Public Bidding					General Fund	100.00	100.00		
	Pencil, #2 , 12pcs/box	MASSO	NO	Public Bidding					General Fund	600.00	600.00		
	Paper clips, Plastic 50 mm	MASSO	NO	Public Bidding					General Fund	140.00	140.00		
	Paper clips, Plastic small	MASSO	NO	Public Bidding					General Fund	56.00	56.00		
	Powdered milk, 1.2 kg.	MASSO	NO	Public Bidding					General Fund	2,600.00	2,600.00		
	Post it note pad, 38 mm x 51mm, 100 sheets/pad, sticky note pad	MASSO	NO	Public Bidding					General Fund	60.00	60.00		
	Post it note pad, 76 mm x 51mm, 100 sheets/pad	MASSO	NO	Public Bidding					General Fund	80.00	80.00		
	Puncher, Heavy Duty	MASSO	NO	Public Bidding					General Fund	400.00	400.00		


Record book, 8.5 x 11, 300 pages	MASSO	NO	Public Bidding					General Fund	550.00	550.00		
Rags, 10pcs/pack	MASSO	NO	Public Bidding					General Fund	150.00	150.00		
Scissors, big, heavy duty	MASSO	NO	Public Bidding					General Fund	195.00	195.00		
Scotch tape, 1" (transparent tape)	MASSO	NO	Public Bidding					General Fund	120.00	120.00		
Staple Wire # 35	MASSO	NO	Public Bidding					General Fund	180.00	180.00		
Staple Remover, portable metal	MASSO	NO	Public Bidding					General Fund	210.00	210.00		
Stamp Pad, medium (Blue/Violet)	MASSO	NO	Public Bidding					General Fund	110.00	110.00		
Sugar, brown 1/2 kg.	MASSO	NO	Public Bidding					General Fund	240.00	240.00		
Sign Pen 0.5	MASSO	NO	Public Bidding					General Fund	1,980.00	1,980.00		
Sponge	MASSO	NO	Public Bidding					General Fund	100.00	100.00		
Tissue paper, 2 ply, 12 rolls/pack	MASSO	NO	Public Bidding					General Fund	1,980.00	1,980.00		
Yellow Paper	MASSO	NO	Public Bidding					General Fund	100.00	100.00		
								TOTAL	37,499.00	37,499.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCAÑO
 BAC, Head Secretariat

Approved by:


JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MHO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Airfreshener, 250 ml	Health Office	NO	Public Bidding					General Fund	1,200.00	1,200.00		
	Bathroom Soap, 90 gms (safeguard)	Health Office	NO	Public Bidding					General Fund	800.00	800.00		
	Bleaching liquid (white), 1 gallon	Health Office	NO	Public Bidding					General Fund	400.00	400.00		
	Ballpen, (0.5 black) x 12pcs/box	Health Office	NO	Public Bidding					General Fund	2,400.00	2,400.00		
	Ballpen, (0.5 blue) x 50pcs/box	Health Office	NO	Public Bidding					General Fund	500.00	500.00		
	Ballpen, (0.5 Red) x 12pcs/box	Health Office	NO	Public Bidding					General Fund	320.00	320.00		
	Ballpen, (sign pen Pilot) x 12's	Health Office	NO	Public Bidding					General Fund	2,115.00	2,115.00		
	Board paper, A4, cream, 10 pcs/pack	Health Office	NO	Public Bidding					General Fund	900.00	900.00		
	Board paper, long, cream, 10 pcs/pack	Health Office	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Battery AA, energizer, 4pcs/pack	Health Office	NO	Public Bidding					General Fund	10,400.00	10,400.00		
	Battery AAA, energizer, 4pcs/pack	Health Office	NO	Public Bidding					General Fund	11,000.00	11,000.00		
	Bond paper A4, S24, Hard Copy, 80 gsm	Health Office	NO	Public Bidding					General Fund	19,200.00	19,200.00		
	Bond paper long, S24, Hard Copy, 80 gsm	Health Office	NO	Public Bidding					General Fund	18,900.00	18,900.00		
	Bond Paper, short (S24; GSM 80, Hard Copy)	Health Office	NO	Public Bidding					General Fund	15,400.00	15,400.00		
	Clearbook, refillable, long, Blue/green	Health Office	NO	Public Bidding					General Fund	500.00	500.00		
	Calculator, 12 digits, casio Desktop	Health Office	NO	Public Bidding					General Fund	1,350.00	1,350.00		
	Correction Tape	Health Office	NO	Public Bidding					General Fund	2,800.00	2,800.00		
	Computer keyboard, USB port	Health Office	NO	Public Bidding					General Fund	1,500.00	1,500.00		
	Clipboard, legal - Red	Health Office	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Disinfectant spray with antibac- 510 g, lysol	Health Office	NO	Public Bidding					General Fund	18,000.00	18,000.00		
	Disinfectant Solution, lysol	Health Office	NO	Public Bidding					General Fund	11,000.00	11,000.00		
	Door mat, footrags	Health Office	NO	Public Bidding					General Fund	900.00	900.00		
	Double Sided Tape, 1" (3M)	Health Office	NO	Public Bidding					General Fund	1,200.00	1,200.00		
	Expanding Envelope, long - elastic belt, red	Health Office	NO	Public Bidding					General Fund	8,000.00	8,000.00		
	Envelope, letter envelope, legal	Health Office	NO	Public Bidding					General Fund	150.00	150.00		
	Facial Tissue, 30 sheets	Health Office	NO	Public Bidding					General Fund	3,600.00	3,600.00		
	Folder, Expanding Legal (Pressboard)	Health Office	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Folder, long	Health Office	NO	Public Bidding					General Fund	2,100.00	2,100.00		
	Flash Drive, 64 GB (Dual port USB OTG)	Health Office	NO	Public Bidding					General Fund	2,400.00	2,400.00		
	Flash Drive, 256 GB OTG type C	Health Office	NO	Public Bidding					General Fund	8,000.00	8,000.00		
	Glue, all purpose 130 g	Health Office	NO	Public Bidding					General Fund	660.00	660.00		
	Glue Gun, big	Health Office	NO	Public Bidding					General Fund	550.00	550.00		
	Hand Towels	Health Office	NO	Public Bidding					General Fund	300.00	300.00		
	Ink Epson, 001, black, 127 ml	Health Office	NO	Public Bidding					General Fund	11,400.00	11,400.00		
	Ink Epson, 001, cyan, 70 ml	Health Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ink Epson, 001, magenta, 70 ml	Health Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ink Epson, 001, yellow, 70 ml	Health Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		


Ink Epson, 003, black, 70 ml	Health Office	NO	Public Bidding				General Fund	16,000.00	16,000.00		
Ink Epson, 003, cyan, 70 ml	Health Office	NO	Public Bidding				General Fund	3,200.00	3,200.00		
Ink Epson, 003, magenta, 70 ml	Health Office	NO	Public Bidding				General Fund	3,200.00	3,200.00		
Ink Epson, 003, yellow, 70 ml	Health Office	NO	Public Bidding				General Fund	3,200.00	3,200.00		
Ink Epson, T664 (CMYK)	Health Office	NO	Public Bidding				General Fund	13,500.00	13,500.00		
Ink HP GT51 XL, black	Health Office	NO	Public Bidding				General Fund	9,000.00	9,000.00		
Ink HP GT52, cyan	Health Office	NO	Public Bidding				General Fund	4,000.00	4,000.00		
Ink HP GT52, magenta	Health Office	NO	Public Bidding				General Fund	4,000.00	4,000.00		
Ink HP GT52, yellow	Health Office	NO	Public Bidding				General Fund	4,000.00	4,000.00		
Kitchen utensils (mug), 12's	Health Office	NO	Public Bidding				General Fund	1,200.00	1,200.00		
Light bulb (15 watts, LED firefly)	Health Office	NO	Public Bidding				General Fund	2,000.00	2,000.00		
Metal Desk tray, 3 layer	Health Office	NO	Public Bidding				General Fund	3,025.00	3,025.00		
Pail, 20 liters, multicolored, heavy duty with cover	Health Office	NO	Public Bidding				General Fund	2,200.00	2,200.00		
Packaging , Tape, 2"	Health Office	NO	Public Bidding				General Fund	1,000.00	1,000.00		
Permanent Marking pen, fine, sharpie, blue/black	Health Office	NO	Public Bidding				General Fund	825.00	825.00		
Permanent Marking pen, pilot, non-toxic (blue/black)	Health Office	NO	Public Bidding				General Fund	1,500.00	1,500.00		
Permanent Marking pen, broad, black 12 pcs/box	Health Office	NO	Public Bidding				General Fund	3,000.00	3,000.00		
Paper Clip, backfold, 2 inches, 12pcs/box	Health Office	NO	Public Bidding				General Fund	400.00	400.00		
Paper Cups, 25pcs/pack, 16 oz	Health Office	NO	Public Bidding				General Fund	3,500.00	3,500.00		
Paper Fastener, plastic	Health Office	NO	Public Bidding				General Fund	500.00	500.00		
Pencil, #2 , 12pcs/box	Health Office	NO	Public Bidding				General Fund	1,000.00	1,000.00		
Paper clips, Plastic small	Health Office	NO	Public Bidding				General Fund	140.00	140.00		
Paper cutter 12 x15 steel base	Health Office	NO	Public Bidding				General Fund	1,560.00	1,560.00		
Plastic cover (roll)	Health Office	NO	Public Bidding				General Fund	800.00	800.00		
Photo paper, A4, glossy, 20's	Health Office	NO	Public Bidding				General Fund	375.00	375.00		
Post it note pad, 3M, yellow (3x5)	Health Office	NO	Public Bidding				General Fund	5,000.00	5,000.00		
Record book, 8.5 x 11, 500 pages	Health Office	NO	Public Bidding				General Fund	4,200.00	4,200.00		
Record book, 8.5 x 11, 300 pages	Health Office	NO	Public Bidding				General Fund	8,250.00	8,250.00		
Ruler, plastic 12", plastic	Health Office	NO	Public Bidding				General Fund	150.00	150.00		
Scissors, big, heavy duty, 8"	Health Office	NO	Public Bidding				General Fund	750.00	750.00		
Scotch tape, 1" (transparent tape)	Health Office	NO	Public Bidding				General Fund	900.00	900.00		
Scotch tape, 2" (transparent tape)	Health Office	NO	Public Bidding				General Fund	675.00	675.00		
Staple Wire # 10	Health Office	NO	Public Bidding				General Fund	125.00	125.00		
Staple Wire # 35	Health Office	NO	Public Bidding				General Fund	1,575.00	1,575.00		
Stapler w/ remover # 35	Health Office	NO	Public Bidding				General Fund	3,000.00	3,000.00		
Stamp Pad Ink, 30 ml, blue	Health Office	NO	Public Bidding				General Fund	60.00	60.00		
Sugar, 1 kg., light brown	Health Office	NO	Public Bidding				General Fund	500.00	500.00		
Sign Pen with refill, Parker	Health Office	NO	Public Bidding				General Fund	3,000.00	3,000.00		
Sticker Paper (Non-glossy) 10's/pack	Health Office	NO	Public Bidding				General Fund	190.00	190.00		
Tape dispenser, heavy duty, large, 1"	Health Office	NO	Public Bidding				General Fund	250.00	250.00		
Tape Measure (retractable)	Health Office	NO	Public Bidding				General Fund	500.00	500.00		
Tissue paper, 3 ply, 12 rolls/pack	Health Office	NO	Public Bidding				General Fund	8,000.00	8,000.00		
							TOTAL	287,995.00	287,995.00		

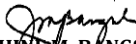
This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:



Approved by:


SONIA FE P. ESCAÑO
BAC, Head Secretariat


JOSEPH M. BANGSIL
Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA


CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MSWDO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Airfreshener, glade, 320 ml	MSWDO	NO	Public Bidding					General Fund	1,150.00	1,150.00		
	Alcohol, ethyl, 70% solution, scented, 330 ml, with sprayer,	MSWDO	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Ballpen, black (0.5 mm pastel barrel 1419) 50 pcs/box	MSWDO	NO	Public Bidding					General Fund	1,920.00	1,920.00		
	Board paper, long, 200 gms, 10 pcs/pack, cream	MSWDO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Board paper, A4, 200 gms, 10 pcs/pack, cream	MSWDO	NO	Public Bidding					General Fund	900.00	900.00		
	Battery AAA, 2pcs/pack	MSWDO	NO	Public Bidding					General Fund	450.00	450.00		
	Bond Paper, multicopy, 80 gsm, long	MSWDO	NO	Public Bidding					General Fund	9,450.00	9,450.00		
	Bond Paper, multicopy, 80 gsm, A4	MSWDO	NO	Public Bidding					General Fund	14,400.00	14,400.00		
	Creamer Full Cream Milk 1.5 kg/pack	MSWDO	NO	Public Bidding					General Fund	1,950.00	1,950.00		
	Coffee, 200 grams	MSWDO	NO	Public Bidding					General Fund	1,300.00	1,300.00		
	Cutter, general purpose (knife type) big	MSWDO	NO	Public Bidding					General Fund	200.00	200.00		
	Double Sided Tape, 1"	MSWDO	NO	Public Bidding					General Fund	120.00	120.00		
	Expanding Envelope, long, w/ elastic binder, plastic	MSWDO	NO	Public Bidding					General Fund	200.00	200.00		
	External Hard Disk Drive, 1 TB	MSWDO	NO	Public Bidding					General Fund	4,000.00	4,000.00		
	Folder, long, 100 pcs/pack, brown	MSWDO	NO	Public Bidding					General Fund	1,200.00	1,200.00		
	File Box	MSWDO	NO	Public Bidding					General Fund	1,450.00	1,450.00		
	Glue, all purpose 130 g	MSWDO	NO	Public Bidding					General Fund	120.00	120.00		
	Ink Epson, 003, black, 70 ml	MSWDO	NO	Public Bidding					General Fund	3,200.00	3,200.00		
	Ink Epson, 003, cyan, 70 ml	MSWDO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ink Epson, 003, magenta, 70 ml	MSWDO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ink Epson, 003, yellow, 70 ml	MSWDO	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Index Tab/ Tabbing Letter	MSWDO	NO	Public Bidding					General Fund	280.00	280.00		
	Insect Repelant Spray, 500 ml	MSWDO	NO	Public Bidding					General Fund	1,250.00	1,250.00		
	Kitchen Hand Towel, soft	MSWDO	NO	Public Bidding					General Fund	210.00	210.00		
	Marker, (highlighter) dif color	MSWDO	NO	Public Bidding					General Fund	700.00	700.00		
	Masking tape 1"	MSWDO	NO	Public Bidding					General Fund	90.00	90.00		
	Packaging , Tape, 2"	MSWDO	NO	Public Bidding					General Fund	250.00	250.00		
	Permanent Marking pen, broad, black	MSWDO	NO	Public Bidding					General Fund	275.00	275.00		
	Paper Clip, backfold, 1 inches, 12pcs/box	MSWDO	NO	Public Bidding					General Fund	200.00	200.00		
	Paper Clip, backfold, 1 1/4 inches, 12pcs/box	MSWDO	NO	Public Bidding					General Fund	250.00	250.00		
	Pencil, #2 , 12pcs/box	MSWDO	NO	Public Bidding					General Fund	200.00	200.00		
	Paper clips, Plastic 50 mm	MSWDO	NO	Public Bidding					General Fund	210.00	210.00		
	Photo sticker paper (glossy) @ 10 sheet/pack, A4	MSWDO	NO	Public Bidding					General Fund	375.00	375.00		
	Post it note pad, 76 mm x 127mm, 100 sheets/pad	MSWDO	NO	Public Bidding					General Fund	300.00	300.00		
	Record book, 8.5 x 11, 300 pages	MSWDO	NO	Public Bidding					General Fund	550.00	550.00		
	Rags	MSWDO	NO	Public Bidding					General Fund	200.00	200.00		
	Scissors, big, heavy duty, 8"	MSWDO	NO	Public Bidding					General Fund	750.00	750.00		
	Scotch tape, 1" (transparent tape)	MSWDO	NO	Public Bidding					General Fund	180.00	180.00		
	Stapler w/ remover # 35	MSWDO	NO	Public Bidding					General Fund	600.00	600.00		

	Sugar, 1 kg., light brown	MSWDO	NO	Public Bidding					General Fund	600.00	600.00		
	Sign Pen, 0.5 energel, needle point	MSWDO	NO	Public Bidding					General Fund	3,000.00	3,000.00		
	Table Top Pen with string holder, 0.5 mm	MSWDO	NO	Public Bidding					General Fund	300.00	300.00		
	Tissue paper, 3 ply, 12 rolls/pack	MSWDO	NO	Public Bidding					General Fund	2,240.00	2,240.00		
	Toner Photocopier with scanner -duocentre s2110	MSWDO	NO	Public Bidding					General Fund	5,500.00	5,500.00		
									TOTAL	68,320.00	68,320.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCAÑO
 BAC, Head Secretariat

Approved by:


Hon. JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MSWDO-4Ps

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, rubbing 70% isoprophyl, 1 gal., with moisturizer	MSWDO-4Ps	NO	Public Bidding					General Fund	1,110.00	1,110.00		
	Ballpen,Black,50pcs./canister	MSWDO-4Ps	NO	Public Bidding					General Fund	500.00	500.00		
	Correction Tape	MSWDO-4Ps	NO	Public Bidding					General Fund	350.00	350.00		
	Creamer 1 kg.	MSWDO-4Ps	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Coffee Blend - 200 g	MSWDO-4Ps	NO	Public Bidding					General Fund	1,300.00	1,300.00		
	Dust Pan, plastic, big	MSWDO-4Ps	NO	Public Bidding					General Fund	100.00	100.00		
	Dish washing Liquid, 200	MSWDO-4Ps	NO	Public Bidding					General Fund	320.00	320.00		
	Door mat	MSWDO-4Ps	NO	Public Bidding					General Fund	200.00	200.00		
	External Hard Disk Drive, 1 TB	MSWDO-4Ps	NO	Public Bidding					General Fund	8,000.00	8,000.00		
	Insect Repelant Spray, 500 ml	MSWDO-4Ps	NO	Public Bidding					General Fund	500.00	500.00		
	Pencil, #2 , 12pcs/box	MSWDO-4Ps	NO	Public Bidding					General Fund	200.00	200.00		
	Sugar, 1 kg., light white	MSWDO-4Ps	NO	Public Bidding					General Fund	200.00	200.00		
	Soft broom	MSWDO-4Ps	NO	Public Bidding					General Fund	160.00	160.00		
	Tissue paper, 2 ply, 12 rolls/pack	MSWDO-4Ps	NO	Public Bidding					General Fund	330.00	330.00		
	Toilet bowl cleaner, 1000ml	MSWDO-4Ps	NO	Public Bidding					General Fund	580.00	580.00		
									TOTAL	14,850.00	14,850.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA F. ESCANO
 BAC, Head Secretariat

Approved by:


Hon. JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: Agriculture Office

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, rubbing 70% isoprophyl, 1 gal., with moisturizer	Agriculture Office	NO	Public Bidding					General Fund	13,320.00	13,320.00		
	Ballpen, black, 12 pcs/box	Agriculture Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Ballpen, blue, 12 pcs/box	Agriculture Office	NO	Public Bidding					General Fund	200.00	200.00		
	Battery AA, 4pcs/pack	Agriculture Office	NO	Public Bidding					General Fund	1,560.00	1,560.00		
	Bond Paper, (S20, 70 gsm), Long	Agriculture Office	NO	Public Bidding					General Fund	14,700.00	14,700.00		
	Bond Paper, (S20, 70 gsm), A4	Agriculture Office	NO	Public Bidding					General Fund	6,750.00	6,750.00		
	Bond Paper, (S20, 70 gsm), short	Agriculture Office	NO	Public Bidding					General Fund	2,640.00	2,640.00		
	Calculator, 12 digits, JS-20B	Agriculture Office	NO	Public Bidding					General Fund	15,000.00	15,000.00		
	Correction Tape	Agriculture Office	NO	Public Bidding					General Fund	3,500.00	3,500.00		
	Creamer 450 g.	Agriculture Office	NO	Public Bidding					General Fund	8,400.00	8,400.00		
	Coffee, Granule, 455 g.	Agriculture Office	NO	Public Bidding					General Fund	16,000.00	16,000.00		
	Disposal Syringe 3cc (Luer Tip lock)	Agriculture Office	NO	Public Bidding					General Fund	1,200.00	1,200.00		
	Data file Box	Agriculture Office	NO	Public Bidding					General Fund	1,800.00	1,800.00		
	Dish Cabinet	Agriculture Office	NO	Public Bidding					General Fund	5,000.00	5,000.00		
	Expanding Envelope, long, w/ elastic binder	Agriculture Office	NO	Public Bidding					General Fund	2,000.00	2,000.00		
	Examination Gloves Powder-Free, large	Agriculture Office	NO	Public Bidding					General Fund	500.00	500.00		
	Envelope, long, brown	Agriculture Office	NO	Public Bidding					General Fund	750.00	750.00		
	Envelope, A4, brown	Agriculture Office	NO	Public Bidding					General Fund	500.00	500.00		
	Eraser, pencil rubber big	Agriculture Office	NO	Public Bidding					General Fund	180.00	180.00		
	Face Mask, 3 ply Ear loop type, adult size (5 pcs/box) disposable	Agriculture Office	NO	Public Bidding					General Fund	1,800.00	1,800.00		
	Folder, long	Agriculture Office	NO	Public Bidding					General Fund	2,100.00	2,100.00		
	Folder, A4	Agriculture Office	NO	Public Bidding					General Fund	600.00	600.00		
	File Folder Document holder w/ metal clip, long	Agriculture Office	NO	Public Bidding					General Fund	3,600.00	3,600.00		
	Fork, Stainless	Agriculture Office	NO	Public Bidding					General Fund	360.00	360.00		
	Flash Drive, 64 GB, USB	Agriculture Office	NO	Public Bidding					General Fund	3,000.00	3,000.00		
	Glass Cup	Agriculture Office	NO	Public Bidding					General Fund	1,440.00	1,440.00		
	Ink Epson, T6641-Black	Agriculture Office	NO	Public Bidding					General Fund	1,600.00	1,600.00		
	Marker, (highlighter) dif color	Agriculture Office	NO	Public Bidding					General Fund	420.00	420.00		
	Masking tape 1"	Agriculture Office	NO	Public Bidding					General Fund	360.00	360.00		
	Masking tape 2"	Agriculture Office	NO	Public Bidding					General Fund	960.00	960.00		
	Mugs, Coffee	Agriculture Office	NO	Public Bidding					General Fund	1,800.00	1,800.00		
	Paste, classic, w/ spoon	Agriculture Office	NO	Public Bidding					General Fund	150.00	150.00		
	Packaging, Tape, 2"	Agriculture Office	NO	Public Bidding					General Fund	300.00	300.00		
	Permanent Marking pen, broad, black	Agriculture Office	NO	Public Bidding					General Fund	1,320.00	1,320.00		
	Paper Clip, backfold, 2 inches, 12pcs/box	Agriculture Office	NO	Public Bidding					General Fund	480.00	480.00		
	Paper Fastener, plastic	Agriculture Office	NO	Public Bidding					General Fund	300.00	300.00		
	Pencil, #2, 12pcs/box	Agriculture Office	NO	Public Bidding					General Fund	600.00	600.00		
	Paper clips, Plastic 50 mm	Agriculture Office	NO	Public Bidding					General Fund	350.00	350.00		

	Plates	Agriculture Office	NO	Public Bidding					General Fund	1,800.00	1,800.00	
	Photo paper, A4, glossy, 20's	Agriculture Office	NO	Public Bidding					General Fund	150.00	150.00	
	Polyster Sticker (die cut 50 mm x 50 mm sticker, bundled with thermal transfer ribbon	Agriculture Office	NO	Public Bidding					General Fund	1,200.00	1,200.00	
	Record book, 8.5 x 11, 200 pages	Agriculture Office	NO	Public Bidding					General Fund	6,480.00	6,480.00	
	Router, heavy duty	Agriculture Office	NO	Public Bidding					General Fund	8,000.00	8,000.00	
	Scissors, big, heavy duty, 8"	Agriculture Office	NO	Public Bidding					General Fund	375.00	375.00	
	Scotch tape, 1" (transparent tape)	Agriculture Office	NO	Public Bidding					General Fund	120.00	120.00	
	Scotch tape, 2" (transparent tape)	Agriculture Office	NO	Public Bidding					General Fund	180.00	180.00	
	Staple Wire # 35	Agriculture Office	NO	Public Bidding					General Fund	270.00	270.00	
	Sugar, 1 kg., light brown	Agriculture Office	NO	Public Bidding					General Fund	6,000.00	6,000.00	
	Sign Pen, (0.5), black G-tech	Agriculture Office	NO	Public Bidding					General Fund	1,440.00	1,440.00	
	Spoon, stainless	Agriculture Office	NO	Public Bidding					General Fund	360.00	360.00	
	Table Cloth	Agriculture Office	NO	Public Bidding					General Fund	3,600.00	3,600.00	
	Tissue paper, 2 ply, 12 rolls/pack	Agriculture Office	NO	Public Bidding					General Fund	4,950.00	4,950.00	
	TONER, fuji xerox S 2110	Agriculture Office	NO	Public Bidding					General Fund	11,000.00	11,000.00	
	Vinegar (30 liters/container	Agriculture Office	NO	Public Bidding					General Fund	84,000.00	84,000.00	
	Water Container (5 gal. with Tcap, round)	Agriculture Office	NO	Public Bidding					General Fund	1,200.00	1,200.00	
	Water Dispenser	Agriculture Office	NO	Public Bidding					General Fund	32,000.00	32,000.00	
	white board marker, refillable, black, broad	Agriculture Office	NO	Public Bidding					General Fund	360.00	360.00	
									TOTAL	280,625.00	280,625.00	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCAÑO
 BAC, Head Secretariat

Approved by:


JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA


CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MEO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, 330 ml, with sprayer,	MEO	NO	Public Bidding					General Fund	1,500.00	1,500.00		
	Alcohol, 70%	MEO	NO	Public Bidding					General Fund	2,775.00	2,775.00		
	Ballpen (HBW matrix 0.5) blue, 50pcs/box	MEO	NO	Public Bidding					General Fund	900.00	900.00		
	Ballpen (HBW matrix 0.5) black, 50pcs/box	MEO	NO	Public Bidding					General Fund	900.00	900.00		
	Ballpen (HBW matrix 0.5) red, 50pcs/box	MEO	NO	Public Bidding					General Fund	600.00	600.00		
	Board paper, 200 gsm, long, 10 pcs/pack	MEO	NO	Public Bidding					General Fund	225.00	225.00		
	Battery (AA), rechargeable, 2 pcs/box	MEO	NO	Public Bidding					General Fund	3,250.00	3,250.00		
	Battery AAA, 4-pcs/pack	MEO	NO	Public Bidding					General Fund	5,500.00	5,500.00		
	Battery AA, 4-pcs/back	MEO	NO	Public Bidding					General Fund	5,200.00	5,200.00		
	Bond paper long, S20	MEO	NO	Public Bidding					General Fund	14,700.00	14,700.00		
	Bond paper A4, S20	MEO	NO	Public Bidding					General Fund	6,600.00	6,600.00		
	Bond paper A3, S20	MEO	NO	Public Bidding					General Fund	2,500.00	2,500.00		
	Brush with long handle (cr floor tiles brush)	MEO	NO	Public Bidding					General Fund	150.00	150.00		
	Calculator, Scientific (FX991CW)	MEO	NO	Public Bidding					General Fund	21,600.00	21,600.00		
	Correction Tape	MEO	NO	Public Bidding					General Fund	385.00	385.00		
	Coffee Creamer, 175 g	MEO	NO	Public Bidding					General Fund	1,500.00	1,500.00		
	Coffee, 200 grams	MEO	NO	Public Bidding					General Fund	6,500.00	6,500.00		
	Computer Mouse, wireless	MEO	NO	Public Bidding					General Fund	1,500.00	1,500.00		
	Computer keyboard, USB port	MEO	NO	Public Bidding					General Fund	1,500.00	1,500.00		
	Cutter, general purpose (knife type) big	MEO	NO	Public Bidding					General Fund	500.00	500.00		
	Cutter blade	MEO	NO	Public Bidding					General Fund	100.00	100.00		
	Dust Pan, plastic, big	MEO	NO	Public Bidding					General Fund	200.00	200.00		
	Data File Box closed horizontal	MEO	NO	Public Bidding					General Fund	2,100.00	2,100.00		
	Disinfectant spray - 250 ml, Tuff	MEO	NO	Public Bidding					General Fund	3,000.00	3,000.00		
	Door mat, cotton/cloth	MEO	NO	Public Bidding					General Fund	225.00	225.00		
	Door mat, plastic	MEO	NO	Public Bidding					General Fund	400.00	400.00		
	Double Sided Tape, 1/2"	MEO	NO	Public Bidding					General Fund	360.00	360.00		
	Duster	MEO	NO	Public Bidding					General Fund	160.00	160.00		
	Envelope, long, brown	MEO	NO	Public Bidding					General Fund	250.00	250.00		
	File folder, long	MEO	NO	Public Bidding					General Fund	350.00	350.00		
	Floor mop with spinner, tornado	MEO	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Garbage bag , Xtra Large	MEO	NO	Public Bidding					General Fund	800.00	800.00		
	Garbage bag , XXL (18.5x18.5x40)	MEO	NO	Public Bidding					General Fund	1,625.00	1,625.00		
	Glass cleaner, 500 ml	MEO	NO	Public Bidding					General Fund	380.00	380.00		
	Glue, all purpose 130 g	MEO	NO	Public Bidding					General Fund	300.00	300.00		
	Ink, Pigment Ink, black	MEO	NO	Public Bidding					General Fund	900.00	900.00		
	Ink, Pigment Ink, MYB	MEO	NO	Public Bidding					General Fund	1,800.00	1,800.00		


Ink Epson, 001, CMYK	MEO	NO	Public Bidding				General Fund	2,500.00	2,500.00		
Ink Epson, 001, black, 127 ml	MEO	NO	Public Bidding				General Fund	1,800.00	1,800.00		
Ink BT5000, CMYK	MEO	NO	Public Bidding				General Fund	6,000.00	6,000.00		
Ink BT5000, black	MEO	NO	Public Bidding				General Fund	1,800.00	1,800.00		
Insect Repelant Spray, baygon	MEO	NO	Public Bidding				General Fund	4,800.00	4,800.00		
Marker, (highlighter) dif color	MEO	NO	Public Bidding				General Fund	420.00	420.00		
Masking tape 1"	MEO	NO	Public Bidding				General Fund	300.00	300.00		
Masking tape 2"	MEO	NO	Public Bidding				General Fund	800.00	800.00		
Measuring Steel Tape, 7.5 meters, stanley	MEO	NO	Public Bidding				General Fund	5,400.00	5,400.00		
Measuring Tape, 30 meters, stanley	MEO	NO	Public Bidding				General Fund	1,400.00	1,400.00		
Packaging, Tape, 2"	MEO	NO	Public Bidding				General Fund	300.00	300.00		
Permanent Marking pen, broad, black	MEO	NO	Public Bidding				General Fund	330.00	330.00		
Permanent Marking pen, Fine, black	MEO	NO	Public Bidding				General Fund	330.00	330.00		
Paper Clip, backfold, 1 inches, 12pcs/box	MEO	NO	Public Bidding				General Fund	2,000.00	2,000.00		
Paper Clip, backfold, 2 inches, 12pcs/box	MEO	NO	Public Bidding				General Fund	3,200.00	3,200.00		
Pencil, #2, 12pcs/box	MEO	NO	Public Bidding				General Fund	3,500.00	3,500.00		
Powder Milk, 300 gm.	MEO	NO	Public Bidding				General Fund	3,600.00	3,600.00		
Puncher, Heavy Duty	MEO	NO	Public Bidding				General Fund	400.00	400.00		
Record book, 8.5 x 11, 300 pages	MEO	NO	Public Bidding				General Fund	825.00	825.00		
Rags, 10pcs/pack	MEO	NO	Public Bidding				General Fund	225.00	225.00		
Squeeze Mop, heavy duty	MEO	NO	Public Bidding				General Fund	1,500.00	1,500.00		
Scissors, big, heavy duty, 10"	MEO	NO	Public Bidding				General Fund	225.00	225.00		
Scotch tape, 1/2" (transparent tape)	MEO	NO	Public Bidding				General Fund	150.00	150.00		
Scotch tape, 1" (transparent tape)	MEO	NO	Public Bidding				General Fund	90.00	90.00		
Staple Wire # 35	MEO	NO	Public Bidding				General Fund	225.00	225.00		
Stamp Pad, medium (Blue/Violet)	MEO	NO	Public Bidding				General Fund	165.00	165.00		
Sugar, brown 1 kg.	MEO	NO	Public Bidding				General Fund	1,200.00	1,200.00		
Sign Pen, 0.5 energel, needle point	MEO	NO	Public Bidding				General Fund	2,400.00	2,400.00		
Soft broom	MEO	NO	Public Bidding				General Fund	320.00	320.00		
Tissue paper, 2 ply, 12 rolls/pack	MEO	NO	Public Bidding				General Fund	4,125.00	4,125.00		
Toner HP CE 285A	MEO	NO	Public Bidding				General Fund	6,400.00	6,400.00		
TONER, RICOH MP2014 AD	MEO	NO	Public Bidding				General Fund	11,000.00	11,000.00		
white board marker, black, fine	MEO	NO	Public Bidding				General Fund	200.00	200.00		
							TOTAL	160,165.00	160,165.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA P. ESCANO
 BAC, Head Secretariat

Approved By:


JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE
REGION: APAYAO
PROVINCE: LUNA
CITY/MUNICIPALITY: LUNA


CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: Accounting Office

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Airfreshener, glade, 320 ml	Accounting Office	NO	Public Bidding					General Fund	690.00	690.00		
	Board paper, 200 gsm, long, 10 pcs/pack	Accounting Office	NO	Public Bidding					General Fund	180.00	180.00		
	Board paper, 200 gsm, A4, 10 pcs/pack	Accounting Office	NO	Public Bidding					General Fund	150.00	150.00		
	Battery AA, 4pcs/pack	Accounting Office	NO	Public Bidding					General Fund	780.00	780.00		
	Battery AAA, 4-pcs/pack	Accounting Office	NO	Public Bidding					General Fund	825.00	825.00		
	Bond paper A4, S24, Hard Copy, 80 gsm	Accounting Office	NO	Public Bidding					General Fund	3,600.00	3,600.00		
	Bond Paper, multicopy, 80 gsm, long	Accounting Office	NO	Public Bidding					General Fund	9,450.00	9,450.00		
	Bowl, 5"	Accounting Office	NO	Public Bidding					General Fund	500.00	500.00		
	Correction Tape	Accounting Office	NO	Public Bidding					General Fund	420.00	420.00		
	Coffee, Granule, 455 g.	Accounting Office	NO	Public Bidding					General Fund	3,000.00	3,000.00		
	Dinner Plate, 9"	Accounting Office	NO	Public Bidding					General Fund	500.00	500.00		
	Dish Rack	Accounting Office	NO	Public Bidding					General Fund	3,000.00	3,000.00		
	Dish washing Liquid, 500 ml, tuff	Accounting Office	NO	Public Bidding					General Fund	380.00	380.00		
	Expanding Envelope, long, w/ elastic binder	Accounting Office	NO	Public Bidding					General Fund	1,000.00	1,000.00		
	Folder, long	Accounting Office	NO	Public Bidding					General Fund	700.00	700.00		
	Garbage bag , black, medium, 10 pcs/roll (11x11x24), 10pcs/roll	Accounting Office	NO	Public Bidding					General Fund	375.00	375.00		
	Glass cleaner, w/ spray, 500ml	Accounting Office	NO	Public Bidding					General Fund	760.00	760.00		
	Knife	Accounting Office	NO	Public Bidding					General Fund	200.00	200.00		
	Marker, (highlighter)	Accounting Office	NO	Public Bidding					General Fund	140.00	140.00		
	Mugs, Coffee	Accounting Office	NO	Public Bidding					General Fund	300.00	300.00		
	Permanent Marking pen, broad, black	Accounting Office	NO	Public Bidding					General Fund	550.00	550.00		
	Paper Fastener, 8.5 in, 7 cm	Accounting Office	NO	Public Bidding					General Fund	200.00	200.00		
	Paper Fastener, metal, 7 cm	Accounting Office	NO	Public Bidding					General Fund	90.00	90.00		
	Paper Fastener, plastic	Accounting Office	NO	Public Bidding					General Fund	100.00	100.00		
	Paper clips, Plastic 50 mm	Accounting Office	NO	Public Bidding					General Fund	105.00	105.00		
	Powdered milk, 900 g.	Accounting Office	NO	Public Bidding					General Fund	3,200.00	3,200.00		
	Saucer	Accounting Office	NO	Public Bidding					General Fund	250.00	250.00		
	Scotch tape, 1" (transparent tape)	Accounting Office	NO	Public Bidding					General Fund	60.00	60.00		
	Staple Wire # 35	Accounting Office	NO	Public Bidding					General Fund	180.00	180.00		
	Stamp Pad, violet	Accounting Office	NO	Public Bidding					General Fund	60.00	60.00		
	Sugar, Refined, 1kg	Accounting Office	NO	Public Bidding					General Fund	800.00	800.00		
	Sign Pen, 0.5 mm., black	Accounting Office	NO	Public Bidding					General Fund	1,200.00	1,200.00		
	Sign Pen, 0.5 mm., green	Accounting Office	NO	Public Bidding					General Fund	600.00	600.00		
	Soft broom, tiger grass	Accounting Office	NO	Public Bidding					General Fund	160.00	160.00		
	Tissue paper, 3 ply, 10 rolls/pack	Accounting Office	NO	Public Bidding					General Fund	2,750.00	2,750.00		


	TONER, fuji xerox S 2110	Accounting Office	NO	Public Bidding					General Fund	33,000.00	33,000.00		
									TOTAL	70,255.00	70,255.00		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FE P. ESCAÑO
 BAC, Head Secretariat

Approved by:


Hon. JOSEPHINE M. BANGSIL
 Municipal Mayor

ANNUAL PROCUREMENT PLAN

REGION: CORDILLERA ADMINISTRATIVE REGION
PROVINCE: APAYAO
CITY/MUNICIPALITY: LUNA

CALENDAR YEAR: 2024
OFFICE/DEPARTMENT: MDRRMO

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Alcohol, 330 ml, with sanitizer	Accounting Office	NO	Public Bidding					General Fund	300.00	300.00		
	Alcohol, ethyl, 70% solution, scented, 500 ml, with sprayer	Accounting Office	NO	Public Bidding					General Fund	540.00	540.00		
	Alcohol, rubbing 70% isoprophyl, 1 gal., with moisturizer	Accounting Office	NO	Public Bidding					General Fund	1,110.00	1,110.00		
	Ballpen, FLEXSTICK 0.5 (black) 12 pcs/box	Accounting Office	NO	Public Bidding					General Fund	240.00	240.00		
	Ballpen,Black,50pcs./canister	Accounting Office	NO	Public Bidding					General Fund	750.00	750.00		
	Bond paper A4, S24, Hard Copy, 80 gsm	Accounting Office	NO	Public Bidding					General Fund	2,400.00	2,400.00		
	Bond paper long, S24, Hard Copy, 80 gsm	Accounting Office	NO	Public Bidding					General Fund	2,700.00	2,700.00		
	Bowl, 5"	Accounting Office	NO	Public Bidding					General Fund	500.00	500.00		
	Calculator, desktop, 12 digits	Accounting Office	NO	Public Bidding					General Fund	1,350.00	1,350.00		
	Correction Tape	Accounting Office	NO	Public Bidding					General Fund	700.00	700.00		
	Creamer Full Cream Milk 1.5 kg/pack	Accounting Office	NO	Public Bidding					General Fund	3,250.00	3,250.00		
	Creamer 450 g.	Accounting Office	NO	Public Bidding					General Fund	700.00	700.00		
	Cork Board 2' x 3'	Accounting Office	NO	Public Bidding					General Fund	400.00	400.00		
	Cutter, general purpose (knife type) big	Accounting Office	NO	Public Bidding					General Fund	400.00	400.00		
	Data file Box	Accounting Office	NO	Public Bidding					General Fund	600.00	600.00		
	Duct Tape 48mm x 10m	Accounting Office	NO	Public Bidding					General Fund	220.00	220.00		
	Double Sided Tape, 1/2"	Accounting Office	NO	Public Bidding					General Fund	60.00	60.00		
	Double Sided Tape, 1"	Accounting Office	NO	Public Bidding					General Fund	80.00	80.00		
	Expanding folder, blue, long	Accounting Office	NO	Public Bidding					General Fund	240.00	240.00		
	Expanding Envelope, long, w/ elastic binder	Accounting Office	NO	Public Bidding					General Fund	600.00	600.00		
	External Hard Disk Drive, 1 TB	Accounting Office	NO	Public Bidding					General Fund	12,000.00	12,000.00		
	Folder, long	Accounting Office	NO	Public Bidding					General Fund	210.00	210.00		
	Folder, A4	Accounting Office	NO	Public Bidding					General Fund	120.00	120.00		
	Flash Drive, 16 GB	Accounting Office	NO	Public Bidding					General Fund	1,500.00	1,500.00		
	File Box	Accounting Office	NO	Public Bidding					General Fund	580.00	580.00		
	Glue, all purpose 130 g	Accounting Office	NO	Public Bidding					General Fund	240.00	240.00		
	Marker, (highlighter) dif color	Accounting Office	NO	Public Bidding					General Fund	315.00	315.00		
	Masking Tape (3")	Accounting Office	NO	Public Bidding					General Fund	320.00	320.00		
	Mugs, Coffee	Accounting Office	NO	Public Bidding					General Fund	300.00	300.00		
	Permanent Marking pen, Fine, black	Accounting Office	NO	Public Bidding					General Fund	330.00	330.00		
	Paper Clip, backfold, 1/2 inches, 12pcs/box	Accounting Office	NO	Public Bidding					General Fund	150.00	150.00		
	Paper Clip, backfold, 1 inches, 12pcs/box	Accounting Office	NO	Public Bidding					General Fund	250.00	250.00		
	Paper Clip, backfold, 1 1/4 inches, 12pcs/box	Accounting Office	NO	Public Bidding					General Fund	150.00	150.00		
	Paper Clip, backfold, 2 inches, 12pcs/box	Accounting Office	NO	Public Bidding					General Fund	160.00	160.00		
	Paper Clip, backfold, 2.5 inches, 12pcs/box	Accounting Office	NO	Public Bidding					General Fund	160.00	160.00		
	Paper Fastener, plastic	Accounting Office	NO	Public Bidding					General Fund	150.00	150.00		
	Percolator Coffee Maker	Accounting Office	NO	Public Bidding					General Fund	5,000.00	5,000.00		
	Pencil, #2 , 12pcs/box	Accounting Office	NO	Public Bidding					General Fund	300.00	300.00		
	Paper clips, Plastic medium	Accounting Office	NO	Public Bidding					General Fund	88.00	88.00		

	Photo Paper, A4, no back print	Accounting Office	NO	Public Bidding					General Fund	225.00	225.00	
	Post it note pad, 76 mm x 51mm, 100 sheets/pad	Accounting Office	NO	Public Bidding					General Fund	120.00	120.00	
	Post it note pad, 76 mm x 76mm, 100 sheets/pad	Accounting Office	NO	Public Bidding					General Fund	120.00	120.00	
	Record book, 8.5 x 11, 150 pages	Accounting Office	NO	Public Bidding					General Fund	780.00	780.00	
	Ring binder (1/2 inches) long	Accounting Office	NO	Public Bidding					General Fund	353.00	353.00	
	Ring binder (1 inches) long	Accounting Office	NO	Public Bidding					General Fund	450.00	450.00	
	Ring binder (2 inches) long	Accounting Office	NO	Public Bidding					General Fund	650.00	650.00	
	Ring binder (flat) long	Accounting Office	NO	Public Bidding					General Fund	700.00	700.00	
	Rubber stump , personalized (received w/ date)	Accounting Office	NO	Public Bidding					General Fund	300.00	300.00	
	Ruler, plastic 12", plastic	Accounting Office	NO	Public Bidding					General Fund	30.00	30.00	
	Scotch tape, 1/2" (transparent tape)	Accounting Office	NO	Public Bidding					General Fund	90.00	90.00	
	Scotch tape, 2" (transparent tape)	Accounting Office	NO	Public Bidding					General Fund	225.00	225.00	
	Staple Wire # 35	Accounting Office	NO	Public Bidding					General Fund	225.00	225.00	
	Stamp Pad Ink, 30 ml, blue	Accounting Office	NO	Public Bidding					General Fund	60.00	60.00	
	Stamp Pad Ink, 30 ml, violet	Accounting Office	NO	Public Bidding					General Fund	120.00	120.00	
	Stamp Pad, medium (Blue/Violet)	Accounting Office	NO	Public Bidding					General Fund	110.00	110.00	
	Sugar, 1 kg., light white	Accounting Office	NO	Public Bidding					General Fund	300.00	300.00	
	Tissue paper, 3 ply, 12 rolls/pack	Accounting Office	NO	Public Bidding					General Fund	960.00	960.00	
	white board marker, blue, broad	Accounting Office	NO	Public Bidding					General Fund	240.00	240.00	
	white board marker ink (refill), black, 20 ml	Accounting Office	NO	Public Bidding					General Fund	300.00	300.00	
									TOTAL	45,821.00	45,821.00	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:


SONIA FÉ P. ESCANO
 BAC, Head Secretariat

Approved by:


Hon. JOSEPHINE M. BANGSIL
 Municipal Mayor


ANNUAL PROCUREMENT PLAN SUMMARY

REGION: CORDILLERA ADMINISTRATIVE REGION **CALENDAR YEAR:** 2024
PROVINCE: APAYAO **OFFICE/DEPARTMENT:** LGU LUNA
CITY/MUNICIPALITY: LUNA

Summary by Office		
Department	Head of Department / Office	Total Cost
Mayor's Office	Hon. Josephine M. Bangsil	333,758.00
HRMO	Emma R. Tamayo	76,450.00
Municipal Disaster Risk Reduction and Management Office	Jomar B. Bragas	45,821.00
Sangguniang Bayan Office	Hon. Manolito M. Bullaoit	261,115.00
Municipal Planning and Development Office/ITU	Milflorencia A. Villafuerte	287,480.15
Municipal Registry Office	Kristian Jay D. Estelon	48,256.00
Municipal Budget Office	Teresa H. Bullaoit	40,310.00
Municipal Treasury Office	Mercedita D. Anapen	89,034.00
Municipal Assessor's Office	Celia C. Agnas	37,499.00
Municipal Health Office	Jonah Grace P. Verzola	287,995.00
Municipal Social Welfare and Development Office/4Ps	Ma. Concepcion G. Ravelo	83,170.00
Municipal Agriculture Office	Julius G. Casil	280,625.00
Municipal Engineering Office	Engr. Albert D. Martin	160,165.00
Municipal Accounting Office	Greg L. Baria Jr.	70,255.00
		2,101,933.15

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Prepared By:


SONIA FE P. ESCAÑO
 BAC, Head Secretariat

Approved by:


JOSEPHINE M. BANGSIL
 Local Chief Executive