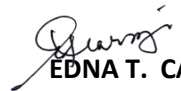


FDP Form 4b - Annual Procurement Plan or Procurement List, Summary


**Summary by Office**

<b>DEPARTMENT</b>	<b>Head Of Department/Office</b>	<b>Total Cost</b>
Mayor's Office	Hon. Josephine M. Bangsil	271,158.00
Mayor's Office (MDRRMO)	Jomar B. Bargas	
Mayor's Office (HRMO)	Emma R. Tamayo	
Sangguniang Bayan Office	Hon. Manolito M. Bullaoit	191,060.00
Municipal Planning & Dev't Office	Milflorencia A. Villafuerte	284,982.50
Municipal Budget Office	Teresa H. Bullaoit	47,530.00
Municipal Assessor's Office	Celia C. Agnas	48,075.00
Municipal Treasurer's Office	Mercedita D. Anapen	2,905,965.50
Municipal Civil Registry Office	Kristian Jay D. Estelon	50,911.00
Municipal Accounting Office	Greg L. Baria Jr.	70,000.00
Municipal Engineering Office	Engr. Albert D. Martin	168,719.00
Municipal Social Welfare & Dev't Office	Ma. Concepcion G. Ravelo	49,955.00
Office of the Municipal Agriculturist	Julius Casil	103,930.00
Municipal Health Office	Dr. Jonah Grace P. Verzola	800,000.00
<b>TOTAL</b>		<b>5,058,936.00</b>

Prepared by:

  
**EDNA T. CARMEN**  
 Head BAC Secretariat

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Local Chief Executive


**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>													
Program Control No.:					Planned Amount: <b>271,138.00</b>								
Department / Office: <b>MAYOR'S OFFICE (Administrative Support/EMS/TIC/LDRRMO/BPLO)</b>					Regular	Contingency	Total:	Date Distributed:					
Item	DESCRIPTION	Unit Cost	QTY/Unit	Unit	TOTAL COST	Distribution							
No.						1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				
1	Alcohol 70% - 350ml with spray	120.00	15	bots	1,800.00	8	960.00			7	840.00		
2	Alcohol 70% - Galoons (4 lits per gal)	650.00	35	gals	22,750.00	20	13,000.00			15	9,750.00		
3	Ball Pen (FlexOffice 0.7 - FO-Gel) Black & Blue	98.00	30	boxes	2,940.00	20	1,960.00			10	980.00		
4	Battery AA size, 4pcs/pack	250.00	15	packs	3,750.00	10	2,500.00			5	1,250.00		
5	Battery AAA size, 4pcs/pack	250.00	15	packs	3,750.00	10	2,500.00			5	1,250.00		
6	Bond Paper - Long S20	250.00	45	reams	11,250.00	25	6,250.00			20	5,000.00		
7	Bond Paper - A4 Size S20	230.00	50	reams	11,500.00	25	5,750.00			25	5,750.00		
8	Bond Paper Copier Paper - Long	250.00	40	reams	10,000.00	20	5,000.00			20	5,000.00		
9	Bond Paper Copier Paper - A4 size	230.00	45	reams	10,350.00	25	5,750.00			20	4,600.00		
10	Coffee Creamer (48sachets x 5g)pack	260.00	10	packs	2,600.00	5	1,300.00			5	1,300.00		
11	Creamer Full Cream Milk 900g	395.00	10	packs	3,950.00	5	1,975.00			5	1,975.00		
12	Coffee Brew - 400g	220.00	25	packs	5,500.00	10	2,200.00			15	3,300.00		
13	Coffee Blend - 200g	750.00	6	pcs.	4,500.00	3	2,250.00			3	2,250.00		
14	Coffee Bean 200g/pack	750.00	5	packs	3,750.00	2	1,500.00			3	2,250.00		
15	Dishwashing Liquid Soap 250ml	50.00	10	bots	500.00	5	250.00			5	250.00		
16	Disinfectant Spray with Anti-Bac-510ml	600.00	5	pcs.	3,000.00	3	1,800.00			2	1,200.00		
17	Disinfectant Concentrate, 500ml	450.00	5	bots	2,250.00	3	1,350.00			2	900.00		
18	Doormat - Cloth	40.00	10	pcs.	400.00	5	200.00			5	200.00		
19	Doormat - Carpeted & Non-Slip	120.00	2	pcs.	240.00	2	240.00				-		
20	Dust pan	110.00	2	pcs.	220.00	2	220.00				-		
21	Expanding Envelope-Long-Red w Elastic Belt	20.00	150	pcs.	3,000.00	100	2,000.00			50	1,000.00		
22	File Box - 125mm x 230mm x 400mm	120.00	20	pcs.	2,400.00	10	1,200.00			10	1,200.00		
23	Official Record Book 500pages	180.00	10	pcs.	1,800.00	10	1,800.00				-		
24	Envelope Long - Brown	9.00	100	packs	900.00	50	450.00			50	450.00		
25	Envelope - A4 Brown	6.00	80	packs	480.00	40	240.00			40	240.00		
26	Folder - Long	10.00	200	pcs.	2,000.00	100	1,000.00			100	1,000.00		
27	Folder Plastic-w/ slide - long transparent	120.00	10	packs	1,200.00	5	600.00			5	600.00		
28	Flash Drive Disk - 1TB	5,000.00	2	units	10,000.00	2	10,000.00				-		
29	Flash Drive 64GB OTG-Type - C	750.00	6	pcs.	4,500.00	6	4,500.00				-		
30	File Binder Horizontal Bind	200.00	15	pcs.	3,000.00	15	3,000.00				-		

31	Floor Mops (Tornado)	1,050.00	1	set	1,050.00	1	1,050.00				-		
32	Glue - all purpose 130g	65.00	4	pcs.	260.00	4	260.00				-		
33	Hand Liquid Soap - Anti-Bac	140.00	6	pcs.	840.00	3	420.00			3	420.00		
34	Ink Epson #003 (CYMB)	1,250.00	25	sets	31,250.00	15	18,750.00			10	12,500.00		
35	Ink Epson #103 (CYMB)	1,250.00	15	sets	18,750.00	15	18,750.00				-		
36	Linen Paper Long (Cream & Green)	120.00	15	packs	1,800.00	10	1,200.00			5	600.00		
37	Masking Tape 1" (5pcs/pack)	125.00	15	packs	1,875.00	10	1,250.00			5	625.00		
38	Masking Tape 3"	38.00	30	pcs.	1,140.00	15	570.00			15	570.00		
39	Parmanent Marking Pen (Broad-Black)	540.00	6	boxes	3,240.00	3	1,620.00			3	1,620.00		
40	Paper - Fastener - Plastic	45.00	15	boxes	675.00	10	450.00			5	225.00		
41	Pencil (lead #2 - 12pcs/box)	95.00	10	boxes	950.00	5	475.00			5	475.00		
42	Paper Clips - Plastic Jumbo	35.00	25	boxes	875.00	15	525.00			10	350.00		
43	Paper Clips w/ spring 2"	95.00	10	boxes	950.00	5	475.00			5	475.00		
44	Paper Clips w/ spring - 2.5"	120.00	10	boxes	1,200.00	5	600.00			5	600.00		
45	Photo or Certificate Holder - Long	70.00	20	pcs.	1,400.00	20	1,400.00				-		
46	Photo Certificate Holder A4 size	60.00	50	pcs.	3,000.00	30	1,800.00			20	1,200.00		
47	Photo Paper - Long (Glossy)	250.00	10	packs	2,500.00	10	2,500.00						
48	Paper Cutter, knife type (big - HD)	150.00	5	pcs.	750.00	5	750.00						
49	Scissors (Heavy Duty)	150.00	10	pairs	1,500.00	10	1,500.00						
50	Scotch Tape transparent 1" (5 rolls/pack)	45.00	10	pairs	300.00	5	225.00			5	225.00		
51	Stapler - HD w/ staple wire remover	350.00	10	pcs.	3,500.00	10	3,500.00				-		
52	Staple Wire #35	45.00	10	boxes	450.00	5	225.00			5	225.00		
53	Roller Binds (Curtain (LDRRMO)	3,083.00	1	set	3,083.00	1	3,083.00				-		
54	Sign Pen (0.5mm ball needle point Energel)	120.00	10	pcs.	1,200.00	10	1,200.00				-		
55	Sugar Light Brown - 1kg/pack	90.00	25	kgs.	2,250.00	10	900.00			15	1,350.00		
56	Tissue/Toilet Paper 2ply,12rolls/pack	135.00	50	packs	6,750.00	25	3,375.00			25	3,375.00		
57	Toner (Copier-S18010/S2010-S5019)	6,000.00	4	pcs.	24,000.00	2	12,000.00			2	12,000.00		
58	Toilet Bowl Cleaner - 500ml	150.00	6	bots	900.00	3	450.00			3	450.00		
59	Toilet Deodorizer, 50mg w/ case	65.00	10	pcs.	650.00	5	325.00			5	325.00		
60	Face Mask (Non-Medis-10pcs/pack)	40.00	100	packs	4,000.00	50	2,000.00			50	2,000.00		
61	Face Mask (Surgical - 50pcs/box)	50.00	20	boxes	1,000.00	10	500.00			10	500.00		
62	Stamp pad with ink	120.00	4	pcs.	480.00	4	480.00				-		
63	3 n 1 coffee - 20pcs/pack	165.00	10	packs	1,650.00	5	825.00			5	825.00		
64	3 in 1 coffee - twin pack-20doz	11.00	240	pcs.	2,640.00	120	1,320.00			120	1,320.00		
65	Municipal Logo - Dry Seal - HD	10,000.00	1	unit	10,000.00	1	10,000.00				-		
<b>OVERALL TOTALS</b>							<b>271,138.00</b>						

Prepared By:

Approved by:

  
**SONIA FE P. ESCAÑO**  
Admin. Assistant II

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>													
Program Control No.:					<b>Planned Amount: 66,570.00</b>								
Department / Office: <b>MAYOR'S OFFICE (HRMO)</b>					Regular	Contingency	Total:	Date Distributed:					
Item No.	DESCRIPTION	Unit Cost	Quantity		TOTAL COST	Distribution							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
1	Paper, Multicopy 80gsm A4	220.00	10	reams	2,200.00	5	1,100.00			5	1,100.00		
2	Epson TT664 Ink Black 70ml	400.00	6	pcs.	2,400.00	6	2,400.00						
3	Epson T664 Ink Magenta 70ml	400.00	3	cart	1,200.00	3	1,200.00						
4	Epson T664 Ink Cyan 70ml	400.00	3	cart	1,200.00	3	1,200.00						
5	Epson TT664 Ink Yellow 70ml	400.00	3	cart	1,200.00	3	1,200.00						
6	Expanding Folder-Long	13.00	30	pcs.	390.00	30	390.00						
7	Toner Xerox Machine	6,000.00	3	cart.	18,000.00	2	12,000.00			1	6,000.00		
8	Drum Unit for Xerox Copier	16,000.00	2	cart.	32,000.00	1	16,000.00			1	16,000.00		
10	Tape, Masking 1"	50.00	2	roll	100.00	2	100.00						
11	Tape, Transparent 1"	30.00	5	roll	150.00	5	150.00						
12	Toilet Tissue 12 rolls	160.00	10	packs	1,600.00	10	1,600.00						
13	Alcohol 70%	650.00	3	gal	1,950.00	3	1,950.00						
14	Ballpen, Black, 50 pcs./canister	500.00	1	canister	500.00	1	500.00						
15	Plastic Paper FASTER	50.00	3	boxes	150.00	3	150.00						
16	Staple Wire #35	40.00	2	boxes	80.00	2	80.00						
17	Correctional Tape	45.00	10	pcs.	450.00	10	450.00						
19	Data File Box	150.00	20	pcs.	3,000.00	20	3,000.00						
<b>TOTAL</b>					<b>66,570.00</b>								

Prepared By:

  
**EMMA R. TAMAYO**  
AO IV

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor

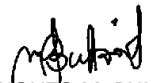
**ANNUAL PROCUREMENT PLAN  
CALENDAR YEAR - 2023**

Province, City or Municipality: <b>Luna, Apayao</b>													
Program Control No:						PLANNED AMOUNT: <b>191,060.00</b>							
Department/Office: <b>SANGGUNIANG BAYAN</b>					Regular	Contingency		Total		Date Distributed:			
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
			No.	Des		1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter		3 <sup>rd</sup> Quarter		4 <sup>th</sup> Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Alcohol	650	20	gal	13,000.00	20	13,000.00						
2	Board Paper-White Long	95	15	pack	1,425.00	15	1,425.00						
3	Board Paper-A4	85	15	pack	1,275.00	15	1,275.00						
4	Battery – “AA”	35	20	pcs	700	20	700						
5	Battery- “AAA”	25	20	pcs	500	20	500						
6	Chargeable “AA” Battery	300	30	packs	9,000.00	30	9,000.00						
7	Battery Charger	400	10	pcs	4,000.00	10	4,000.00						
8	Bond Paper S20 - A4 Hard Copy- 80gsm	250	20	ream	5,000.00	20	5,000.00						
9	Bond Paper S20 - Hard Copy-Long	300	40	ream	12,000.00	40	12,000.00						
10	Ballpen-HBW 2000 Black	20	65	pcs	1,300.00	65	1,300.00						
11	Computer Ink-Epson-L3110- 003 black, C, Y, M	1,200.00	5	set	6,000.00	5	6,000.00						
12	Comp. Ink-Epson L3210-003 BK, C, Y, M	1,200.00	5	pcs	6,000.00	5	6,000.00						
13	Comp. ink-Epson 103-blck, yellow, blue, violet	1,200.00	5	pcs	6,000.00	5	6,000.00						
14	Highlighter	50	10	bot	500	10	500						
15	Dishwashing Liquid- 250ml	50	50	bot	2,500.00	50	2,500.00						
16	Envelope-Brown -Long	10	50	pcs	500	50	500						
17	Envelope –Brown-A4	8	50	pcs	400	50	400						
18	Folder-Tagboard Brown-Short	10	100	pcs	1,000.00	100	1,000.00						
19	Folder Tagboard Brown-Long	15	100	pcs	1,500.00	100	1,500.00						
20	Flash Drive 16GB	650	2	pcs	1,300.00	2	1,300.00						
21	Garbage bag-black Medium size	50	30	pcs	1,500.00	30	1,500.00						
22	Albatross-Big	55	60	pcs	3,300.00	60	3,300.00						
23	Alcohol with sanitizer	120	30	pcs	3,600.00	30	3,600.00						
24	Paper clips-Vinyl-50mm-jumbo	50	10	box	500	10	500						
25	HP Desk Jet Ink Advantage2010-704 -	650	6	pcs	3,900.00	6	3,900.00						
26	HP Desk Jet Ink Advantage2010-704-Black	650	6	pcs	3,900.00	6	3,900.00						
27	Masking Tape	50	5	pcs	250	5	250						

28	Marking Pen-Permanent Pilot-Fine	50	10	pcs	500	10	500						
29	Scotch Tape- clear-2"	55	10	pcs	550	10	550						
30	Roll bag 20 x 30	50	15	pcs	750	15	750						
31	Sign Pen 0.5 ener-gel needle point	150	50	pcs	7,500.00	50	7,500.00						
32	Staple Wire #35	65	10	pcs	650	10	650						
	Facemask	70	22	box	1540	22	1540						
33	Toilet Tissue	135	70	packs	9,450.00	70	9,450.00						
34	Toilet Bowl Cleaner- 1000ml	185	50	bot	9,250.00	50	9,250.00						
35	Tornado Mop	1400	3	pc	4,200.00	3	4,200.00						
36	Disinfectant spray-250ml TUF1	240	48	bot	11,520.00	48	11,520.00						
37	Yellow Paper	50	6	pad	300	6	300						
38	Pencil-Mongol	10	25	pcs	250	25	250						
39	Air Freshener-250ml	220	40	bot	8,800.00	40	8,800.00						
40	Paper Fastener-plastic	50	6	box	300	6	300						
41	Photo Paper-glossy A4	75	10	packs	750	10	750						
42	Insect Killer	330	2	pcs	660	2	660						
43	White board Marker (Pilot)(5Black, 5Blue)	50	10	pcs	500	10	500						
44	Stapler-heavy duty-big	500	2	pcs	1,000.00	2	1,000.00						
45	Comp. Ink-Epson T6041,42,43,44	650	6	pcs	3,900.00	6	3,900.00						
46	Comp Ink-Canon Pixma TS207 Black	1200	10	pcs	12,000.00	10	12,000.00						
47	Comp. Ink-Canon Pixma TS207-Colored	1200	10	pcs	12,000.00	10	12,000.00						
48	Safeguard Soap (big)	50	10	pcs	500	10	500						
49	Soft broom	170	2	pcs	340	2	340						
50	Brewed Coffee-big	250	5	pcs	1,250.00	5	1,250.00						
51	Coffeemate-big (1.5kg)	600	4	pcs	2,400.00	4	2,400.00						
52	Binder Metal Clip Paper (S, M, L)	150	15	box	2,250.00	15	2,250.00						
53	Expanded Envelope with String (Long)	20	25	pcs	500	25	500						
54	Seagate Backup Plus Portable (4TB 3.0 USB)	5000	1	pcs	5,000.00	1	5,000.00						
55	Expanded Folder (Long)	20	20	pcs	400	20	400						
56	Glass Cleaner Wiper	285	4	pcs	1,140.00	4	1,140.00						
57	Walis Tingting	30	2	pcs	60	2	60						
					<b>191,060.00</b>								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**MANOLITO M. BULLAOIT**  
Municipal Vice Mayor

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor







**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Name of Local Government Unit: <b>Municipal Government of Luna, Apayao</b>													
Program Control No.						PLANNED AMOUNT: <b>114,997.50</b>							
Department/Office: <b>Municipal Planning and Development Office</b>						Regular	Contingency	Total		Date Distributed:			
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Bond paper long (S20)	250.00	25	rms.	6,250.00	15				10			
2	Bond paper A4 (S20)	230.00	25	rms.	5,750.00	15				10			
3	Board Paper, Legal (Cream)	65.00	10	packs	650.00	5				5			
4	Board Paper, A4 (Cream)	60.00	10	packs	600.00	5				4			
5	Bond Paper, A3 (S20)	500.00	1	rms.	500.00	1							
6	Pilot Ball pen	30.00	20	pcs	600.00	10				10			
7	Folder, A4	10.00	10	pcs	100.00	5				5			
8	Folder Long	10.00	20	pcs	200.00	10				10			
9	Folder, Expanding Long	40.00	20	pcs	800.00	10				10			
10	Folder, Expanding A4	35.00	10	pcs	350.00	5				5			
11	Sign Pen (Energel)	90.00	25	pcs	2,250.00	15				10			
12	Sliding Folder (long)	10.00	30	pcs	300.00	15				15			
13	Sliding Folder (A4)	8.00	20	pcs	160.00	10				10			
14	Battery Dry Cell AA	25.00	40	pcs	1,000.00	20				20			
15	Battery Dry Cell AAA	25.00	39	pcs	975.00	20				19			
16	Envelope, Documentary Long	10.00	20	pcs	200.00	10				10			
17	Envelope, Documentary A4	10.00	20	pcs	200.00	10				10			
18	Envelope, Expanding Long	22.00	20	pcs	440.00	10				10			
19	Tape Transparent 1"	40.00	10	pcs	400.00	5				5			
20	Tape Transparent 2"	45.00	10	pcs	450.00	5				5			
21	Double Sided Tape 1"	60.00	10	pcs	600.00	5				5			
22	Masking Tape 1"	30.00	10	pcs	300.00	5				5			
23	Masking Tape 2"	80.00	10	pcs	800.00	5				5			
24	Duct Tape 48mm x 10m	100.00	10	pcs	1,000.00	5				5			
25	Correction Tape	35.00	10	pcs	350.00	5				5			
26	Paper Knife Cutter	300.00	5	pcs	1,500.00	5							
27	64GB Flash Drive	1,200.00	5	pcs	6,000.00	5							

28	Permanent Pen (Broad)	50.00	6	pcs	300.00	5								
29	Pentel Pen (Black) Fine	47.50	5	pcs	237.50	5								
30	White Board Marker, Black	50.00	5	pcs	250.00	5								
31	Alcohol, 70% 500ml	100.00	20	bottles	2,000.00	10				10				
32	Alcohol, 70% Solution	650.00	5	gallons	3,250.00	5								
33	Tissue Paper 2-plys sheets, 150 pulls, 12 r	135.00	20	packs	2,700.00	10				10				
34	Disinfectant Spray, 170g	210.00	15	bottles	3,150.00	10				5				
35	Air Freshener	200.00	15	pcs	3,000.00	10				5				
36	Paper Clip (vinyl quoted/50 mm)	50.00	5	boxes	250.00	5								
37	Chocolate Powder, 24g	160.00	30	packs	4,800.00	15				15				
38	Coffee Creamer (170g)	120.00	30	packs	3,600.00	15				15				
39	Powdered Milk, 900g	550.00	4	packs	2,200.00	2				2				
40	3 in 1 Coffee(Assorted, Twin pack)	370.00	20	packs	7,400.00	10				10				
41	Paper Cups, 50s	80.00	10	packs	800.00	5				5				
42	Coffee Brew (400g)	250.00	20	boxes	5,000.00	10				10				
43	Brown Sugar (1/2 kg)	60.00	20	pcs	1,200.00	10				10				
44	Kitchen Utensils		1	lot	7,500.00	1								
45	Scissors (Large)	120.00	5	pcs	600.00	5								
46	Flexible Plastic Ruler, 12 inches	30.00	5	pcs	150.00	5								
47	Post-it Tape Flag Sign Here 5s	240.00	10	sets	2,400.00	5				5				
48	Post-it Page Markers 5 Pads, 5x2in, 100s	250.00	10	sets	2,500.00	5				5				
49	Index Tab/ Tabbing Letter	140.00	10	pcs	1,400.00	5				5				
50	Glass Cleaner Spray, 500 ml	200.00	3	bottles	600.00	3								
51	Highlighter 4 in 1	130.00	5	sets	650.00	5								
52	Stapler with Staple Remover, No. 35	400.00	4	pcs	1,600.00	3								
53	Staple Wire, No. 35, 26/6, 5000 staples	100.00	3	boxes	300.00	3								
54	Calculator, big display, 12-digit, DM-1200V	1,500.00	4	pcs	6,000.00	4								
55	Sponge	20.00	10	pcs	200.00	5				5				
56	Metal Kitchen Roll Paper Towel Holder Stand, Vertical	500.00	1	pc	500.00	1								
57	Roll Paper Towel, 10" wide rolls	500.00	12	pcs	6,000.00	6				6				
58	KF94 Face Mask 4D, 10s	150.00	30	packs	4,500.00	25				25				
59	Sticky Note Pad, 76mm x 127mm, 100 sheets	60.00	10	pads	600.00	5				5				
60	Sticky Note Pad, 76mm x 76mm, 100 sheets	50.00	10	pads	500.00	5				5				
61	Sticky Note Pad, 76mm x 51mm, 100 sheets	40.00	10	pads	400.00	5				5				
62	Sticky Note Pad, 38mm x 51mm, 100 sheets	20.00	10	pads	200.00	5				5				
63	Anti-bacterial Liquid Hand Soap	170.00	10	bottles	1,700.00	5				5				
64	Kitchen Hand Towel, Soft	35.00	5	pcs	175.00	5								


65	Softbroom	180.00	2	pcs	360.00	2							
66	Feather Duster	100.00	3	pcs	300.00	3							
67	Garbage Bag, Small		15	rolls	525.00								
68	Garbage Bag, Medium		21	rolls	945.00								
69	Garbage Bag, Large		16	rolls	880.00								
70	Garbage Bag, XXL		10	rolls	650.00								
					<b>114,997.50</b>								

This is to certify that the above procurement program is in accordance with objectives of the LGU

Prepared by:

  
**MIL FLORENCE A. MILLAFUERTE**  
 Dept./Office/Unit Head

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

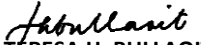
**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Municipal Government of Luna, Apayao													
Program Control No:						PLANNED AMOUNT:				47,530.00			
Department/Office:						Regular	Contingency	Total		Date Distributed:			
OFFICE OF THE MUNICIPAL BUDGET OFFICER													
Item No.	Description	Unit Cost	Quantity	Unit	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
			No	Description		QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
OFFICE SUPPLIES													
	ALCOHOL, ethyl, 68-70%, scented 500ml with sprayer	120.00	6	bottle	720.00	3	360.00			3	360.00		
	ALCOHOL (gallon)	650.00	2	gallon	1,300.00	1	650.00			1	650.00		
	Dishwashing Liquid ( 200ml )	60.00	4	pack	240.00	2	120.00			2	120.00		
	Scotch Tape 1" (transparent big)	35.00	5	pc	175.00	3	105.00			2	70.00		
	PAPER MULTICOPY, 80 gsm, size 216mm x 330mm (legal)	230.00	25	piece	5,750.00	15	3,450.00			10	2,300.00		
	Record Book 500 pages	120.00	8	piece	960.00	4	480.00			4	480.00		
	Record Book 300 pages	80.00	4	ream	320.00	4	320.00						
	Ring Binder (1 inch)	30.00	4	ream	120.00	4	120.00						
	Ring Binder (3 inches)	75.00	4	piece	300.00	4	300.00						
	Ballpen (black) Flexstick 0.5	75.00	3	box	225.00	3	225.00						
	Ballpen (black Gel Pen 0.5)	75.00	3	box	225.00	3	225.00						
	TOILET TISSUE PAPER, 2 plys sheet, 150 pulls, 12 rolls	135.00	20	pack	2,700.00	10	1,350.00			10	1,350.00		
	INK CART, EPSON C138664100 (T6641), Black	300.00	2	pc	600.00	2	600.00						
	INK CART, EPSON C138664200 (T6642), Cyan	300.00	1	pack	300.00	1	300.00						
	INK CART, EPSON C138664400 (T6644), Yellow	300.00	1	bottle	300.00	1	300.00						
	INK CART, EPSON C138664300 (T6643), Magenta	300.00	1	bottle	300.00	1	300.00						
	INK CART, EPSON 003, Black	300.00	2	bottle	600.00	2	600.00						
	INK CART, EPSON 003, Cyan	300.00	2	bottle	600.00	2	600.00						
	INK CART, EPSON 003, Yellow	300.00	2	bottle	600.00	2	600.00						
	INK CART, EPSON 003, Magenta	300.00	2	bottle	600.00	2	600.00						
	TONER CART, RICOH MP 2014AD	6,000.00	1	bottle	6,000.00	1	6,000.00						
	Pencil, Lead with eraser, 12 dozen per box	100.00	4	bottle	400.00	4	400.00						
	Cutter, Heavy Duty	100.00	3	tube	300.00	3	300.00						
	Marking Pen, Permanent (fine tip)	50.00	3	box	150.00	3	150.00						
	Marking Pen, Permanent (broad )	50.00	3	box	150.00	3	150.00						
	Paper Fastener, box (plastic)	40.00	2	piece	80.00	2	80.00						
	Flash Drive, 64 GB	750.00	3	piece	2,250.00	3	2,250.00						
	Headset with Mic for Computer	2,000.00	1	box	2,000.00	1	2,000.00						
	Tape Dispenser	165.00	1	piece	165.00	1	165.00						
	Rechargeable Vacuum Cleaner	1,500.00	1	piece	1,500.00	1	1,500.00						
	White Board Marker	50.00	3	piece	150.00	3	150.00						
	Staple Wire #35	45.00	3	piece	135.00	3	135.00						
	Staple Wire 23/13	57.00	5	box	285.00	5	285.00						


Staple Remover /Pincher	50.00	2	kg	100.00	2	100.00						
Back ups	5,000.00	1	pack	5,000.00	1	5,000.00						
Usb Port Hub ( 4 port )	950.00	1	bot	950.00	1	950.00						
Calculator ( 12 digits )	2,000.00	3	units	6,000.00	3	6,000.00						
Multi-Purpose Disinfectant and Room Spray (Tuff)	249.00	20		4,980.00		2,490.00			2	2,490.00		
	<b>TOTAL</b>			<b>47,530.00</b>		<b>39,710.00</b>				<b>7,820.00</b>		

This is to certify that the above procurement program is in accordance with objectives of the LGU.

Prepared by:

  
**TERESA H. BULLAOIT**  
Municipal Budget Officer

Approved by:

  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>													
Program Control No.:			Planned Amount: <b>70,000.00</b>										
Department / Office: <b>ACCOUNTING OFFICE</b>			Regular	Contingency		Total:	Date Distributed:						
Item No.	DESCRIPTION	Unit Price	Quantity		Distribution								
No.	DESCRIPTION	Unit Price	No.	Description	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
1	Board Paper, 200gsm, A4, 10pcs/pack	50.00	3	packs	150.00	1	50,000.00			1	50.00	1	50.00
2	Board Paper, 200gsm, Long, 10pcs/pack	50.00	4	packs	200.00	2	100.00			1	50.00	1	50.00
4	Bond Paper, Long, S24, GSM80	250.00	35	reams	8,750.00			10	2500	10	2,500.00	15	3,750.00
5	Desktop Calculator, 12 digits	1,200.00	3	pcs	3,600.00	3	3,600.00						
6	Coffee Granules, 455G	1,000.00	3	bottles	3,000.00	1	100.00			1	1,000.00	1	1,000.00
7	Comb Binding Machine, Long	11,000.00	1	pc	11,000.00	1	11,000.00						
8	Correction Tape	25.00	11	pcs	275.00	3	75.00	2	50	4	100.00	2	25.00
9	Cutter, big, heavy-duty	150.00	2	pc	300.00	1	150.00			1	150.00		
10	Dishwashing Liquid, 500mL	60.00	4	bottles	240.00	1	60.00	1	60	1	60.00	1	60.00
11	Folder, Long	7.00	100	pcs	700.00	25	175.00	25	175	25	175.00	25	175.00
12	Garbage Bag (M)	100.00	6	rolls	600.00	2	200.00	2	200			2	200.00
13	Glass Cleaner with Spray, 500mL	150.00	4	bottles	600.00	1	150.00	1	150	1	150.00	1	150.00
14	Highlighter	50.00	4	pcs	200.00			2	100			2	100.00
15	Paper Clips, Jumbo, Vinyl-coated	45.00	3	boxes	135.00			1	45	1	45.00	1	45.00
16	Paper Fastener, metal, 7cm	100.00	2	boxes	200.00			1	100			1	100.00
17	Paper Puncher, 2-hole, Heavy Duty, Big	200.00	1	pc	200.00					1	200.00		
18	Permanent Marking Pen, Broad	50.00	5	pcs	250.00	2	100.00	1	50			2	100.00
19	Plastic Comb Ring Binder, Long, 1"	600.00	1	box	600.00	1	600.00						
20	Plastic Comb Ring Binder, Long, 2"	600.00	1	box	600.00	1	600.00						
21	Powdered Milk, 900G	400.00	8	packs	3,200.00	2	800.00	2	800	2	800	2	800.00
22	Refined Sugar, 1KG	90.00	8	packs	720.00	2	180.00	2	180	2	180	2	180.00
23	Scissors, big, heavy-duty	150.00	2	pc	300.00	1	150.00					1	150.00
24	Scotch tape, 1", transparent, big	50.00	2	pcs	100.00	2	100.00						
25	Sign Pen, 0.50mm, black	100.00	10	pcs	1,000.00			4	400	3	300	3	300.00
26	Sign Pen, 0.50mm, green	100.00	5	pcs	500.00			2	200	2	200	1	100.00
27	Staple Wire, #35	40.00	2	boxes	80.00			1	40	1	40		
28	Tissue, 3-ply, 12 rolls/pack	200.00	10	packs	2,000.00	2	400.00	2	400	3	600	3	600.00
29	Toner, FujiXerox Docucentre S2110	5,500.00	5	pcs	27,500.00	2	11,000.00	1	5500	1	5500	1	5,500.00
30	Window Glass Squeegee Cleaner, Retractable	1,000.00	1	pc	1,000.00	1	1,000.00						
31	Wireless Mouse (Bluetooth/2.4GHz)	1,000.00	2	pcs	2,000.00	2	2,000.00						
					<b>70,000.00</b>								

Prepared By:

  
**GREG L. BARIA JR.**  
 Municipal Accountant

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
 Municipal Mayor

**ANNUAL PROCUREMENT PLAN**  
**Calendar Year 2023**

Name of Local Government Unit : Luna, Apayao													
Program Control No.			PLANNED AMOUNT : 50,911.00										
Department/Office: MUNICIPAL CIVIL REGISTRAR					Regular	Contingency		Total		Date Distributed:			
ITEM NO.	DESCRIPTION	Unit Cost	QUANTITY		Total	Distribution							
			No	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	amount	QTY	amount	QTY	amount	QTY	amount
1	Alcohol 250ml with spray	100.00	4	bottle	400.00	1	100.00	1	100.00	1	100.00	1	100.00
2	Alcohol (gallon)	650.00	2	gal.	1,300.00	2	1,300.00				-		-
3	Ball pen Black	8.00	50	pcs.	400.00	25	200.00		-	25	200.00		-
4	Ball pen Red	8.00	12	pcs.	96.00		-	12	96.00		-		-
5	Battery AA	20.00	8	pcs.	160.00		-	4	80.00		-	4	80.00
6	Battery AAA	20.00	8	pcs.	160.00		-	4	80.00		-	4	80.00
7	Bear Brand Milk (900g)	395.00	10	pack	3,950.00	5	1,975.00		-	5	1,975.00		-
8	Bond paper A4 (S20)	225.00	5	rms.	1,125.00	5	1,125.00		-		-		-
9	Bond paper Long (S20)	250.00	15	rms	3,750.00	10	2,500.00		-	5	1,250.00		-
10	Brewed Coffee 250 grams	250.00	12	pack	3,000.00	3	750.00	3	750.00	3	750.00	3	750.00
11	Brown Envelope Long	5.00	30	pcs.	150.00		-	15	75.00		-	15	75.00
12	Computer Keyboard (USB Port)	300.00	1	pcs.	300.00	1	300.00		-		-		-
13	Computer Mouse (USB Port)	200.00	1	pcs.	200.00	1	200.00		-		-		-
14	Correction Tape	35.00	10	pcs.	350.00	5	175.00		-	5	175.00		-
15	Dishwashing Liquid	50.00	12	bottle	600.00	3	150.00	3	150.00	3	150.00	3	150.00
16	Epson Ink Bk T6641 Black	320.00	4	bottle	1,280.00	4	1,280.00		-		-		-
17	Expanded Envelope Long	20.00	30	pcs.	600.00	15	300.00		-	15	300.00		-
18	File Folder/Binder Horizontal (Legal / Long)	200.00	40	pcs.	8,000.00	10	2,000.00	10	2,000.00	10	2,000.00	10	2,000.00
19	Folder Long	6.00	30	pcs.	180.00	10	60.00	10	60.00		-	10	60.00
20	Heavy Duty Stapler	350.00	2	pcs.	700.00	1	350.00		-	1	350.00		-
21	Masking Tape 1"	50.00	2	pcs.	100.00		-	1	50.00		-	1	50.00
22	MF 102	275.00	10	pads	2,750.00	10	2,750.00		-		-		-
23	MF 103	275.00	4	pads	1,100.00	4	1,100.00		-		-		-
24	Paper Clip Large (50mm)	40.00	4	box	160.00	4	160.00		-		-		-
25	Pilot Pentel Pen (Black) Small Point	50.00	2	pcs.	100.00	1	50.00	1	50.00		-		-
26	Record Book 200 pages	80.00	4	pcs.	320.00	2	160.00		-	2	160.00		-



27	Register Book of Death	900.00	1	pc.	900.00	1	900.00		-		-		-
28	Register Book of Live Birth	900.00	2	pcs.	1,800.00	2	1,800.00		-		-		-
29	Register Book of Marriage	1,250.00	2	pcs.	2,500.00	2	2,500.00		-		-		-
30	RICOH MP2014 Toner	5,000.00	1	pc.	5,000.00	1	5,000.00		-		-		-
31	Sign Pen Black .50	30.00	30	pcs.	900.00		-	15	450.00		-	15	450.00
32	Solid State Drive (250 GB)	3,000.00	2	PCS.	6,000.00	2	6,000.00				-		
33	Stamp Pad Large (Blue/Violet)	80.00	6	pcs.	480.00	3	240.00		-	3	240.00		-
34	Sugar (Brown) 1 kg.	50.00	15	kgs.	750.00	5	250.00	5	250.00	5	250.00		-
35	Toilet Tissue 12 rolls	135.00	10	pack	1,350.00	3	405.00	2	270.00	3	405.00	2	270.00
					<b>50,911.00</b>		-		-		-		-

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**KRISTIAN JAY D. ESTELON**  
MCR

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Name of Government Unit: Municipal Government of Luna, Apayao

Program Control No:					Regular	PLANNED AMOUNT		103,930.00					
Department/Office: OFFICE OF THE MUNICIPAL AGRICULTURIST						Contingency	Total	Date Distributed:					
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	Air Freshner, Glade Spray 320 ml	200	12	bot	2,400.00	6	1,200.00		-	6	1,200.00		-
2	Alcohol (1 galloon) Isoprophyl 70%	650	16	bot	10,400.00	4	2,600.00	4	2,600.00	4	2,600.00	4.00	2,600.00
3	Ballpen (Black) 12pc/box	100	10	box	1,000.00	2	200.00	3	300.00	2	200.00	3.00	300.00
4	Ballpen (Blue) 12pc/box	100	2	box	200.00	2	200.00		-		-		-
5	Battery AA Super Heavy Duty Black 4pc/pack	120	5	pack	600.00	5	600.00		-		-		-
6	Battery AAA Super Heavy Duty Black 4pc/pack	120	5	pack	600.00	5	600.00		-		-		-
7	Broom (walis tingting)	30	6	pc	180.00	3	90.00		-	3	90.00		-
8	Coffee Creamer 450 gms/POUCH	150	6	packs	900.00	3	450.00		-	3	450.00		-
9	CoffeeClassic (Nescafe) Instant, 100g/pouch	120	12	pack	1,440.00	3	360.00	3	360.00	3	360.00	3.00	360.00
10	Cork Board Aluminum Frame 4x8 ft	4000	1	pc	4,000.00	1	4,000.00						
11	Correction tape 15m	35	75	pc	2,625.00	25	875.00	25	875.00	25	875.00		-
12	Dishwashing Liquid (MaxGlow) 1L/bot	50	12	bot	600.00	3	150.00	3	150.00	3	150.00	3.00	150.00
13	Door Mat	40	12	pc	480.00	3	120.00	3	120.00	3	120.00	3.00	120.00
14	Envelope, brown A4	7	100	pc	700.00	25	175.00	25	175.00	25	175.00	25.00	175.00
15	Envelope, brown -long	8	150	pc	1,200.00	50	400.00	50	400.00	50	400.00		-
16	Envelope, Expanding, Brown w/ Elastic Binder (Long)	15	100	pc	1,500.00	25	375.00	25	375.00	25	375.00	25.00	375.00
17	Eraser Pencil Rubber Big	15	12	pc	180.00	6	90.00		-	6	90.00		-
18	Face Mask 3Ply Ear-Loop Type adult size (50 pcs/box), disposable	50	24	box	1,200.00	6	300.00	6	300.00	6	300.00	6.00	300.00
19	File Folder A4	6	100	pc	600.00	25	150.00	25	150.00	25	150.00	25.00	150.00
20	File Folder Document Holder with Metal Clip Long	120	20	pc	2,400.00	20	2,400.00		-				-
21	File Folder Long	7	200	pc	1,400.00	100	700.00		-	100	700.00		-
22	Foldback Clips 2" Black 12pc/box	75	6	box	450.00	3	225.00		-	3	225.00		-
23	Garbage Bag Black 100 pc/pack (L)	200	2	packs	400.00	1	200.00		-	1	200.00		-
24	Hard Copy Bond Paper A4 sub20/70gsm	250	30	ream	7,500.00	15	3,750.00		-	15	3,750.00		-
25	Hard Copy Bond Paper Long sub20/70gsm	270	50	ream	13,500.00	25	6,750.00		-	25	6,750.00		-

26	Hard Copy Bond Paper Short sub20/70gsm	250	12	ream	3,000.00	6	1,500.00		-	6	1,500.00		-
27	Ink L-360 T664 (Black)	320	12	bot	3,840.00	3	960.00	3	960.00	3	960.00	3.00	960.00
28	Ink L-360 T664 (Cyan)	320	6	bot	1,920.00	3	960.00			3	960.00		
29	Ink L-360 T664 (Magenta)	320	6	bot	1,920.00	3	960.00		-	3	960.00		
30	Ink L-360 T664 (Yellow)	320	6	bot	1,920.00	3	960.00			3	960.00		
31	Marking Pen Broad Black (Pilot)permanent	45	12	pc	540.00	6	270.00		-	6	270.00		-
32	Masking Tape 1"	60	6	roll	360.00	2	120.00	2	120.00	2	120.00		-
33	Masking Tape 2"	110	6	roll	660.00	2	220.00	2	220.00	2	220.00		-
34	Paper Clip Vinyl Jumbo	25	4	box	100.00	2	50.00		-	2	50.00		-
35	Paste Jar Classic with Spoon	75	1	jar	75.00	1	75.00		-		-		-
36	Pencil #2 Medium 12pc/box	55	6	box	330.00	3	165.00		-	3	165.00		
37	Polyester Sticker (die cut 50mmx50mm sticker, bundled with thermal transfer ribbon	1200	1	roll	1,200.00	1	1,200.00		-				-
38	Record Book , 8.5 x11, 150 pages	60	6	pc	360.00	6	360.00		-		-		-
39	Scissors (heavy duty)	100	4	pair	400.00	4	400.00		-		-		-
40	Scotch Tape 1" (transparent)	25	4	roll	100.00	2	50.00		-	2	50.00		-
41	Scotch Tape 2" (transparent)	50	4	roll	200.00	2	100.00		-	2	100.00		-
42	Signing Pen (0.5) Black	50	12	pc	600.00	6	300.00		-	6	300.00		-
43	Soft Broom (Walis Tambo)	200	4	pc	800.00	1	200.00	1	200.00	1	200.00	1.00	200.00
44	Stamp Pad Ink Violet Refill 30ml	60	3	bot	180.00	3	180.00						
45	Staple Wire #35	50	4	box	200.00	1	50.00	1	50.00	1	50.00	1.00	50.00
46	Sugar (Brown) 1kg/pouch	85	12	kgs	1,020.00	3	255.00	3	255.00	3	255.00	3.00	255.00
47	Toilet Bowl Cleaner (1000ml) w/ Killer Virex	320	12	bot	3,840.00	3	960.00	3	960.00	3	960.00	3.00	960.00
48	Toilet Deodorizer 50 gms	75	12	pc	900.00	6	450.00		-	6	450.00		-
49	Toilet Tissue 12 rolls/pack 2ply	150	20	pack	3,000.00	5	750.00	5	750.00	5	750.00	5.00	750.00
50	Toner (Fuji Xerox)	5500	2	tube	11,000.00	1	5,500.00		-	1	5,500.00		-
51	Tornado/ Spin Mop (HD)	1200	1	set	1,200.00	1	1,200.00		-		-		-
52	USB Flash Drive (60 gigs)	500	6	pc	3,000.00	6	3,000.00						
53	Water container, 5-gallon with Tcap, Round	200	6	pc	1,200.00	6	1,200.00						
55	White Board Marker (Broad) refillable black	30	12	pc	360.00	6	180.00		-	6	180.00		-
56	White Board Marker Ink black (refill) 20ml	150	3	bots	450.00	3	450.00		-		-		-
57	Disposable Syringe 3cc (Luer Tip Lock)	500	3	box	1,500.00	3	1,500.00		-		-		-
58	Examination Gloves Powder-Free Large	650	2	box	1,300.00	2	1,300.00		-		-		-
					<b>103,930.00</b>		52,785.00		9,320.00		34,120.00		7,705.00

Submitted by:

  
**JULIUS G. CASIL**  
 INCHARGE OF OFFICE

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR 2023

Name of Local Government Unit :													
Program Control No.					<b>PLANNED AMOUNT :</b>				<b>2,905,965.50</b>				
Department /Office:					Regular	Contingency		Total		Date Distributed:			
Item No.	Description	Unit Cost	Qty.	Unit	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
	Air fresehener Aerosol 280ml/150g min	210.00	10	bots.	2,100.00	2	420.00	2	420.00	2	420.00	4	840.00
	Alcohol,rubbing 70% isoprophyl,500ml(spray with moisturizer)	110.00	20	bots.	2,200.00	5	550.00	5	550.00	5	550.00	5	550.00
	Alcohol,rubbing 70% isoprophyl,1 gal with moisturizer)	650.00	6	gal	3,900.00	2	1,300.00	1	650.00	1	650.00	2	1,300.00
	Ballpen-FlexStick gel 0.5 smooth ink	7.00	250	pcs	1,750.00	100	700.00	50	350.00	50	350.00	50	350.00
	Battery size AA, 2pcs/packet energizer	112.00	20	pack	2,240.00	5	560.00	5	560.00	5	560.00	5	560.00
	Battery size AAA, 2pcs/packet energizer	123.00	32	pack	3,936.00	8	984.00	8	984.00	8	984.00	8	984.00
	Casio JS-120TV,ilt display,12 digits	2,000.00	5	pcs	10,000.00	1	2,000.00	1	2,000.00	1	2,000.00	2	4,000.00
	Chocolate powder @1kg per pack	350.00	6	pack	2,100.00	1	350.00	1	350.00	1	350.00	3	1,050.00
	Coffee 200g	640.00	10	bots.	6,400.00	2	1,280.00	2	1,280.00	2	1,280.00	4	2,560.00
	Creamer @450g per pak	80.00	12	pack	960.00	3	240.00	3	240.00	3	240.00	3	240.00
	Dishwashing Liquid, 500ml	150.00	10	bots.	1,600.00	2	300.00	2	300.00	2	300.00	4	600.00
	Double sided tape	60.00	10	pcs	600.00	5	300.00		-		-	5	300.00
	Envelope Documentary, kraft A4 size papers	3.00	20	pcs	60.00	10	30.00		-	10	30.00		-
	EPSON BLACK 003	400.00	30	bots.	12,000.00	10	4,000.00	5	2,000.00	5	2,000.00	10	4,000.00
	EPSON MAGENTA 003	400.00	6	bots.	2,400.00	2	800.00	2	800.00	2	800.00		-
	EPSON CYAN 003	400.00	6	bots.	2,400.00	2	800.00	2	800.00	2	800.00		-
	EPSON YELLOW 003	400.00	6	bots.	2,400.00	2	800.00	2	800.00	2	800.00		-
	Expanded folder/red legal	20.00	30	pcs	600.00	10	200.00	10	200.00		-	10	200.00
	Expanded folder/blue legal	20.00	30	pcs	600.00	10	200.00	10	200.00		-	10	200.00
	Expanded folder/green legal	20.00	30	pcs	600.00	10	200.00	10	200.00		-	10	200.00
	Expanded Envelope with rubber strap	30.00	50	pcs	1,500.00	25	750.00		-	25	750.00		-
	External Storage/1 terra	5,000.00	1	1set	5,000.00	1	5,000.00		-		-		-
	Folder file tagboard,14pts legal	60.00	100	pcs	600.00	25	1,500.00	25	1,500.00	25	1,500.00	25	1,500.00
	Folder file tagboard,14pts A4	6.00	50	pcs	300.00	10	60.00	10	60.00	10	60.00	20	120.00
	Flourescentmarker, assorted	45.00	2	sets	90.00	1	45.00		-	1	45.00		-

Garbage Bags	90.00	10	rolls	900.00	10	900.00		-		-		-
Glass Cleaner	59.00	3	bots.	177.00	1	59.00	1	59.00	1	59.00		-
Insect repellent (Spray)	335.00	10	bots.	3,350.00	5	1,675.00		-		-	5	1,675.00
Marking pen/broad	50.00	8	pcs	400.00	2	100.00	2	100.00	2	100.00	2	100.00
Marking Pen bullet tip, permanent/ black/blue	45.00	10	pcs	450.00	5	225.00		-		-	5	225.00
Milk @1kg per pack	350.00	10	pack	3,500.00	2	700.00	2	700.00	2	700.00	4	1,400.00
Paper Cutter	80.00	5	pcs	400.00	5	400.00		-		-		-
Paper Clip jumbo	23.00	20	bxs	460.00	5	115.00	5	115.00	5	115.00	5	115.00
Paper Clip medium	22.00	10	bxs	220.00	5	110.00		-		-	5	110.00
Rubber bands small	30.00	6	bxs	180.00	2	60.00	1	30.00	2	60.00	1	30.00
Post it note pad	100.00	5	pads	500.00	3	300.00		-		-	2	200.00
Sign Pen(pentel)energel 0.5ball/needle pt	180.00	20	pcs	3,600.00	5	900.00	5	900.00	5	900.00	5	900.00
Softbroom	180.00	2	pcs	360.00	1	180.00		-	1	180.00		-
Scotch tape 1"	25.00	10	rolls	250.00	3	75.00	3	75.00	2	50.00	2	50.00
Sugar-brown	60.00	4	kg	240.00	2	120.00		-	2	120.00		-
Sponge Damper pad	50.00	15	pcs	750.00	8	400.00		-	7	350.00		-
Staple wire, standard #35	40.00	10	bxs	400.00	5	200.00		-	5	200.00		-
Tape,packaging	35.00	3	rolls	105.00	2	70.00		-	1	35.00		-
TOILET tissue,2 ply sheets, 12roll/pack	130.00	28	packs	3,640.00	10	1,300.00		-	18	2,340.00		
<b>Sub-total A</b>				<b>86,218.00</b>								
<b>ACCOUNTABLE FORMS</b>												
Community Tax Certificates(BIR FORM 0016	69.05	100	pads	6,905.00	60	4,143.00	20	1,381.00	10	690.50	10	690.50
General Receipts(AF51)	115.00	600	pads	69,000.00	300	34,500.00	150	17,250.00	90	10,350.00	60	
Realty Tax(AF# 56)	168.00	500	pads	84,000.00	300	50,400.00	3	504.00	3	504.00	1	
Cash Ticket @5.00)	89.25	10	pads	892.50	3	267.75		-		-		
Reimbursement Expense Receipt(RER)	70.00	2	pads	140.00	1	70.00		-	1	70.00		
General Form #51(A)-Official Cashbook,sma	1,000.00	7	pcs	7,000.00	7	7,000.00		-		-		
General Form #105(Warrant Register-Green	1,000.00	8	pcs	8,000.00	8	8,000.00		-		-		
General Form #51(A)-Official Cashbook	1,000.00	7	pcs	7,000.00	7	7,000.00		-		-		
Official Cashbook(Cash in Bank)	1,000.00	7	pcs	7,000.00	7	7,000.00		-		-		
Official Cashbook (Cash in Treasury)	1,000.00	4	pcs	4,000.00	4	4,000.00		-		-		
Acctg Form #131B(LGU Cashbook)	1,000.00	6	pcs	6,000.00	6	6,000.00		-		-		
Accountable form 53	11.55	10	pads	1,155.00	5	57.75		-	5	57.75		
Accountable form 57	11.55	10	pads	1,155.00	5	57.75		-	5	57.75		
<b>MUNICIPAL FORM</b>												
Sticker for tricycle	400.00	1000	pcs	40,000.00	550	220,000.00	150	60,000.00	150	60,000.00	150	60,000.00
Sticker for Business	20.00	1000	pcs	20,000.00	700	14,000.00	150	3,000.00	75	1,500.00	75	1,500.00
Business Plates/business	250.00	100	pcs	25,000.00	100	25,000.00						
Business Plates/tricycle	250.00	50	pcs	12,500.00	50	12,500.00						

	<i>Sub-total B</i>						-						
	<b>MOOE</b>				<i>299,747.50</i>		-						
	Vacuum Cleaner	5,000.00	1	pc	5,000.00	1	5,000.00						
	Printer	7,000.00	1	pc	7,000.00	1	7,000.00						
	Speaker	5,000.00	1	set	5,000.00	1	5,000.00						
	Headphone	3,000.00	1	pc	3,000.00	1	3,000.00						
	Upgrading of the LGU Revenue Generating System(New developed System)	2,500,000.00	1	set	2,500,000.00	1	2,500,000.00						
	<i>Sub-total C</i>				<i>2,520,000.00</i>								
	<b>OVERALL TOTAL</b>				<b>2,905,965.50</b>								

f/s17

This is to certify that the above procurement program is in accordance with objectives of the LGU.

Prepared By:

  
**MERCEDITA AWAPEN**  
Municipal Treasurer

Approved By:

  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Name of Local Government Unit :													
Program Control No.			PLANNED AMOUNT : 48,075.00										
Department/Office: MUNICIPAL ASSESSORS OFFICE					Regular	Contingency		Total		Date Distributed:			
ITEM NO.	DESCRIPTION	Unit Cost	QUANTITY		Total	Distribution							
			No	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	amount	QTY	amount	QTY	amount	QTY	amount
1	LYSOL DISINFECTANT SPRAY (500 ML)	650.00	12	BTL.	7,800.00	12	7,800.00						
2	BALLPEN BLACK (FLEXSTICK 0.7 - FO-GEL)	104.00	4	BOX	416.00	4	416.00						
3	SIGN PEN 0.5	450.00	4	BOX	1,800.00	4	1,800.00						
4	BALLPEN BLUE (FLEXSTICK 0.7 - FO-GEL)	104.00	2	BOX	208.00	2	208.00						
5	BATTERY CHARGER FOR AA SIZE	450.00	1	PCS.	450.00	1	450.00						
6	YELLOW PAD PAPER	60.00	2	PAD	120.00	2	120.00						
7	BOND PAPER A-4 (SUB. 20)	200.00	10	REAM	2,000.00	10	2,000.00						
8	BROWN ENVELOPE (LONG)	10.00	20	PCS.	200.00	20	200.00						
9	RECORD BOOK WIDE 300 pages	85.00	2	PCS.	170.00	2	170.00						
10	CORRECTION TAPE	28.00	20	PCS.	560.00	20	560.00						
11	DISWASHING LIQUID	55.00	10	BTL.	550.00	10	550.00						
12	EXPANDING ENVELOPE (A4)	9.00	20	PCS.	180.00	20	180.00						
13	EXPANDING ENVELOPE (LONG)	15.00	30	PCS.	450.00	30	450.00						
14	FOLDER (A4)	8.00	15	PCS.	120.00	15	120.00						
15	FOLDER (LONG)	10.00	25	PCS.	250.00	25	250.00						
16	EPSON INK ( T6641 BLK. )	420.00	6	BTL.	2,520.00	6	2,520.00						
17	EPSON INK ( T6642 CYAN )	420.00	2	BTL.	840.00	2	840.00						
18	EPSON INK ( T6643 MAGENTA )	420.00	2	BTL.	840.00	2	840.00						
19	EPSON INK ( T6644 YELLOW )	420.00	2	BTL.	840.00	2	840.00						
20	EPSON INK ( 003 BLK. )	420.00	6	BTL.	2,520.00	6	2,520.00						
21	EPSON INK ( 003 CYAN )	420.00	2	BTL.	840.00	2	840.00						
22	EPSON INK ( 003 MAGENTA )	420.00	2	BTL.	840.00	2	840.00						
23	EPSON INK ( 003 YELLOW )	420.00	2	BTL.	840.00	2	840.00						
24	PERMANENT MARKING PEN BROAD (PENTEL)	50.00	6	PCS.	300.00	6	300.00						
25	MASKING TAPE 2"	90.00	6	ROLL	540.00	6	540.00						
26	PUNCHER HEAVY DUTY	185.00	2	PCS.	370.00	2	370.00						
27	PAPER CLIP, PLASTIC PRINCE (SMALL)	28.00	2	BOX	56.00	2	56.00						
28	PAPER CLIP, PLASTIC PRINCE (JUMBO)	35.00	4	BOX	140.00	4	140.00						

29	PAPER FASTENER, PLASTIC PRINCE	45.00	2	BOX	90.00	2	90.00						
30	PAPER CLIP, BACKFOLD, 1/2 INCH (12 pcs./b	35.00	3	BOX	105.00	3	105.00						
31	PAPER CLIP, BACKFOLD, 1 INCH (12 pcs./bo	40.00	2	BOX	80.00	2	80.00						
32	PENCIL (MONGOL)	90.00	6	BOX	540.00	6	540.00						
33	SCATCH TAPE 1"	35.00	4	ROLL	140.00	4	140.00						
34	ELMER'S GLUE	50.00	2	BTL.	100.00	2	100.00						
35	STAPLE WIRE # 35	55.00	4	BOX	220.00	4	220.00						
36	TISSUE PAPER (12 ROLLS/PACK)	120.00	12	PCK.	1,440.00	12	1,440.00						
37	FILE BOX	145.00	4	PCS.	580.00	4	580.00						
38	RUBBING ALCOHOL 70%	450.00	6	GAL.	2,700.00	6	2,700.00						
39	GARBAGE BAG, SMALL SIZE	55.00	4	ROLL	220.00	4	220.00						
40	STAPLER REMOVER, PORTABLE METAL	30.00	7	PCS.	210.00	7	210.00						
41	USB 64 GB OTG TYPE C	600.00	3	PCS.	1,800.00	3	1,800.00						
42	SPONGE	35.00	5	PCS.	175.00	5	175.00						
43	FLOOR MATS	40.00	2	PCS.	80.00	2	80.00						
44	FACE MASK	100.00	10	BOX	1,000.00	10	1,000.00						
45	EXPANDING FOLDER LONG	20.00	30	PCS.	600.00	30	600.00						
46	STAMP PAD, Medium (BLUE/VIOLET)	55.00	2	PCS.	110.00	2	110.00						
47	POST IT NOTE PAD, 38mm x 51mm, 100 she	25.00	2	PAD	50.00	2	50.00						
48	POST IT NOTE PAD, 76mm x 51mm, 100 she	35.00	2	PAD	70.00	2	70.00						
49	MARKER HIGHLIGHTER (4 color set)	100.00	2	SET	200.00	2	200.00						
50	COFFEE (Nescafe Gold 200g)	650.00	2	BOTTLE	1,300.00	2	1,300.00						
51	POWDERED MILK 1.2 kg.	650.00	3	PACKS	1,950.00	3	1,950.00						
52	SUGAR BROWN (1/2 kg.)	40.00	2	PACKS	80.00	2	80.00						
53	CHOCOLATE POWDER, 24grmx12	105.00	2	PACKS	210.00	2	210.00						
54	CALCULATOR, 12 digits, JS-120TV, tilt displa	1,200.00	3	PCS.	3,600.00	3	3,600.00						
55	CUTTER, BIG (KNIFE TYPE)	50.00	7	PCS.	350.00	7	350.00						
56	RAIN COATS	550.00	4	SET	2,200.00	4	2,200.00						
57	RUBBER STAMP, PERSONALIZED (CERTIFIED)	150.00	1	PCS.	150.00	1	150.00						
58	RUBBER STAMP, PERSONALIZED (RECEIVED)	150.00	1	PCS.	150.00	1	150.00						
59	GARBAGE BIN (SMALL)	95.00	7	PCS.	665.00	7	665.00						
60	RAGS x 10 per pack	75.00	2	PACKS	150.00	2	150.00						
					<b>48,075.00</b>								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**CELIA C. AGNAS**

Approved by:

  
**JOSEPHINE M. BANGSIL**



Municipal Assessor


Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
Calendar Year 2023**

Province, City or Municipality:													
Program Control No.					PLANNED AMOUNT : P 168,719.00								
Department /Office: Mun. Engineering Office					Regular	Contingency		Total		Date Ditrubuted:			
Item No.	Description	Unit Cost	Qunatity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Alcohol, 70% solution	650.00	20	gal	13,000.00	10	6,500.00			10	6,500.00		
2	Bag pack	2,000.00	10	pcs	20,000.00	10	20,000.00						
3	Ballpen ( HBW Matrix .5 ) blue	300.00	5	boxes	1,500.00	5	1,500.00						
4	Ballpen ( HBW Matrix .5 ) black	300.00	5	boxes	1,500.00	5	1,500.00						
5	Ballpen ( HBW Matrix .5 ) red	300.00	5	boxes	1,500.00	5	1,500.00						
6	Battery (AA), rechargeable, 2 pcs/pack	400.00	6	packs	2,400.00	4	1,600.00			2	800.00		
7	Battery AA, 4pcs/pack	210.00	20	packs	4,200.00	10	2,100.00			10	2,100.00		
8	Battery AAA, 4pcs/pack	230.00	20	packs	4,600.00	10	2,300.00			10	2,300.00		
9	Bond paper long, S20	145.00	50	reams	7,250.00	25	3,625.00			25	3,625.00		
10	Bond paper short , S20	230.00	10	reams	2,300.00	5	1,150.00			5	1,150.00		
11	Bond paper A4, S20	125.00	30	reams	3,750.00	15	1,875.00			15	1,875.00		
12	Bond paper A3	500.00	2	reams	1,000.00	2	2,000.00						
13	Correction Tape	35.00	12	pcs	420.00	6	210.00			6	210.00		
14	Coffee, 226 gm	450.00	6	bottle	2,700.00	3	1,350.00			3	1,350.00		
15	Coffee mate - 200 gm	50.00	10	packs	500.00	10	500.00						
16	Computer Mouse, wireless	500.00	3	pcs	1,500.00	3	1,500.00						
17	Cutter, general purpose (knife type) big	50.00	10	pcs	500.00	10	500.00						
18	Cutter blade	20.00	2	packs	40.00	2	40.00						
19	Clamp Meter, Fluke	10,000.00	1	pcs	10,000.00	1	10,000.00						
20	Dust pan plastic	72.00	1	pcs	72.00	1	72.00						
21	Data File Box closed horizontal	115.00	30	pcs	3,450.00	30	3,450.00						
22	Dish washing Liquid, 250 ml	85.00	20	bottle	1,700.00	10	850.00			10	850.00		
23	Disinfectant spray - 250 ml, lysol	350.00	6	bottle	2,100.00	3	1,050.00			3	1,050.00		
24	Door mat, cotton	40.00	6	pcs	240.00	3	120.00			3	120.00		
25	Door mat, plastic, big	120.00	2	pcs	240.00	2	240.00						
26	Double Sided Tape, 1/2"	40.00	2	roll	80.00	2	80.00						
27	Duster	100.00	3	pcs	300.00	2	200.00			1	100.00		
28	External drive/storage, 1 TB	4,000.00	1	unit	4,000.00	1	4,000.00						
29	Envelope, long, brown	5.00	23	pcs	115.00	23	115.00						
30	Face Mask, 100pcs/pack	50.00	50	packs	2,500.00	30	1,500.00			20	1,000.00		
31	File Folder, long	6.00	20	pcs	120.00	20	120.00						
32	Garbage bag , large size	100.00	10	roll	1,000.00	5	500.00			5	500.00		
33	Garbage bag , black medium	75.00	5	roll	375.00	5	375.00						


34	Glass cleaner	135.00	2	bottle	270.00	2	270.00					
35	Helmet, Safety Construction/protection	150.00	15	pcs	2,250.00	15	2,250.00					
36	Ink-001 (BLACK)	300.00	4	tubes	1,200.00	4	1,200.00					
37	Ink-001 Epson, CMYK	1,000.00	4	set	4,000.00	2	2,000.00		2	2,000.00		
38	Insect Repelant Spray, baygon	350.00	5	bottle	1,750.00	3	1,050.00		2	700.00		
39	Measuring Tape, 50 meters	250.00	1	pcs	250.00	1	250.00					
40	Maintenance box chip resetter 104D1, Epson L1	4,000.00	1	pcs	4,000.00	1	4,000.00					
41	Milk powder, 300 gm.	150.00	14	packs	2,100.00	7	1,050.00		7	1,050.00		
42	Marker, (highlighter) dif color	30.00	6	pcs	180.00	3	90.00		3	90.00		
43	Masking tape 1"	25.00	10	roll	250.00	5	125.00		5	125.00		
44	Masking tape 2"	50.00	20	roll	1,000.00	10	500.00		10	500.00		
45	Packaging , Tape, 2"	40.00	6	roll	240.00	3	120.00		3	120.00		
46	Permanent Marking pen, pilot, broad, black	50.00	6	pcs	300.00	6	300.00					
47	Permanent Marking pen, pilot, fine, black	47.00	6	pcs	282.00	6	282.00					
48	Paper Clip, backfold, 1 inches, 12pcs/box	150.00	40	boxes	6,000.00	20	3,000.00		20	3,000.00		
49	Pencil, #2 , 12pcs/box	50.00	4	boxes	200.00	2	100.00		2	100.00		
50	rain coat(motowolf)	1,500.00	10	pcs	15,000.00	10	15,000.00					
51	rain shoes/rainboot	350.00	10	pcs	3,500.00	10	3,500.00					
52	Record book, 8.5 x 11, 100 pages	100.00	1	pcs	100.00	1	100.00					
53	Sanitizer (330 ml) with spray	140.00	10	bottle	1,400.00	10	1,400.00					
54	Squeeze Mop, heavy duty	600.00	1	pcs	600.00	1	600.00					
55	Scissors, big, heavy duty 8"	150.00	2	pairs	300.00	2	300.00					
56	Scotch tape, 1/2" (transparent tape)	30.00	5	roll	150.00	5	150.00					
57	Scotch tape, 1" (transparent tape), big	35.00	3	roll	105.00	3	105.00					
58	Staple Wire # 35	30.00	2	boxes	60.00	2	60.00					
59	Stapler w/ remover # 35	200.00	10	pcs	2,000.00	10	2,000.00					
60	Steel Tape 7.5 m (Stanley)	250.00	10	pcs	2,500.00	10	2,500.00					
61	Sugar, brown 1 kg.	55.00	12	kg.	660.00	6	330.00		6	330.00		
62	Sign Pen, energel	250.00	20	pcs	5,000.00	20	5,000					
63	Soft broom	150.00	1	pcs	150.00	1	150					
64	Table top Pen with string holder	70.00	15	set	1,050.00	15	1,050					
65	Tissue paper, 2 ply, 12 rolls/pack	130.00	12	packs	1,560.00	6	780		6	780.00		
66	TONER, RICOH MP2014 AD	4,800.00	2	tube	9,600.00	1	4,800		1	4,800.00		
67	Toner HP CE 285 A	3,200.00	1	pcs	3,200.00	1	3,200					
68	Toilet bowl cleaner, 1000ml, tuff	300.00	6	bottle	1,800.00	3	900		3	900.00		
69	Toilet Bowl Brush with Long Handle	200.00	1	pcs	200.00	1	200					
70	Water Container bottle ( 16 liters slim )	250.00	2	pcs	500.00	2	500					
71	white board marker	30.00	2	pcs	60.00	2	60					
	<b>TOTAL</b>				<b>168,719.00</b>							

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by: 

Approved By:

  
**ALBERT D. MARTIN**  
Municipal Engineer

  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2023**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>												
Program Control No.:				Planned Amount: <b>49,955.00</b>								
Department / Office: <b>MSWDO</b>				Regular		Contingency	Total:	Date Distributed:				
Item	DESCRIPTION	Unit Price	Quantity		Total	Distribution						
No.			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter
1	Air freshener glade(pink)320ml	220.00	5	bottles	1,100.00	5	1,100.00					
2	alcohol,70% solution	650.00	2	bottles	1,300.00	2	1,300.00					
3	alcohol,ethyl,70% solution scented,330ml,with spray	120.00	14	bottles	1,680.00	14	1,680.00					
4	ballpen,black(0.7FO-GELB08 smooth Ink)	95.00	8	packs	760.00	8	760.00					
5	battery AAA,2 Pcs/pack	110.00	3	set	330.00	3	330.00					
6	Board paper,long (Cream)	38.00	10	packs	380.00	10	380.00					
7	Board Paper,Short (cream)	35.00	10	packs	350.00	10	350.00					
8	Bond paper,Multicopy,80 gsm A4	230.00	26	reams	5,980.00	26	5,980.00					
9	Bond paper,Multicopy,80 gsm Legal	250.00	10	reams	2,500.00	10	2,500.00					
10	Coffee,100gm	200.00	4	packs	800.00	4	800.00					
11	Colored expanding file folder(Yellow,Blue,green,Red)	18.00	100	pcs.	1,800.00	100	1,800.00					
12	milk 1kg	250.00	4	packs	1,000.00	4	1,000.00					
13	Customizable big size rug door mat 180x150cm	200.00	1	pc.	200.00	1	200.00					
14	Diswashing liquid, 250ml	50.00	9	bottles	450.00	9	450.00					
15	Double sided tape 1"	45.00	3	pcs.	135.00	3	135.00					
16	Expanding Envelope Long with elastic Binder	20.00	8	pcs.	160.00	8	160.00					
17	External Drive/Storage, 1TB	3000.00	1	pc.	3,000.00	1	3,000.00					
18	File Box	140.00	15	pcs.	2,100.00	15	2,100.00					
19	Folder,long,100 pcs/pack,Brown	500.00	2	pcs.	1,000.00	2	1,000.00					
20	glue,all purose 130 gms	48.00	2	pcs.	96.00	2	96.00					
21	Ink Epson,003 yellow	300.00	5	pcs.	1,500.00	5	1,500.00					
22	ink Epson,003 black	300.00	10	pcs.	3,000.00	10	3,000.00					
23	ink Epson,664(Black,magenta,Cyan, Yellow)	1200.00	1	pcs.	1,200.00	1	1,200.00					
24	ink,Epson,003 cyan	300.00	5	pcs.	1,500.00	5	1,500.00					
25	ink,Epson,003,Magenta	300.00	5	pcs.	1,500.00	5	1,500.00					
26	Insect repelant Spray	335.00	3	bottles	1,005.00	3	1,005.00					
27	liquid hand soap,500ml	150.00	4	bottles	600.00	4	600.00					
28	Masking tape 1"	25.00	3	pcs.	75.00	3	75.00					
29	official Record Book 300,pages	100.00	2	pcs.	200.00	2	200.00					
30	Packing tape 2"	50.00	5	pcs.	250.00	5	250.00					
31	paper clip,Blackfold,1 inches,12pcs/Box	20.00	5	box	100.00	5	100.00					
32	paper clip,Plastic 33mm	20.00	2	box	40.00	2	40.00					

33	pencil#2,12pcs/box	85.00	2	box	170.00	2	170.00						
34	Permanent marking Pen,broad	45.00	5	pcs.	225.00	5	225.00						
35	post it notepad	55.00	5	pcs.	275.00	5	275.00						
36	Rugs	49.00	1	pcs.	49.00	1	49.00						
37	Scotch tape 1"(Transparent tape)	35.00	5	pcs.	175.00	5	175.00						
38	sign Pen,05	50.00	50	box	2,500.00	50	2,500.00						
39	Softbroom	170.00	2	pcs.	340.00	2	340.00						
40	Speedo Index Tab	100.00	7	pcs.	700.00	7	700.00						
41	Staple Wire #35	50.00	7	box	350.00	7	350.00						
42	Sugar,Brown 1kg	90.00	4	packs	360.00	4	360.00						
43	Tissue paper,3ply,12rolls/pack	135.00	12	packs	1,620.00	12	1,620.00						
44	Toner,ricoh	5100.00	1	pc	5,100.00	1	5,100.00						
45	Toranado mop	1000.00	2	pcs.	2,000.00	2	2,000.00						
					<b>49,955.00</b>								

Prepared By:

  
**MA. CONCEPCION G. RAVELO**  
 MSWDO

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
 Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
Calendar Year 2023**

Name of Local Government Unit : <b>Luna, Apayao</b>									
Program Control No.			PLANNED AMOUNT : <b>800,000.00</b>				Page 1 of 4 pages		
Department /Office: <b>MUNICIPAL HEALTH OFFICE</b>			Regular	Contingency	Total		Date Submitted:		
ITEM NO.	DESCRIPTION	Unit Cost	Quantity	Des	COST	Distribution	Amount	3rd & 4th QTR	Amount
			No		Total Cost	1st & 2nd QTR			
1	Aciclovir 200mg/5ml susp, 120 ml, exp 2025	850.00	15	bots	12,750.00	10	8,500.00	5	4,250.00
2	Aluminum OH 500mg/tab	110.00	5	bxs	550.00	3	330.00	2	220.00
3	Aluminum Suspension 120 mg, 60ml	28.20	25	bots	705.00	20	564.00	5	141.00
4	Amoxicillin cap 250 mg (100's)	106.00	10	bxs	1,060.00	8	848.00	2	212.00
5	Amoxicillin cap 500 mg (100's)	128.00	15	bxs	1,920.00	10	1,280.00	5	640.00
6	Amoxicillin drops	19.80	100	bots	1,980.00	70	1,386.00	30	594.00
7	Allopurinol 300mg/tab, 100s	201.79	4	bxs	807.16	3	605.37	1	201.79
8	Amlodipine 5mg, 100's	268.00	3	bxs	804.00	1	268.00	2	536.00
9	Amlodipine 10mg, 100's	600.00	3	bxs	1,800.00	3	1,800.00		
10	Amoxicillin suspension 250 mg	20.48	150	bots	3,072.00	100	2,048.00	50	1,024.00
11	Ascorbic acid + Zinc Drops (10ml)	17.50	250	bots	4,375.00	150	2,625.00	100	1,750.00
12	Ascorbic acid + Zinc Syrup (60ml)	20.14	250	bots	5,035.00	200	4,028.00	50	1,007.00
13	Ascorbic acid + Zinc tab 500 mg (100's)	200.00	350	bxs	70,000.00	250	50,000.00	100	20,000.00
14	Atorvastatin 40mg, 100's	924.00	10	bxs	9,240.00	7	6,468.00	3	2,772.00
15	Azithromycin 500mg/tab, 3's	369.00	40	bxs	14,760.00	25	9,225.00	15	5,535.00
16	B- Complex tablet (1, 6, 12), 100's	342.00	3	bxs	1,026.00	2	684.00	1	342.00
17	Betahistine Mesylate 12mg/tab (100's)	1,100.00	5	bxs	5,500.00	3	3,300.00	2	2,200.00
18	Bromhexine 8mg/tab (100's)	40.00	5	bxs	200.00	3	120.00	2	80.00
19	Butamirate Citrate 50mg (SR) tab (100's)	1,250.00	25	bxs	31,250.00	20	25,000.00	5	6,250.00
20	Budesonide nebule 250mcg/ml, 2ml	35.00	15	nebule	525.00	10	350.00	5	175.00
21	Calcium Carbonate 600mg/tab	249.00	150	bxs	37,350.00	100	24,900.00	50	12,450.00
22	Carvedilol 6.25 mg tab,60s	70.80	20	bxs	1,416.00	5	354.00	15	1,062.00
23	Cefaclor 250mg/5ml (60ml)	135.00	45	bots	6,075.00	45	6,075.00		
24	Cefalexin 250mg/cap (100's)	170.00	10	bxs	1,700.00	7	1,190.00	3	510.00
25	Cefalexin 500mg/cap (100's)	265.00	25	bxs	6,625.00	20	5,300.00	5	1,325.00
26	Cefixime 200 mg cap 30's	232.20	13	bxs	3,018.60	9	2,089.80	4	928.80
27	Cefuroxime 250mg/5ml with flavor (60ml)	154.00	50	bots	7,700.00	30	4,620.00	20	3,080.00

28	Cefuroxime 250mg tab (100s)	920.00	4	bxs	3,680.00	3	2,760.00	1	920.00
29	Cefuroxime 500mg tab (60's)	540.00	25	bxs	13,500.00	15	8,100.00	10	5,400.00
30	Celecoxib 200mg (100's)	340.00	25	bxs	8,500.00	20	6,800.00	5	1,700.00
31	Cetirizine 10mg/tab100's	40.00	22	bxs	880.00	15	600.00	7	280.00
32	Cetirizine 5mg/5ml, 30 ml	50.90	75	bots	3,817.50	50	2,545.00	25	1,272.50
33	Chlorphenamine Maleate 2.5mg/5ml syrup (60ml)	14.22	40	bots	568.80	30	426.60	10	142.20
34	Chlorphenamine Maleate 4mg tab (100's)	32.00	5	bxs	160.00	3	96.00	2	64.00
35	Cinnarizine tab (50's)	60.00	10	bots	600.00	6	360.00	4	240.00
36	Ciprofloxacin 500mg/tab (100's)	130.00	10	bxs	1,300.00	7	910.00	3	390.00
37	Clarithromycin 125mg/5ml with flavor (60ml)	144.00	150	bots	21,600.00	100	14,400.00	50	7,200.00
38	Clarithromycin 500mg/tab (50's)	532.00	30	bxs	15,960.00	25	13,300.00	5	2,660.00
39	Clonidine 75mg/tab (Catapres) 100's	495.00	3	bxs	1,485.00	2	990.00	1	495.00
40	Clotrimazole 500mg (Vaginal Suppository) 7's	577.80	1	box	577.80	1	577.80		
41	Cloxacillin 250mg (60ml)	35.90	90	bots	3,231.00	60	2,154.00	30	1,077.00
42	Cloxacillin 250mg/cap (100's)	280.00	5	bxs	1,400.00	3	840.00	2	560.00
43	Cloxacillin 500mg/cap (100's)	278.00	10	bxs	2,780.00	10	2,780.00		
44	Co-amoxiclav 625mg/tab (14's)	98.00	90	bxs	8,820.00	60	5,880.00	30	2,940.00
45	Co-amoxiclav liq. 400mg/5ml (with flavor)(60ml)	168.37	170	bots	28,622.90	120	20,204.40	50	8,418.50
46	Cotrimoxazole Suspension 400mg (60ml)	29.99	40	bots	1,199.60	30	899.70	10	299.90
47	Cotrimoxazole Suspension 200mg (60ml)	15.40	40	bots	616.00	30	462.00	10	154.00
48	Diclofenac 50mg/tab (100's)	98.00	5	bxs	490.00	3	294.00	2	196.00
49	Dicycloverine 10mg/tab (100's)	52.00	4	bxs	208.00	3	156.00	1	52.00
50	Dicycloverine syrup (60ml)	13.50	25	bots	337.50	20	270.00	5	67.50
51	Diphenhydramine 12.5mg/5ml syrup	18.66	10	bots	186.60	7	130.62	3	55.98
52	Diphenhydramine 50mg/cap(100's)	106.00	5	bxs	530.00	3	318.00	2	212.00
53	Domperidone 10mg tab(100's)	200.00	5	bxs	1,000.00	3	600.00	2	400.00
54	Doxycycline 100 mg/cap, 100s	123.00	2	bxs	246.00	1	123.00	1	123.00
55	Erythromycin 500mg/tab (100's)	393.00	5	bxs	1,965.00	5	1,965.00		
56	Erythromycin Suspension (60ml)	54.00	50	bots	2,700.00	35	1,890.00	15	810.00
57	Ferrous Sulfate + Folic Acid (100's) coated	89.00	300	bxs	26,700.00	20	1,780.00	280	24,920.00
58	FeSO4 liquid 60ml	20.00	50	bots	1,000.00	30	600.00	20	400.00
59	Ferrous drops, 15 ml	25.00	60	bots	1,500.00	35	875.00	25	625.00
60	Furosemide 20mg tab (100's)	100.00	2	bxs	200.00	1	100.00	1	100.00
61	Gabapentine 300mg/cap	6.25	30	cap	187.50	1	6.25	29	181.25
62	Glibenclamide 5mg, 100's	580.00	2	bxs	1,160.00	1	580.00	1	580.00
63	Gliclazide 30mg, 100's	260.00	5	bxs	1,300.00	1	260.00	4	1,040.00
64	Gliclazide 80mg, 100's	312.50	5	bxs	1,562.50	1	312.50	4	1,250.00
65	Hyoscine N Butylbromide tab (100's)+paracetamol	384.00	5	bxs	1,920.00	3	1,152.00	2	768.00



66	Ibuprofen 400mg/tab (100's)	98.00	25	bxs	2,450.00	20	1,960.00	5	490.00
67	Ibuprofen syrup 100mg/5ml (60ml)	37.76	40	bots	1,510.40	30	1,132.80	10	377.60
68	Kidz kit 3	600.00	28	kit	16,800.00	25	15,000.00	3	1,800.00
69	Kidz kit 2	500.00	28	kit	14,000.00	25	12,500.00	3	1,500.00
70	Insulin 100 IU/ml x 10 ml	92.00	23	vial	2,116.00	20	1,840.00	3	276.00
71	Insulin 100 IU/ml x 5 ml	400.00	13	vial	5,200.00	10	4,000.00	3	1,200.00
72	Isoniazid 200mg/5 ml syrup ,120 ml expiry 2024	70.00	40	bots	2,800.00	30	2,100.00	10	700.00
73	Isosuxprine 10mg tab (100's)	665.00	2	bxs	1,330.00	1	665.00	1	665.00
74	Lagundi Forte 600 mg tab (100's)	270.00	35	bxs	9,450.00	25	6,750.00	10	2,700.00
75	Lagundi syrup 300mg (120ml)	70.72	150	bots	10,608.00	100	7,072.00	50	3,536.00
76	Loperamide cap 4mg (100's)	92.00	5	bxs	460.00	3	276.00	2	184.00
77	Loratadine 10mg/tab (100's)	147.00	25	bxs	3,675.00	15	2,205.00	10	1,470.00
78	Losartan tab 50mg (100's)+HCTZ /12.5mg/tab	187.00	20	bxs	3,740.00	6	1,122.00	14	2,618.00
79	Losartan+HCTZ tab 100mg/25mg(100's)	344.00	10	bxs	3,440.00	6	2,064.00	4	1,376.00
80	Losartan 50mg/tab, 100s	80.00	304	bxs	24,320.00	200	16,000.00	104	8,320.00
81	Losartan 100mg/tab, 100s	250.00	50	bxs	12,500.00	30	7,500.00	20	5,000.00
82	Malunggay capsule(100's)	162.00	5	bxs	810.00	3	486.00	2	78,732.00
83	Mefenamic Acid 250mg/cap (100's)	107.00	10	bxs	1,070.00	7	749.00	3	321.00
84	Mefenamic Acid 500mg/cap (100's)	128.00	5	bxs	640.00	3	384.00	2	256.00
85	Metformin 50mg/tab, 100's	54.00	20	bxs	1,080.00	2	108.00	18	972.00
86	Methyldopa 250mg/tab (100's)	918.00	5	bxs	4,590.00	3	2,754.00	2	1,836.00
87	Methylergometrine 125 mcg/tab (100's)	180.00	1	bxs	180.00	1	180.00		
88	Methylprednisolone 16 mg/tab, 100's	820.00	1	bxs	820.00	1	820.00		
89	Methylprednisolone 4 mg/tab,100s	500.00	1	bxs	500.00	1	500.00		
90	Metoclopramide 5mg/5ml liquid (60ml)	19.50	20	bots	390.00	10	195.00	10	195.00
91	Metronidazole tab 500mg, 100s	120.00	5	bxs	600.00	3	360.00	2	240.00
92	Metronidazole125 mg/5ml (60ml)	20.25	40	bots	810.00	30	607.50	10	202.50
93	Metoprolol 50 mg/tab, 100's	95.00	10	bxs	950.00	10	950.00		
94	Multivitamins + Buclizine + Lysine syrup (60ml)	150.00	250	bots	37,500.00	150	22,500.00	100	15,000.00
95	Multivitamins + Iron cap (100's)	110.00	150	bxs	16,500.00	100	11,000.00	50	5,500.00
96	Multivitamins + iron Syrup (60ml)	22.50	300	bots	6,750.00	200	4,500.00	100	2,250.00
97	Naproxen Na 500mg (100's)	300.00	40	bxs	12,000.00	30	9,000.00	10	3,000.00
98	Nifedipine cap 10mg (100's)	325.00	2	bxs	650.00	1	325.00	1	325.00
99	Nifedipine cap 5mg (100's)	157.50	2	bxs	315.00	1	157.50	1	157.50
100	Nitrofurantoin 100mg cap (100's)	700.00	5	bxs	3,500.00	1	700.00	4	2,800.00
101	Ofloxacin 400mg tab 100s	390.00	4	bxs	1,560.00	3	1,170.00	1	390.00
102	Omeprazole 20mg/cap (100's)	81.00	30	bxs	2,430.00	25	2,025.00	5	405.00
103	ORS- Oral Rehydration Salt (50 sachets/box)	182.00	10	bxs	1,820.00	6	1,092.00	4	728.00

#REF!

104	Paracetamol Drops (10ml)	15.00	300	bots	<b>4,500.00</b>	200	<b>3,000.00</b>	100	<b>1,500.00</b>
105	Paracetamol Liq. 125mg/5ml (60ml)	14.50	300	bots	4,350.00	200	2,900.00	100	1,450.00
106	Paracetamol Liq. 250mg/5ml (60ml)	17.25	300	bots	5,175.00	200	3,450.00	100	1,725.00
107	Paracetamol tab 500mg <b>(500tabs/box)</b>	225.00	50	bxs	<b>11,250.00</b>	15	3,375.00	35	7,875.00
108	Paracetamol 125mg Suppository (10/box)	179.40	2	bxs	358.80	1	179.40	1	179.40
109	Paracetamol 250mg Suppository (10/box)	169.10	2	bxs	338.20	1	169.10	1	169.10
110	Phenyl+Para+Brompheniramine syrup (60ml)	42.00	300	bots	12,600.00	300	<b>12,600.00</b>		
111	Phenyl+Para+Brompheniramine tab 100's	169.55	40	bxs	6,782.00	25	4,238.75	15	2,543.25
112	Prednisone 10mg/tab (100's)	245.00	3	bxs	735.00	2	490.00	1	245.00
113	Prednisone 5mg/tab (100's)	59.00	5	bxs	295.00	3	177.00	2	118.00
114	Prednisolone 20mg/5ml syrup 60 ml	180.00	20	bots	3,600.00	10	1,800.00	10	1,800.00
115	Proparacaine HCL, 0.5 % x 15ml	660.75	3	bxs	1,982.25	2	1,321.50	1	660.75
116	Ranitidine 300mg/tab (100's)	205.00	5	bxs	1,025.00	3	615.00	2	410.00
117	Salbutamol + Guiafenesin liq. (60ml)	28.00	700	bots	19,600.00	500	14,000.00	200	5,600.00
118	Salbutamol 2.5mg nebule (30's)	240.00	10	bxs	2,400.00	8	1,920.00	2	480.00
119	Salbutamol tab (100's)	174.00	10	bxs	1,740.00	6	1,044.00	4	696.00
120	Salbutamol + Guaifenesin cap, 100s	200.00	40	bxs	8,000.00	20	4,000.00	20	4,000.00
121	Salbutamol Metered Dose Inhaler 100mcg/200 doses	76.84	20	pcs	1,536.80	5	384.20	15	1,152.60
122	Sambong 500mg tab (100's)	525.00	25	bxs	13,125.00	20	10,500.00	5	2,625.00
123	Simvastatin 20mg/tab, 100's	140.00	10	bxs	1,400.00	6	840.00	4	560.00
124	Tranexamic Acid 500mg/cap (100's)exp. 2024	538.00	1	bxs	538.00	1	538.00		
125	Trimetazidine 35mg/tab (100's)	377.00	10	bxs	3,770.00	6	2,262.00	4	1,508.00
126	Vit. B Complex + Fe + Buclizine cap (100's)	560.00	40	bxs	22,400.00	30	16,800.00	10	5,600.00
127	Zinc drops (15ml)	34.75	120	bots	4,170.00	100	3,475.00	20	695.00
128	Zinc Syrup (60ml)	38.00	120	bots	4,560.00	120	4,560.00		
129	Zinc tablet 100's	60.00	13	bxs	780.00	10	600.00	3	180.00
130	Atropine 1mg/ml ampule	10.38	4	ampule	41.52	3	31.14	1	10.38
131	Betamethasone (Diprosan) 7mg/ampule	50.00	4	ampule	200.00	3	150.00	1	50.00
132	Chloramphenicol Eye Drops (10ml)	110.00	10	pcs	1,100.00	7	770.00	3	330.00
133	Calcium Gluconate 10mg/ampule	15.11	4	ampule	60.44	3	45.33	1	15.11
134	Epineprine 1mg/ml (0.1%) Ampule	21.91	10	ampule	219.10	5	109.55	5	109.55
135	Erythromycin Ophthalmic Ointment 5g tube	123.29	3	pcs	369.87	3	369.87		
136	Diphenhydramine 50mg/ml 1ml ampule	18.78	20	ampule	375.60	10	187.80	10	187.80
137	Fusidic Acid Ointment 15 g tube	163.34	10	pcs	1,633.40	5	816.70	5	816.70
138	Gentamycin ampule	3.40	5	ampule	17.00	3	10.20	2	6.80
139	Magnesium SO4	23.44	5	ampule	117.20	3	70.32	2	46.88
140	Mupirocin Ointment 15 g tube	136.88	20	tube	2,737.60	10	1,368.80	10	1,368.80
141	Methergine ampule	65.00	5	ampule	325.00	3	195.00	2	130.00

142	Phytomedadione ampule	16.77	5	pcs	83.85	5	83.85		-
143	Silver Sulfadizine cream 25g tube	69.11	5	tube	345.55	3	207.33	2	138.22
144	Sulfur Ointment	95.00	5	tube	475.00	3	285.00	2	190.00
145	Tranexamic Acid ampule	14.32	3	ampule	42.96	2	28.64	1	14.32
146	Ethinylestradiol + Levonorgestrel+Ferrous	24.40	1500	bxs	36,600.00	1000	24,400.00	500	12,200.00
147	Fumarate 30mcg/12mcg/75mg x 28 pills/box								
148	Micronutrient powder, 30's	101.00	100	pcs	10,100.00	60	6,060.00	40	4,040.00
149	Albendazole 400mg, 100's, chewables (2025 expiry)	101.00	45	pcs	4,545.00	35	3,535.00	10	1,010.00
	<i>All items: Expiry 2025</i>								
	<b>GRAND TOTAL</b>				<b>800,000.00</b>				

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
 DR. JONAH GRACE P. VERZOLA  
 Municipal Health Officer

Approved by:

  
 JOSEPHINE M. BANGSIL  
 Municipal Mayor