


**Summary by Office**

<b>DEPARTMENT</b>	<b>Head Of Department/Office</b>	<b>Total Cost</b>
Mayor's Office	Hon. Josephine M. Bangsil	224,841.00
Mayor's Office (HRMO)	Emma R. Tamayo	51,672.00
MDRRMO	Jomar B. Bargas	3,470,772.00
Sangguniang Bayan Office	Hon. Manolito M. Bullaoit	266,430.00
Municipal Planning & Dev't Office	Milflorencia A. Villafuerte	251,443.20
Municipal Budget Office	Teresa H. Bullaoit	100,520.00
Municipal Assessor's Office	Celia C. Agnas	54,370.00
Municipal Treasurer's Office	Mercedita D. Anapen	475,865.00
Municipal Civil Registry Office	Connie D. Tumbaga	62,340.00
Municipal Accounting Office	Greg L. Baria Jr.	50,000.00
Municipal Engineering Office	Engr. Albert D. Martin	127,363.00
Municipal Social Welfare & Dev't Office	Ma. Concepcion G. Ravelo	75,600.00
Office of the Municipal Agriculturist	Richard Ramos (OIC)	145,525.00
Municipal Health Office	Dr. Jonah Grace P. Verzola	366,323.00
<b>TOTAL</b>		<b>5,723,064.20</b>

Prepared by:

  
**EDNA T. CARMEN**  
 Head BAC Secretariat

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Local Chief Executive

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>													
Program Control No.:						Planned Amount: <b>224,841.00</b>							
Department / Office: <b>MAYOR'S OFFICE (Administrative Support/EMS/TIC/MMLGOO)</b>						Regular	Contingency	Total:		Date Distributed:			
Item No.	DESCRIPTION	Unit Cost	QTY	Unit	TOTAL COST	Distribution							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
1	Alcohol 70% - 350ml with spray	140.00	50	bots	7,000.00	25	3,500.00			25	3,500.00		
2	Alcohol 70% - Galoons (4 lits per gal)	720.00	40	gals	28,800.00	20	14,400.00			20	14,400.00		
3	Bond Paper - Long (S20)	265.00	40	reams	10,600.00	20	5,300.00			20	5,300.00		
4	Bond Paper - A4 size (S20)	245.00	40	reams	9,800.00	20	4,900.00			20	4,900.00		
5	Bond Paper - Short (8.5" x 1")	220.00	20	reams	4,400.00	10	2,200.00			10	2,200.00		
6	Bond Paper -Copier Paper - Long	270.00	40	reams	10,800.00	20	5,400.00			20	5,400.00		
7	Bond Paper -Copier Paper - A4	250.00	20	reams	5,000.00	10	2,500.00			10	2,500.00		
8	Lead Pencil (Mongol)	100.00	5	boxes	500.00	5	500.00				-		
9	Pilot Marking Pen (Broad) Black - 12/bx	450.00	4	boxes	1,800.00	4	1,800.00				-		
10	Dong-A My Gel Pen Elite cup 0.5mm - black	80.00	15	pcs.	1,200.00	15	1,200.00				-		
11	Face Mask - surgical	120.00	200	boxes	24,000.00	100	12,000.00			100	12,000.00		
12	Hand globes - surgical (Free size)	600.00	10	boxes	6,000.00	10	6,000.00				-		
13	Face Shields	30.00	50	pcs.	1,500.00	25	750.00			25	750.00		
14	Ball Pen (FlexOffice 0.7 - FO-Gel) Black	100.00	20	boxes	2,000.00	10	1,000.00			10	1,000.00		
15	Paper Fastener (Plastic-Prince)	50.00	10	boxes	500.00	10	500.00				-		
16	Paper Clips Plastic Prince Jumbo	25.00	20	boxes	500.00	20	500.00				-		
17	Battery Energizer AAA size (4pcs/pack)	230.00	5	packs	1,150.00	5	1,150.00				-		
18	Battery Energizer AA size (4pcs/pack)	210.00	10	packs	2,100.00	10	2,100.00				-		
19	Brown Envelop - Long	6.00	300	pcs.	1,800.00	150	900.00			150	900.00		
20	Brown Envelop - A4	5.00	200	pcs.	1,000.00	100	500.00			100	500.00		
21	Folder - Long	10.00	300	pcs.	3,000.00	150	1,500.00			150	1,500.00		
22	Folder A4 size	8.00	100	pcs.	800.00	100	800.00				-		
23	Expanded Envelop-Long-red with Elastic band	18.00	200	pcs.	3,600.00	100	1,800.00			100	1,800.00		
24	Calculator 12 digits, JT-20TV 2 way power	1,500.00	5	units	7,500.00	5	7,500.00				-		
25	Sliding Folder Transparent (long)	150.00	5	packs	750.00	5	750.00				-		

26	Photo Paper (no back print) A4	120.00	5	packs	600.00	5	600.00				-		
27	Elmer's Glue 130g	60.00	4	pcs.	240.00	4	240.00				-		
28	Stapler HD with staple wire remover	200.00	6	pcs.	1,200.00	6	1,200.00				-		
29	Staple Wire #35	48.00	12	boxes	576.00	6	288.00			6	288.00		
30	File Binder (Horizontal bind)	180.00	10	pcs.	1,800.00	5	900.00			5	900.00		
31	Epson Ink T6641 - Black	330.00	10	pcs.	3,300.00	5	1,650.00			5	1,650.00		
32	Epson Ink #003 (B,C,M,Y)	1,320.00	6	sets	7,920.00	3	3,960.00			3	3,960.00		
33	Epson Ink #103 (B,C,M,Y)	1,320.00	6	sets	7,920.00	3	3,960.00			3	3,960.00		
34	Epson Ink - 664T (B,C,Y,M)	1,320.00	2	sets	2,640.00	2	2,640.00				-		
35	Copier TONER - S1810 / S2010-S5019	5,500.00	2	drums	11,000.00	1	5,500.00			1	5,500.00		
36	USB Flash Drive 64GB OTG type C	1,450.00	6	pcs.	8,700.00	6	8,700.00				-		
37	Correction Tape	35.00	15	pcs.	525.00	15	525.00				-		
38	Sliding Folder Transparent (long)	210.00	5	packs	1,050.00	5	1,050.00				-		
39	Sliding Folder Transparent (A4)	210.00	5	packs	1,050.00	5	1,050.00				-		
40	Scotch Tape 1" (transparent - big)	48.00	10	pcs.	480.00	5	240.00			5	240.00		
41	Masking Tape 1" (5 pcs/pack)	120.00	5	packs	600.00	5	600.00				-		
42	Powdered Milk 1kg/pack	590.00	4	packs	2,360.00	2	1,180.00			2	1,180.00		
43	Coffee Brew	180.00	5	packs	900.00	5	900.00				-		
44	Creamer (48 sackets x 5g in a pack)	220.00	8	packs	1,760.00	4	880.00			4	880.00		
45	Sugar (Light Brown)	50.00	12	kgs.	600.00	6	300.00			6	300.00		
46	Coffee Blend (200grams)	550.00	6	bots	3,300.00	3	1,650.00			3	1,650.00		
47	Floor Mops (Tornado)	650.00	2	unit	1,300.00	1	650.00			1	650.00		
48	Floor Mats	40.00	10	pcs.	400.00	5	200.00			5	200.00		
49	Rubberized Hand Globes (L, XL)	90.00	6	pairs	540.00	6	540.00						
50	Liquid Hand antibac soap (Lifebouy)	150.00	10	pcs.	1,500.00	5	750.00			5	750.00		
51	Disinfectant Spray (Lysol)	600.00	12	pcs.	7,200.00	6	3,600.00			6	3,600.00		
52	Disinfectant Concentrate (Lysol)	420.00	10	bots	4,200.00	5	2,100.00			5	2,100.00		
53	Glass Cleaner (Pledge)	180.00	4	bots	720.00	2	360.00			2	360.00		
54	Laundry Powder soap (1kg per pack)	210.00	6	packs	1,260.00	3	630.00			3	630.00		
55	Dishwashing Liquid Soap 250ml	120.00	12	bots	1,440.00	6	720.00			6	720.00		
56	Toilet Paper (12 per pack)	135.00	30	packs	4,050.00	15	2,025.00			15	2,025.00		
57	Garbage Bags (Large size)	1,200.00	2	bales	2,400.00	1	1,200.00			1	1,200.00		
58	Toilet Bowl Cleaner 500ml	150.00	4	bots	600.00	2	300.00			2	300.00		
59	Albatross with case (big)	40.00	24	pcs.	960.00	12	480.00			12	480.00		

60	File Box (Mega Box 120L)	750.00	4	pcs.	3,000.00	4	3,000.00				-		
61	Duster	125.00	2	pcs.	250.00	2	250.00				-		
62	Scissors (HD)	80.00	4	pairs	320.00	4	320.00				-		
63	Cutter (Knife type) HD	40.00	2	pcs.	80.00	2	80.00				-		
	<b>TOTAL</b>				<b>224,841.00</b>								

Prepared By:

  
**SONIA FE P. ESCAÑO**  
 Admin. Assistant II

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
 Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>													
Program Control No.:					<b>Planned Amount: 51,672.00</b>								
Department / Office: <b>MAYOR'S OFFICE (HRMO)</b>					Regular	Contingency	Total:	Date Distributed:					
Item No.	DESCRIPTION	Unit Cost	Quantity		TOTAL COST	Distribution							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
1	Paper, Multicopy 80gsm A4	220.00	15	ream	3,300.00	15	3,300.00						
2	Paper, Multicopy 80gsm Legal	270.00	10	ream	2,700.00	10	2,700.00						
3	Epson T664 Ink Magenta 70ml	400.00	3	cart	1,200.00	3	1,200.00						
4	Epson T664 Ink Cyan 70ml	400.00	3	cart	1,200.00	3	1,200.00						
5	Epson TT664 Ink Yellow 70ml	400.00	3	cart	1,200.00	3	1,200.00						
6	Expanding Folder-Long	13.00	30	pcs.	390.00	30	390.00						
7	Epson TT664 Ink Black 70ml	400.00	6	pcs.	2,400.00	6	2,400.00						
8	Record Book 300 pages	80.00	3	pc.	240.00	3	240.00						
9	Tape, Masking 1"	50.00	2	roll	100.00	2	100.00						
10	Tape, Transparent 1"	30.00	5	roll	150.00	5	150.00						
11	Toilet Tissue 12 rolls	160.00	10	packs	1,600.00	10	1,600.00						
12	Alcohol 70%	650.00	3	gal	1,950.00	3	1,950.00						
13	Ballpen, Black, 12 pcs./pack	85.00	4	box	340.00	4	340.00						
14	Lexmark, MX510de (Toner Xerox Machine)	6,400.00	3	cart.	19,200.00	2	12,800.00			1	6,400.00		
15	Imaging Unit for Xerox Copier (LEXMARK)	6,800.00	2	cart.	13,600.00	1	6,800.00			1	6,800.00		
16	Board Paper 200gsm Cream-short	90.00	3	pack	270.00	3	270.00						
17	Paper 85gsm Cream-long	60.00	3	packs	180.00	3	180.00						
18	Board Paper 220gsm Blu-Long	100.00	2	packs	200.00	2	200.00						
19	Glue- all purpose 130g	52.00	1	bottle	52.00	1	52.00						
20	Disposable Face Mask	120.00	6	boxes	720.00	3	720.00						
21	Plastic Paper FASTER	50.00	3	boxes	150.00	3	150.00						
22	Staple Wire #35	40.00	2	boxes	80.00	2	80.00						
23	Correctional Tape	45.00	10	pcs.	450.00	10	450.00						
					51,672.00								
<b>TOTAL</b>					<b>51,672.00</b>								

Prepared By:

  
**EMMA R. TAMAYO**  
AO IV

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
CY 2021**

Name of Local Government U Luna, Apayao													
Program Control					PLANNED AMOUNT :					Page 1 of 2 pages			
Department /Office <b>MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE</b>					Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Masking tape 1"	20.00	2	roll	40.00	2	40.00						
2	Mongol pencil	100.00	1	box	100.00	1	100.00						
3	Energizer Btery (size AAA)	45.00	10	pcs	450.00	10	225.00						
4	Yellow poaper	35.00	2	pad	70.00	2	70.00						
5	Energizer Btery (size AA)	42.00	10	pcs	420.00	10	420.00						
6	Elmer's Glue 130g (kippy)	100.00	3	pcs	300.00	3	300.00						
7	Bond Paper S-20 (legal size)	275.00	25	rm	6,875.00	5	1,375.00	10	2,750.00	5	1,375.00	5	1,375.00
8	Bond Paper S-20 (A4)	250.00	25	rm	6,250.00	10	2,500.00	10	2,500.00	5	1,250.00		
9	Folder (long)	6.00	50	pcs	300.00	50	300.00						
10	Paper Fastener (plastic)	50.00	1	box	50.00	1	50.00						
11	Bond paper Rack/Organizer	400.00	2	pcs	800.00	2	800.00						
12	Pilot Marking Pen Broad (big)	50.00	6	pcs	300.00	6	300.00						
13	Pilot Marking Pen Fine	60.00	5	pcs	300.00	5	300.00						
14	Record Book (300 pages)	100.00	4	pcs	400.00	4	400.00					-	
15	Ball Pen (pilot)	300.00	5	box	1,500.00	5	1,500.00						
16	Sign Pen	100.00	5	pcs	500.00	5	500.00					-	
17	Photo Paper	120.00	10	packs	1,200.00	10	1,200.00						
18	White Board Marker	35.00	4	pcs	140.00	4	140.00					-	
19	Epson Ink #664	1,500.00	2	set	3,000.00	2	3,000.00						
20	Sugar brown 1 kg.	65.00	5	kilo	325.00	5	325.00						
21	Stapler with remover, max #35	200.00	2	pcs	400.00	2	400.00						
22	Scotchtape 2"	35.00	5	pcs	175.00	5	175.00						
23	Puncher2	250.00	1	pcs	250.00	1	250.00						
24	Staple wire #35	40.00	4	box	160.00	4	160.00						
25	Correction Tape	25.00	10	pcs	250.00	10	250.00						
26	Masking Tape 3"	60.00	7	roll	420.00	7	420.00						

27	Air Freshener (big)	120.00	8	pcs	960.00	8	960.00						
28	Rechargable Batery (AA)	200.00	4	pcs	800.00	4	800.00				-		
29	Brown Envelope-long	8.00	50	pcs	400.00	50	400.00						
30	Toilet Bowl Cleaner 500 ml	165.00	5	pcs	825.00	5	825.00						
31	Alcohol gal	610.00	10	gal	6,100.00	4	2,440.00	2	1,220.00	2	1,220.00	2	1,220.00
32	face mask	185.00	20	box	3,700.00	5	925.00	5	925.00	5	925.00	5	925.00
33	Coffee Pure (100 gm)	500.00	4	bot.	2,000.00	4	2,000.00						
34	calculator	500.00	2	pcs	1,000.00	2	1,000.00						
35	Soft broom	200.00	3	pcs	600.00	3	600.00						
36	Dust Pan (plastick)	70.00	2	pcs	140.00	2	140.00						
37	Diswashing 259 ml	85.00	10	bot.	850.00	10	850.00						
38	Packing tape	40.00	5	roll	200.00	5	200.00				-		
39	scissor HD	100.00	5	pcs	500.00	5	500.00						
40	Tissue (Toilet paper)	150.00	5	packs	750.00	5	750.00						
41	cutter HD	350.00	2	pcs	700.00	2	700.00						
42	disinfectant spray 510g	550.00	5	packs	2,750.00	10	2,750.00						
43	Xerox Copier Ricoh Toner MP 2014HS	5,500.00	2	pcs	11,000.00	2	11,000.00						
44	Tornado Map Cleaner	800.00	2	unit	1,600.00	2	1,600.00						
45	Digital Wall Clock	2,000.00	1	unit	2,000.00	1	2,000.00						
46	Steel Filing Cabnet	10,000.00	2	unit	20,000.00	2	20,000.00						
47	Executive table	25,000.00	1	set	25,000.00	1	25,000.00						
48	Split Type Airconditioner	40,000.00	2	unit	80,000.00	1	27,000.00						
49	Repair and maintenance of DRRM Office	33,150.00		maintenance	33,150.00								
				<b>sub total A</b>	<b>158,150.00</b>								
<b>Equipping and Setting up of Evacuation Centers</b>													
50	Purchase of Family Partition Tent	18,000.00	10	set	₱180,000.00			10	₱180,000.00				
51	Purchase of Folding Bed												
52	water Dispenser	7,000.00	1	unit	₱7,000.00					1	₱7,000.00		
53	kitchen utensils	8,000.00		set	₱25,000.00						₱25,000.00		
54	Main Evacuation Center Signages	8,000.00		service	₱10,000.00						₱10,000.00		
55		5,000.00			₱8,000.00						₱8,000.00		
				<b>sub total B</b>	<b>₱230,000.00</b>								
<b>Procurement of DRRM Equipments, Materials, Supplies and clothings/uniforms</b>													
56	Rescue pick-up Type Vehicle (4x4)	2,000,000.00	1	unit	₱2,000,000.00	1	2,000,000.00						
57	Modified accessories for newly aquired rescue	500,000.00	1	set	₱500,000.00	1	500,000.00						
58	Retractable Tent	40,000.00	2	unit	₱80,000.00			2	80,000.00				
59	MDRRM Tactical Uniforms	2,500.00	80	set	₱200,000.00					80	₱200,000.00		

60	Heavy Duty Raincoat (Personalized)	800.00	15	unit	₱12,000.00			15	₱12,000.00				
61	Heavy Duty Rainboots (Personalized)	500.00	15	unt	₱7,500.00			15	₱7,500.00				
62	Nylon rope (16mm)	6,000.00	3	roll	₱18,000.00			3	₱18,000.00				
63	Search light	2,000.00	5	unit	₱10,000.00			3	₱6,000.00				
64	Life Vest	1,200.00	10	unit	₱12,000.00			10	₱12,000.00				
65	Hard hat (Heavy Duty)	2,500.00	8	unit	₱25,000.00			8	₱25,000.00				
66	First Aid Kit	5,000.00	2	set	₱10,000.00								
67	Spine board with strap	7,000.00	3	unit	₱21,000.00			2	₱14,000.00				
				<b>sub total C</b>	<b>₱2,895,500.00</b>								
	<b>Purchase of PPEs to frontliners</b>												
68	facemask	150.00	10	box	1,500.00	10	1,500.00						
69	cover all	500.00	30	set	15,000.00	30	15,000.00						
70	disposable gloves	1,200.00	3	box	3,600.00	3	3,600.00						
71	spray can	3,000.00	4	unit	12,000.00	4	12,000.00						
72	Lysol Disinfectant Solution	2,800.00	5	gal	14,000.00	5	14,000.00						
73	faceshield (heavy duty helmet style)	900.00	19	pc	17,100.00	19	17,100.00						
74	boots	500.00	4	pair	2,000.00	4	2,000.00						
75	garbage bag	130.00	3	roll	390.00	3	390.00						
76	Infrared Thermometer	300.00	3	unit	900.00	3	900.00						
77	Alcohol gal	700.00	10	gal	7,000.00	10	7,000.00						
78	Mobilization for COVID-19 activities	48.00	2000	lit	96,000.00	2000	96,000.00						
79	Purchase of other materials and supplies use in				17,632.00		17,632.00						
				<b>sub total D</b>	<b>187,122.00</b>								
				<i>sub total A</i>	<i>158,150.00</i>								
				<i>sub total B</i>	<i>₱230,000.00</i>								
				<i>sub total C</i>	<i>₱2,895,500.00</i>								
				<i>sub total D</i>	<i>187,122.00</i>								
	<b>GRAND TOTAL</b>				<b>3,470,772.00</b>								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:

  
**JOMAR B. BRAGAS**  
 LDRRMO III

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
 Municipal Mayor



FDP Form 4a - Annual Procurement Plan or Procurement List, by Office or Department

**ANNUAL PROCUREMENT PLAN  
CY 2022**

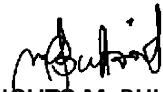
Province, City or Municipality: <b>Luna, Apayao</b>													
Program Control No:						PLANNED AMOUNT: <b>184,535.00</b>							
Department/Office: <b>SANGGUNIANG BAYAN</b>					Regular	Contingency		Total		Date Distributed:			
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
			No.	Des		1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter		3 <sup>rd</sup> Quarter		4 <sup>th</sup> Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Alcohol	700.00	15	gal	10,500.00	15	10,500.00						
2	Board Paper-White Long	95.00	5	pack	570.00	5	570.00						
3	Board Paper-A4	85.00	5	pack	425.00	5	425.00						
4	Battery – “AA”	35.00	30	pcs	1,050.00	30	1,050.00						
5	Battery- “AAA”	25.00	30	pcs	750.00	30	750.00				-		
6	Bond Paper S20 -A4 Hard Copy- 80gsm	250.00	20	ream	5,000.00	20	5,000.00						
7	Bond Paper S20 –Hard Copy-Long	300.00	20	ream	6,000.00	20	6,000.00						
8	Bond paper S20-70gsm-short-hard copy	250.00	4	ream	1,000.00	4	1,000.00						
9	Ballpen-HBW-Black	20.00	65	pcs	1,300.00	65	1,300.00						
10	Computer Ink-Epson-L3110- 003 black, C, Y, M	850.00	10	set	8,500.00	10	8,500.00						
11	Comp. Ink-Epson L3210-003 BK, C,Y,M	850.00	15	pcs	12,750.00	15	12,750.00						
12	Comp. ink-Epson 103-blck,yellow, blue,violet	850.00	10	pcs	8,500.00	10	8,500.00						
13	Stabilo	50.00	10	bot	500.00	10	500.00						
14	Diswashing Liquid- 250ml	90.00	30	bot	2,700.00	30	2,700.00						
15	Envelope-Brown -Long	10.00	50	pcs	500.00	50	500.00						
16	Envelope –Brown-Short	8.00	50	pcs	400.00	50	400.00						
17	Folder-Tagboard Brown-Short	10.00	100	pcs	1,000.00	100	1,000.00						
18	Folder Tagboard Brown-Long	15.00	100	pcs	1,500.00	100	1,500.00						
19	Flash Drive 16GB	650.00	4	pcs	2,600.00	4	2,600.00						

20	Garbage bag-black Medium size	50.00	30	pcs	1,500.00	30	1,500.00						
21	Albatros-Big	55.00	50	pcs	2,750.00	50	2,750.00						
22	HP-Ink 678-CZ108A-Colored	650.00	10	pcs	6,500.00	10	6,500.00						
23	HP Ink 678-CZ107A-Black	650.00	10	pcs	6,500.00	10	6,500.00						
24	Face Mask-Disposable	100.00	22	box	2,200.00	22	2,200.00						
25	Paper clips-Vinyl-50mm-jumbo	50.00	10	box	500.00	10	500.00						
26	HP Desk Jet Ink Advantage2010-704 -Colored	650.00	6	pcs	3,900.00	6	3,900.00						
27	HP Desk Jet Ink Advantage2010-704-Black	650.00	6	pcs	3,900.00	6	3,900.00						
28	Imaging Unit-Lexmark Photocopier-50F0Z00	8,000.00	7	pc	56,000.00	7	56,000.00						
29	Lexmark Toner-Xerox-60F3HOE	7,000.00	7	pcs	49,000.00	7	49,000.00						
30	Masking Tape	50.00	5	pcs	250.00	5	250.00						
31	Marking Pen-Permanent Pilot-Fine	50.00	10	pcs	500.00	10	500.00						
32	Mechanical Folder-Long	350.00	8	pcs	2,800.00	8	2,800.00						
33	Scotch Tape- clear-2"	55.00	8	pcs	440.00	8	440.00						
34	Record Book -500 pages	250.00	3	pc	750.00	3	750.00						
35	Roll bag 20 x 30	75.00	5	pcs	375.00	5	375.00						
36	Sign Pen 0.5 ener-gel needle point	150.00	50	pcs	7,500.00	50	7,500.00						
37	Staple Wire #35	65.00	10	pcs	650.00	10	650.00						
38	Toilet Tissue	15.00	553	pcs	8,295.00	553	8,295.00						
39	Toilet Bowl Cleaner- 1000ml	350.00	30	bot	10,500.00	30	10,500.00						
40	Tornado Mop	1,500.00	3	pc	4,500.00	3	4,500.00						
41	Lysol –Disinfectant spray-250ml	250.00	25	bot	6,250.00	25	6,250.00						
42	Yellow Paper	50.00	4	pad	200.00	4	200.00						
43	Pencil-Mongol	10.00	25	pcs	250.00	25	250.00						
44	Air Freshener-250ml	250.00	20	bot	5,000.00	20	5,000.00						
45	Paper Fastener-plastic	50.00	6	box	300.00	6	300.00						
46	Photo Paper-glossy A4	75.00	5	pack	375.00	5	375.00						
47	Puncher-Heavy duty	P350.00	3	pcs	1,050.00	3	1,050.00						
48	Ruler, Orion 12"	50.00	5	pcs	250.00	5	250.00						
49	White board Marker	50.00	10	pcs	500.00	10	500.00						
50	Stapler-heavy duty-big	500.00	5	pcs	2,500.00	5	2,500.00						
51	HDMI CABLE-10 METERS	2,000.00	1	PC	2,000.00	1	2,000.00						
52	Comp. Ink-Epson T6041,42,43,44	650.00	6	pcs	3,900.00	6	3,900.00						
53	Comp Ink-Canon Fixma TS207 Black	1,200.00	3	pcs	3,600.00	3	3,600.00						
54	Comp. Ink-Canon Fixma TS207-Colored	1,200.00	3	pcs	3,600.00	3	3,600.00						
55	Safeguard Soap (big)	50.00	10	pcs	500.00	10	500.00						
56	Softbroom	150.00	2	pcs	300.00	2	300.00						

57	Brewed Coffee-big	250.00	3	pcs	750.00	3	750.00						
58	Coffeemate-big	250.00	2	pcs	250.00	2	250.00						
<b>TOTAL</b>					<b>266,430.00</b>		<b>266,430.00</b>					-	

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**MANOLITO M. BULLAOIT**  
Municipal Vice Mayor

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**

Name of Local Government Unit: <b>Municipal Government of Luna, Apayao</b>													
Program Control No.					PLANNED AMOUNT: <b>251,443.20</b>								
Department/Office: <b>Municipal Planning and Development Office</b>					Regular	Contingency	Total		Date Distributed:				
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
			No.	Descriptio		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Bond paper long (S20)	250.00	20	rms.	5,000.00	10				10			
2	Bond paper A4 (S20)	230.00	20	rms.	4,600.00	10				10			
3	Board Paper, Legal (Cream)	65.00	5	packs	325.00	3				2			
4	Board Paper, A4 (Cream)	60.00	10	packs	600.00	5				5			
5	Bond Paper, A3 (S20)	500.00	1	rms.	500.00	1							
6	Pilot Ball pen	30.00	5	pcs	150.00	5							
7	Folder Long	10.00	15	pcs	150.00	10				5			
8	Sign Pen (Energel)	90.00	25	pcs	2,250.00	15				10			
9	Sliding Folder (long)	10.00	30	pcs	300.00	15				15			
10	Sliding Folder (A4)	8.00	20	pcs	160.00	10				10			
11	Battery Dry Cell AA	25.00	6	pcs	150.00	3				2			
12	Battery Dry Cell AAA	25.00	6	pcs	150.00	3				2			
13	Epson Ink, T6641 - Black (70 ml)	330.00	8	pcs	2,640.00	5				5			
14	Epson Ink, T6642 - Cyan (70 ml)	330.00	5	pcs	1,650.00	3				2			
15	Epson Ink, T6643 - Magenta (70 ml)	330.00	5	pcs	1,650.00	3				2			
16	Epson Ink, T6644 - Yellow (70 ml)	330.00	5	pcs	1,650.00	3				2			
17	Envelope, Documentary Long	10.00	10	pcs	100.00	5				5			
18	Envelope, Documentary A4	10.00	9	pcs	90.00	5				5			
19	Envelope, Expanding Long	22.00	10	pcs	220.00	5				5			
20	Tape Transparent 1"	40.00	5	pcs	200.00	3				2			
21	Tape Transparent 2"	45.00	5	pcs	225.00	3				2			
22	Double Sided Tape 1"	60.00	5	pcs	300.00	3				2			
23	Masking Tape 1"	30.00	5	pcs	150.00	3				2			
24	Masking Tape 2"	80.00	5	pcs	400.00	3				2			
25	Duct Tape 48mm x 10m	100.00	5	pcs	500.00	3				2			
26	Correction Tape	35.00	5	pcs	175.00	3				2			
27	Cutter Blade	11.77	10	pcs	117.70	5				5			
28	Paper Knife Cutter	300.00	5	pcs	1,500.00	5							
29	64GB Flash Drive	1,200.00	5	pcs	6,000.00	5							
30	Permanent Pen (Broad)	50.00	3	pcs	150.00	3							
31	Pentel Pen (Black) Fine	47.50	3	pcs	142.50	3							
32	Binding Cover Clear, Legal, 200 mic (100/pack)	1,300.00	1	pack	1,300.00	1							
33	Alcohol, 70% 500ml	100.00	50	bottles	5,000.00	25				25			
34	Alcohol, 70% Solution	650.00	5	gallons	3,250.00	3				2			
35	Tissue Paper 2-plys sheets, 150 pulls, 12 r	135.00	40	packs	5,400.00	20				20			
36	Disinfectant Spray, 170g	210.00	20	bottles	4,200.00	10				10			
37	Air Freshener	200.00	5	pcs	1,000.00	3				2			
38	Paper Clip (vinyl qouted/50 mm)	50.00	2	boxes	100.00	2							

39	Milo	60.00	28	packs	1,680.00	14				14			
40	Coffee Creamer (170g)	120.00	5	packs	600.00	3				2			
41	Powdered Milk, 900g	550.00	4	packs	2,200.00	2				2			
42	3 in 1 Coffee(Assorted, Twin pack)	370.00	20	packs	7,400.00	10				10			
43	Paper Cups	50.00	6	packs	300.00	3				3			
44	Coffee Brew (400g)	250.00	15	boxes	3,750.00	10				5			
45	Brown Sugar (1kg)	60.00	10	pcs	600.00	5				5			
46	Kitchen Utensils		1	lot	7,500.00	1							
47	Pencil Sharpener, heavy duty	250.00	1	pcs	250.00	1							
48	Scissors (Large)	120.00	5	pcs	600.00	5							
49	Stainless Hardened Steel Ruler	900.00	1	pcs	900.00	1							
50	Portable Metal Staple Remover	150.00	5	pcs	750.00	5							
51	2 Hole Heavy Duty Puncher	250.00	1	pcs	250.00	1							
52	Post-it Tape Flag Sign Here 5s	240.00	3	sets	720.00	3							
53	Index Tab/ Tabbing Letter	140.00	5	pcs	700.00	5							
54	Heavy Duty Scotch Tape Dispenser (Large)	250.00	2	pcs	500.00	2							
55	Double-sided Retractable Glass Wiper with Long Handle	350.00	1	pc	350.00	1							
56	Plastic Fastener	50.00	2	boxes	100.00	2							
57	Glass Cleaner Spray, 500 ml	200.00	3	bottles	600.00	3							
58	Highlighter 4 in 1	130.00	5	sets	650.00	5							
59	Sponge	20.00	5	pcs	100.00	5							
60	KF94 Face Mask	30.00	100	packs	3,000.00	50				50			
61	Sticky Note Pad, 76mm x 127mm, 100 sheets	60.00	5	pads	300.00	5							
62	Sticky Note Pad, 76mm x 76mm, 100 sheets	50.00	5	pads	250.00	5							
63	Sticky Note Pad, 76mm x 51mm, 100 sheets	40.00	5	pads	200.00	5							
64	Sticky Note Pad, 38mm x 51mm, 100 sheets	20.00	5	pads	100.00	5							
65	Tornado Mop and Spin Dry Bucket Set	1,300.00	1	pc	1,300.00	1							
66	Anti-bacterial Liquid Hand Soap	170.00	10	bottles	1,700.00	5				5			
67	Feather Duster	100	3	pcs	300.00	3							
					<b>90,095.20</b>								

This is to certify that the above procurement program is in accordance with objectives of the LGU

Prepared by:

  
**MIL FLORENCE A. VILLAFUERTE**  
 Dept./Office/Unit Head

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

Name of Local Government Unit: <b>Municipal Government of Luna, Apayao</b>													
Program Control No.					PLANNED AMOUNT: <b>161,348.00</b>								
Department/Office <b>MPDO/Information Technology Unit</b>					Regular	Contingency	Total		Date Distributed:				
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Copier Toner	5,000.00	5	pcs	25,000.00	8							
2	Epson Ink, T6641 - Black (70 ml)	330.00	5	pcs	1,650.00	5							
3	Epson Ink, T6642 - Cyan (70 ml)	330.00	4	pcs	1,320.00	4							
4	Epson Ink, T6643 - Magenta (70 ml)	330.00	4	pcs	1,320.00	4							
5	Epson Ink, T6644 - Yellow (70 ml)	330.00	4	pcs	1,320.00	4							
6	Sign Pen	90.00	20	pcs	1,800.00	20							
7	Duplo Ink (DA14 Black)	974.00	7	pcs	6,818.00	7							
8	Roll Master (DRA12)	4,710.00	3	pcs	14,130.00	3							
9	Epson T03Y100 Black Bottle Ink	600.00	6	pcs	3,600.00	6							
10	Epson T03Y200 Cyan Bottle Ink	400.00	4	pcs	1,600.00	4							
11	Epson T03Y300 Magenta Bottle Ink	400.00	4	pcs	1,600.00	4							
12	Epson T03Y400 Yellow Bottle Ink	400.00	4	pcs	1,600.00	4							
13	Bond Paper (Long) (S20)	250.00	18	reams	4,500.00	9				9			
14	Bond Paper (A4) (S20)	230.00	20	reams	4,600.00	10				10			
15	Duct Tape 48mm x 10m	85.00	4	pcs	340.00	4							
16	AAA Rechargeable Battery	500.00	2	packs	1,000.00	1							
17	AA Rechargeable Battery	500.00	2	packs	1,000.00	1							
18	0.45" diameter glue sticks	10.00	15	pcs	150.00	15							
19	Graphics Processing Unit	8,000.00	1	pc	8,000.00	1							
20	250 microns Laminating Film (ID Size)	400.00	2	packs	800.00	2							
21	250 microns Laminating Film (3R)	500.00	2	pack	1,000.00	2							
22	Memory Card	1,200.00	2	pcs	2,400.00	2							
23	Aluminum Alloy Tripod Stand	3,000.00	1	pc	3,000.00	1							
24	UTP CAT5e RJ45 CABLES	6,600.00	2	box	13,200.00	1							
25	RJ45 Coupler 8P8C Ethernet Cable	50.00	25	pcs	1,250.00	25							
26	RJ45 Connector Pass Through	5.00	100	pcs	500.00	100							
27	USB Condenser Microphone	1,500.00	1	unit	1,500.00								
28	Wire Stripper	600.00	1	pc	600.00	1							
29	16-Port Gigabit Desktop/Rackmount Switch	4,500.00	1	set	4,500.00	1							
30	Mouse and Keyboard Combo	4,000.00	1	set	4,000.00	1							
31	Battery Backup	3,500.00	2	pcs	7,000.00	2							
32	Solid State Drive	4,000.00	2	pcs	8,000.00	2							
33	Alcohol 70%, 500 ml	100.00	50	pcs	5,000.00	50							
34	Alcohol, 70%	650.00	5	gal	3,250.00	5							
35	Access Point	6,000.00	2	pc	12,000.00	2							
36	Face Mask KF94	30.00	100	packs	3,000.00	100							
37	LYSOL Disinfectant Spray, 170g	300.00	30	pcs	9,000.00	15				15			
					<b>161,348.00</b>								

This is to certify that the above procurement program is in accordance with objectives of the LGU

Prepared by:

  
**MIL FLORENCE A. VILAFUERTE**  
 Dept./Office/Unit Head

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**

Municipal Government of Luna, Apayao					PLANNED AMOUNT: 30,520.00								
Program Control No:					Regular	Contingency	Total	Date Distributed:					
Department/Office: <b>OFFICE OF THE MUNICIPAL BUDGET OFFICER</b>													
Item No.	Description	Unit Cost	Quantity No	Unit Description	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
<b>OFFICE SUPPLIES</b>													
1	ALCOHOL, ethyl, 68-70%, scented 500ml with sprayer	120.00	6	bottle	720.00	6	720.00						
2	ALCOHOL (gallon)	650.00	4	gallon	2,600.00	4	2,600.00						
3	Dishwashing Liquid	50.00	4	pack	200.00	4	200.00						
4	BATTERY, dry cell AA, 2 pieces per blister pack	105.00	4	pack	420.00	4	420.00						
5	BATTERY, dry cell AAA, 2 pieces per blister pack	115.00	2	pack	230.00	2	230.00						
6	FOLDER, long	10.00	30	piece	300.00	30	300.00						
7	Expanded Folder Long	18.00	10	piece	180.00	10	180.00						
8	PAPER MULTICOPY, 80 gsm, size 210mm x 297mm (A4)	230.00	16	ream	3,680.00	16	3,680.00						
9	PAPER MULTICOPY, 80 gsm, size 216mm x 330mm (legal)	250.00	16	ream	4,000.00	16	4,000.00						
10	Record Book 500 pages	120.00	4	piece	480.00	4	480.00						
11	Record Book 300 pages	80.00	8	piece	640.00	8	640.00						
12	Ring Binder (1 inches)	30.00	15	piece	450.00	15	450.00						
13	Ballpen (black) HBW matrix	400.00	1	box	400.00	1	400.00						
14	TOILET TISSUE PAPER, 2 plys sheet, 150 pulls, 12 rolls	135.00	20	pack	2,700.00	20	2,700.00						
15	INK CART, EPSON C138664100 (T6641), Black	330.00	4	bottle	1,320.00	4	1,320.00						
16	INK CART, EPSON C138664200 (T6642), Cyan	330.00	1	bottle	330.00	1	330.00						
17	INK CART, EPSON C138664400 (T6644), Yellow	330.00	1	bottle	330.00	1	330.00						
18	INK CART, EPSON C138664300 (T6643), Magenta	330.00	1	bottle	330.00	1	330.00						
19	TONER CART, RICOH MP 2014AD	6,000.00	1	tube	6,000.00	1	6,000.00						
20	Pencil, Lead with eraser, 12 dozen per box	100.00	4	box	400.00	4	400.00						
21	Cutter, Heavy Duty	100.00	3	piece	300.00	3	300.00						
22	Marking Pen, Permanent (fine tip)	50.00	6	piece	300.00	6	300.00						
23	Paper Fastener, box (plastic)	40.00	3	box	120.00	3	120.00						
24	Flash Drive, 64 GB	750.00	3	piece	2,250.00	3	2,250.00						
25	Media Link HI High Definition USB-C to HDMI Adapter	1,000.00	1	piece	1,000.00	1	1,000.00						
26	Tape Dispenser	140.00	1	piece	140.00	1	140.00						
27	CORRECTION TAPE, 1 piece in individual plastic	35.00	20	piece	700.00	20	700.00						
	<b>Total sub A</b>				<b>30,520.00</b>		<b>30,520.00</b>						
<b>CAPITAL OUTLAY</b>													
1	Purchase of One (1) Unit Desktop Computer with Complete Accessories	60,000.00	1	unit	60,000.00	1	60,000.00						
2	Purchase of One (1) Unit Router	10,000.00	1	unit	10,000.00	1	10,000.00						
	<b>Total sub B</b>				<b>70,000.00</b>		<b>70,000.00</b>						
	<b>Grand Total</b>				<b>100,520.00</b>								

This is to certify that the above procurement program is in accordance with objectives of the LGU.

Prepared by:

*Teresa H. Bullaoit*  
**TERESA H. BULLAOIT**  
Municipal Budget Officer

Approved by:

*Josephine M. Bangsil*  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>													
Program Control No.:			Planned Amount: <b>50,000.00</b>										
Department / Office: <b>ACCOUNTING OFFICE</b>			Regular		Contingency		Total:		Date Distributed:				
Item No.	DESCRIPTION	Unit Price	Quantity		Distribution								
			No.	Description	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
1	alcohol-70%	650	4	gal	2600	2	1,300.00	2500	2	1,300.00	2	-	
2	bond paper s-20 A4 hard copy-long	250	40	ream	10000	10	2,500.00	10	2500	10	2,500.00	10	2,500.00
3	bond paper s-20 long hard copy	250	40	ream	10000	10	2,500.00	10	0	10	2,500.00	10	2,500.00
4	coffee (453g)	450	3	bot	1350	1	450.00	1	450		450.00		-
5	correction tape	30	10	pc	300	4	120.00		0	4	120.00	4	60.00
6	creamer(milk -bear brand 800g)	800	5	pack	4000	2	1,600.00	1	800	2	1,600.00		-
7	dish washing liquid 500ml	250	2	bot	500		-	2	500		-		-
8	glass cleaner 500ml	250	1	bot	250		-	1	250		-		-
9	ink (epson L120) black'	300	4	pc	1200	1	300.00	1	300	1	300.00	1	300.00
10	ink (epson L120) tri color	900	2	set	1800	1	900.00		0	1	900.00		-
11	marker, permanent, broad type, black	50	3	pc	150	1	50.00	1	50	1	50.00		-
12	paper clip- plastic coated jumbo	150	6	pack	900	2	300.00	2	300	2	300.00		-
13	paste (water well paste-Redstone 7oz/200g)	50	1	pc	50	1	50.00		0		-		-
14	sign pen (energel) pentel 0.5 black	100	20	pc	2000	5	500.00	5	500	5	500.00	5	500.00
15	sign pen (energel) pentel 0.5 green	100	10	pc	1000	3	300.00	2	200	2	200.00	3	300.00
16	staple wire #35	40	2	pack	80	1	40.00		0	1	40.00		-
17	sugar-white	70	6	kg	420	2	140.00	2	140	2	140.00		-
18	toilet tissue-10 rolls (3 ply) per pack	600	4	pack	2400	2	1,200.00		5500	2	1,200.00		-
19	toner (fuji xerox S 2110)	5,500	2	pc	11000							1	5,500.00
TOTAL					50,000.00								

Prepared By:

  
**GREG L. BARIA JR.**  
 Municipal Accountant

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
 Municipal Mayor



ANNUAL PROCUREMENT PLAN  
CY 2022

Name of Local Government Unit : Luna, Apayao													
Program Control No.			PLANNED AMOUNT : 62,340.00										
Department/Office: MUNICIPAL CIVIL REGISTRAR					Regular	Contingency		Total		Date Distributed:			
ITEM NO.	DESCRIPTION	Unit Cost	QUANTITY		Total	Distribution							
			No	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	amount	QTY	amount	QTY	amount	QTY	amount
1	Alcohol 250ml with spray	80.00	30	bottle	2,400.00	8	640.00	7	560.00	8	640.00	7	560.00
2	Ball pen Black	8.00	50	pcs.	400.00	25	200.00		-	25	200.00		-
3	Ball pen Red	8.00	10	pcs.	80.00		-	10	80.00		-		-
4	Battery AA	20.00	8	pcs.	160.00		-	4	80.00		-	4	80.00
5	Battery AAA	20.00	8	pcs.	160.00		-	4	80.00		-	4	80.00
6	Bear Brand Milk (900g)	250.00	24	pack	6,000.00	12	3,000.00		-	12	3,000.00		-
7	Bond paper A4 (S20)	225.00	10	rms.	2,250.00	5	1,125.00		-	5	1,125.00		-
8	Bond paper Long (S20)	250.00	10	rms	2,500.00	5	1,250.00		-	5	1,250.00		-
9	Brewed Coffee 250 grams	150.00	48	pack	7,200.00	12	1,800.00	12	1,800.00	12	1,800.00	12	1,800.00
10	Brown Envelope Long	5.00	30	pcs.	150.00		-	15	75.00		-	15	75.00
11	Computer Keyboard (USB Port)	300.00	2	pcs.	600.00	1	300.00		-	1	300.00		-
12	Computer Mouse (USB Port)	200.00	2	pcs.	400.00	1	200.00		-	1	200.00		-
13	Correction Tape	20.00	50	pcs.	1,000.00	25	500.00		-	25	500.00		-
14	Dishwashing Liquid (AXION)	50.00	12	bottle	600.00	3	150.00	3	150.00	3	150.00	3	150.00
15	Epson Ink Bk T6641 Black	320.00	4	bottle	1,280.00	4	1,280.00		-		-		-
16	Expanded Envelope Long	20.00	30	pcs.	600.00	15	300.00		-	15	300.00		-
17	Face Mask - KN94	6.00	800	pcs.	4,800.00	200	1,200.00	200	1,200.00	200	1,200.00	200	1,200.00
18	File Folder/Binder Horizontal (Legal / Long)	200.00	40	pcs.	8,000.00	10	2,000.00	10	2,000.00	10	2,000.00	10	2,000.00
19	Folder Long	5.00	30	pcs.	150.00	10	50.00	10	50.00		-	10	50.00
20	Heavy Duty Stapler	400.00	2	pcs.	800.00	1	400.00		-	1	400.00		-
21	Lysol - Disinfectant Spray (510g)	600.00	2	pcs.	1,200.00	1	600.00		-	1	600.00		-
22	Mailing Envelope Long (White)	150.00	1	box	150.00	1	150.00		-		-		-
23	Masking Tape 1"	50.00	2	pcs.	100.00		-	1	50.00		-	1	50.00
24	MF 102	275.00	10	pads	2,750.00	10	2,750.00		-		-		-
25	MF 103	275.00	4	pads	1,100.00	4	1,100.00		-		-		-
26	Paper Clip Large (50mm)	40.00	4	box	160.00	4	160.00		-		-		-
27	Paper Fastener	40.00	1	box	40.00	1	40.00		-		-		-
28	Pilot Pentel Pen (Black) Small Point	50.00	2	pcs.	100.00	1	50.00	1	50.00		-		-
29	Record Book 200 pages	80.00	6	pcs.	480.00	3	240.00		-	3	240.00		-
30	Register Book of Death	850.00	1	pc.	850.00	1	850.00		-		-		-

31	Register Book of Live Birth	850.00	2	pcs.	1,700.00	2	1,700.00		-		-		-
32	Register Book of Marriage	850.00	2	pcs.	1,700.00	2	1,700.00		-		-		-
33	RICOH MP2014 Toner	5,000.00	1	pc.	5,000.00	1	5,000.00		-		-		-
34	Sign Pen Black .50	30.00	30	pcs.	900.00		-	15	450.00		-	15	450.00
35	Stabilo Highlighter (Yellow)	50.00	4	pcs.	200.00	2	100.00		-	2	100.00		-
36	Stamp Pad Large (Blue/Violet)	60.00	10	pcs.	600.00	5	300.00		-	5	300.00		-
37	Staple Wire No. 35 (BRITE 26/6)	70.00	4	box	280.00		-	2	140.00		-	2	140.00
38	Sugar (Brown) 1 kg.	50.00	30	kgs.	1,500.00	8	400.00	7	350.00	8	400.00	7	350.00
39	Toilet Tissue 24 rolls	200.00	12	pack	2,400.00	3	600.00	3	600.00	3	600.00	3	600.00
40	USB 3.1 Flash Drive (64GB)	400.00	4	pcs.	1,600.00	4	1,600.00		-		-		-
GRAND TOTAL					62,340.00		31,735.00		7,715.00		15,305.00		7,585.00

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**CONNIE D. TUMBAGA**  
MCR

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor

FDP Form 4a - Annual Procurement Plan or Procurement List, by Office or Department

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**


Name of Government Unit: Municipal Government of Luna, Apayao

Program Control No:				Regular		PLANNED AMOUNT		145,525.00		Date Distributed:			
Department/Office: OFFICE OF THE MUNICIPAL AGRICULTURIST				Contingency		Total							
Item No.	Description	Unit Cost	Quantity		Total Cost	Distribution							
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
1	Air Freshner, Glade Spray 320 ml	200	12	bot	2,400.00	6	1,200.00		-	6	1,200.00		-
2	Toilet Deodorizer 50 gms	75	24	pc	1,800.00	6	450.00	6	450.00	6	450.00	6.00	450.00
3	Alcohol (1 gallon) Isoprophyl 70%	650	24	bot	15,600.00	6	3,900.00	6	3,900.00	6	3,900.00	6.00	3,900.00
4	Alcohol (500ml) Isoprophyl 70%	105	12	bot	1,260.00	12	1,260.00		-		-		-
5	Ballpen (Black) 12pc/box	100	10	box	1,000.00	3	300.00	3	300.00	2	200.00	2.00	200.00
6	Ballpen (Blue) 12pc/box	100	2	box	200.00	2	200.00		-		-		-
7	Battery AA Super Heavy Duty Black 4pc/pack	120	5	pack	600.00	5	600.00		-		-		-
8	Battery AAA Super Heavy Duty Black 4pc/pack	120	5	pack	600.00	5	600.00		-		-		-
9	Battery C (2 pc/pack)	60	5	pack	300.00	5	300.00		-		-		-
10	Broom (walis tingting)	30	6	pc	180.00	3	90.00		-	3	90.00		-
11	Envelope, brown A4	7	100	pc	700.00	25	175.00	25	175.00	25	175.00	25.00	175.00
12	Envelope, brown -long	8	150	pc	1,200.00	50	400.00	50	400.00	50	400.00		-
13	Calulator, Casio Electronic 12-digit	2500	4	pc	10,000.00	4	10,000.00		-		-		-
14	Coffee Creamer 450 gms	150	6	pouch	900.00	2	300.00	1	150.00	1	150.00	2.00	300.00
15	Coffee Powder (Brew) 400 gms	300	12	pack	3,600.00	3	900.00	3	900.00	3	900.00	3.00	900.00
16	Ink L-360 T664 (Black)	320	12	bot	3,840.00	3	960.00	3	960.00	3	960.00	3.00	960.00
17	Ink L-360 T664 (Cyan)	320	6	bot	1,920.00	3	960.00		-	3	960.00		-
18	Ink L-360 T664 (Magenta)	320	6	bot	1,920.00	3	960.00		-	3	960.00		-
19	Ink L-360 T664 (Yellow)	320	6	bot	1,920.00	3	960.00		-	3	960.00		-
20	Correction tape 15m	35	100	pc	3,500.00	25	875.00	25	875.00	25	875.00	25.00	875.00
21	Dishwashing Liquid Concentrate 500 ml	100	12	bot	1,200.00	3	300.00	3	300.00	3	300.00	3.00	300.00
22	Face Mask 3Ply Ear-Loop Type adult size (50 pcs/box), disposable	150	48	box	7,200.00	12	1,800.00	12	1,800.00	12	1,800.00	12.00	1,800.00
23	Door Mat	40	12	pc	480.00	3	120.00	3	120.00	3	120.00	3.00	120.00
24	Dust Pan	100	2	pc	200.00	1	100.00		-	1	100.00		-
25	Elmers Glue-All 1010g	400	1	bot	400.00	1	400.00		-		-		-
26	Eraser Pencil Rubber Big	15	24	pc	360.00	6	90.00	6	90.00	6	90.00	6.00	90.00

27	Envelope, Expanding, Brown w/ Elastic Binder (Long)	15	100	pc	1,500.00	25	375.00	25	375.00	25	375.00	25.00	375.00
28	External Disk 2TB USB3.0	3500	3	set	10,500.00	3	10,500.00		-		-		-
29	File Folder A4	6	100	pc	600.00	25	150.00	25	150.00	25	150.00	25.00	150.00
30	File Folder Document Holder with Metal Clip Long	75	6	pc	450.00	6	450.00		-				-
31	File Folder Letter	6	50	pc	300.00	25	150.00		-	25	150.00		-
32	File Folder Long	7	250	pc	1,750.00	100	700.00	100	700.00	50	350.00		-
33	Foldback Clips 1 1/4" Black 12pc/box	50	5	box	250.00	5	250.00		-		-		-
34	Foldback Clips 2" Black 12pc/box	75	5	box	375.00	5	375.00		-		-		-
35	Hard Copy Bond Paper A4 sub20/70gsm	250	25	ream	6,250.00	12	3,000.00		-	13	3,250.00		-
36	Hard Copy Bond Paper Long sub20/70gsm	270	60	ream	16,200.00	15	4,050.00	15	4,050.00	15	4,050.00	15.00	4,050.00
37	Hard Copy Bond Paper Short sub20/70gsm	250	25	ream	6,250.00	12	3,000.00		-	13	3,250.00		-
38	Lysol Concentrated Disinfectant Liquid 500 ml	500	6	bots	3,000.00	2	1,000.00	2	1,000.00	2	1,000.00		-
39	Marking Pen Broad Black (Pilot)permanent	45	15	pc	675.00	5	225.00	5	225.00	5	225.00		-
40	Masking Tape 1"	60	6	roll	360.00	2	120.00	2	120.00	2	120.00		-
41	Masking Tape 2"	110	6	roll	660.00	2	220.00	2	220.00	2	220.00		-
42	Paper Clip Vinyl Jumbo	25	2	box	50.00	2	50.00		-		-		-
43	Paper Sticker	100	12	pack	1,200.00	3	300.00	3	300.00	3	300.00	3.00	300.00
44	Paste Jar Classic with Spoon	75	1	jar	75.00	1	75.00		-		-		-
45	Pencil #2 Medium 12pc/box	55	6	box	330.00	2	110.00	2	110.00	2	110.00		-
46	Puncher (Heavy Duty)	250	1	pc	250.00	1	250.00		-		-		-
47	Record Book , 8.5 x11, 150 pages	60	12	pc	720.00	6	360.00		-	6	360.00		-
48	Scissors (heavy duty)	100	4	pair	400.00	1	100.00	1	100.00	1	100.00	1.00	100.00
49	Scotch Tape 1" (transparent)	25	4	roll	100.00	2	50.00		-	2	50.00		-
50	Scotch Tape 2" (transparent)	50	4	roll	200.00	2	100.00		-	2	100.00		-
51	Signing Pen (0.5) Black	50	12	pc	600.00	6	300.00		-	6	300.00		-
52	Soft Broom (Walis Tambo)	200	4	pc	800.00	1	200.00	1	200.00	1	200.00	1.00	200.00
53	Stamp Pad #2	90	10	pc	900.00	10	900.00						
54	Stamp Pad Ink Violet Refill 30ml	60	3	bot	180.00	3	180.00						
55	Staple Wire #35	50	4	box	200.00	1	50.00	1	50.00	1	50.00	1.00	50.00
56	Stapler (#35) HD	250	2	pc	500.00	1	250.00		-	1	250.00		-
57	Sugar (Brown)	60	12	kgs	720.00	3	180.00	3	180.00	3	180.00	3.00	180.00
58	Toilet Bowl Cleaner (1000ml) w/ Killer Virex	320	12	bot	3,840.00	3	960.00	3	960.00	3	960.00	3.00	960.00
59	Toilet Tissue 12 rolls/pack 2ply	150	20	pack	3,000.00	5	750.00	5	750.00	5	750.00	5.00	750.00
60	Toner (Printer -Copier)	5500	1	tube	5,500.00	1	5,500.00		-		-		-
61	Tornado/ Spin Mop (HD)	1200	1	set	1,200.00	1	1,200.00		-		-		-
62	USB Flash Drive (60 gigs)	500	6	pc	3,000.00	6	3,000.00						

63	White Board Marker (Broad) refillable black	30	12	pc	360.00	6	180.00		-	6	180.00		-
65	White Board Marker Ink black (refill) 20ml	150	10	bots	1,500.00	5	750.00		-	5	750.00		-
66	Polyester Sticker (die cut 50mmx50mm sticker, bundled with thermal transfer ribbon	1200	1	roll	1,200.00	1	1,200.00		-				-
LIVESTOCK													
67	Disposable Syringe 3cc (Luer Tip Lock)	500	2	box	1,000.00	2	1,000.00		-		-		-
68	Examination Gloves Powder-Free Large	650	2	box	1,300.00	2	1,300.00		-		-		-
69	Vacuum Blood Collection Tube EDTA K3, 5ml, Glass Material 100pcs/box, Violet Cap	1000	2	box	2,000.00	2	2,000.00						
70	Vacuum Blood Collection Tube,10ml, Glass Material 100pcs/box, Red Cap	1000	2	box	2,000.00	2	2,000.00						
					145,525.00		76,060.00		19,910.00		32,370.00		17,185.00

Submitted by:

  
**RICHARD B. RAMOS**  
 INCHARGE OF OFFICE

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM**  
**CALENDAR YEAR 2022**

Name of Local Government Unit : <b>Municipal Government of Luna, Apayao</b>													
Program Control No.					PLANNED AMOUNT :			475,865.00					
Department /Office: <b>Office of the Municipal Treasurer</b>					Regular	Contingency		Total		Date Distributed:			
Item No.	Description	Unit Cost	Qty.	Unit	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Air Freshener Aerosol, 280ml/150g.min	210.00	4	bots	840.00	1	210.00	1	210.00	1	210.00	1	210.00
2	Battery, size AA, 2 pcs/packet - energizer	112.00	20	packet	2,240.00	5	560.00	5	560.00	5	560.00	5	560.00
3	Battery, size AAA, 2 pcs/packet - energizer	123.00	32	pcs	3,936.00	8	984.00	8	984.00	8	984.00	8	984.00
4	Correction tape	30.00	70	pcs	2,100.00	5	150.00	5	150.00	5	150.00	55	1,650.00
5	Dishwashing Liquid, 500ml	160.00	10	pcs	1,600.00	3	480.00	3	480.00	2	320.00	2	320.00
6	Paper Cutter(Desk Type)	70.00	10	bxs	700.00	4	280.00	2	140.00	2	140.00	2	140.00
7	Marking Pen, broad	40.00	16	pcs	640.00	8	320.00		-	8	320.00		-
8	Marking Pen, bullet tip, permanent black/blue	40.00	11	pcs	440.00	6	240.00		-	5	200.00		-
9	Alcohol, rubbing, 70% isopropyl, 500ml. (alcolo	110.00	80	bots	8,800.00	20	2,200.00	20	2,200.00	20	2,200.00	20	2,200.00
10	whiteboard marker...black/ monami	35.00	10	pcs	350.00	10	350.00		-		-		-
11	whiteboard marker...blue/ monami	35.00	2	pcs	70.00	2	70.00		-		-		-
12	whiteboard marker...red/ monami	35.00	2	pcs	70.00	2	70.00		-		-		-
13	Toilet tissue, 2 ply sheets, 12 rolls/pack	130.00	28	packs	3,640.00	7	910.00	7	910.00	7	910.00	7	910.00
14	Board Paper A4 @200pcs per pack	750.00	10	bxs	7,500.00	10	7,500.00		-		-		-
16	Marker, flourescent, asstd.	45.00	2	sets	90.00	1	45.00		-	1	45.00		-
17	Sign Pen(Pentel Energel 0.5ball/needle point	180.00	20	pcs	3,600.00	5	900.00	5	900.00	5	900.00	5	900.00
18	Envelope, documentary, kraft, A4 size papers	3.00	40	pcs	120.00	20	60.00		-	20	60.00		-
19	Staple wire, standard #35	40.00	10	bxs	400.00	3	120.00	3	120.00	2	80.00	2	80.00
20	Paper clip, jumbo	23.00	20	bxs	460.00	5	115.00	5	115.00	5	115.00	5	115.00
21	Paper clip, medium	23.00	20	bxs	460.00	5	115.00	5	115.00	5	115.00	5	115.00
22	Paper clip,small	20.00	11	bxs	220.00	5	100.00	2	40.00	2	40.00	2	40.00
23	Flash drive,16GB capacity	380.00	9	pcs	3,420.00	3	1,140.00	3	1,140.00	3	1,140.00		-
24	External 1 Terra	5,000.00	1	set	5,000.00	1	5,000.00		-		-		-
25	Ballpen - HBW Atech, oil base ,gel pen/0.7mm	8.00	200	pcs	1,600.00	50	400.00	50	400.00	50	400.00	50	400.00
26	Rubber Bands	30.00	6	pcs	180.00	2	60.00	1	30.00	2	60.00	1	30.00

27	Post it Note Pad	20.00	25	pad	500.00	25	500.00		-				
28	Expanded Folder/red /legal	22.00	60	pcs	1,320.00	30	660.00	30	660.00		-		-
29	Expanded Folder/blue legal	22.00	60	pcs	1,320.00	30	660.00	30	660.00		-		-
30	Expanded Folder/ green legal	22.00	60	pcs	1,320.00	30	660.00	30	660.00		-		-
31	Expanded Envelope with Rubber Strap	40.00	90	pcs	2,600.00	25	1,000.00	25		20	800.00	20	800.00
32	Folder, file, tagboard, 14 pts. Legal	6.00	200	packs	1,200.00	100	600.00		-	100	600.00		-
33	Folder, file, tagboard, 14 pts.A4	6.00	100	packs	600.00	50	300.00		-	50	300.00		-
34	Bond paper rack, open metal 3 layers	500.00	7	pcs	3,500.00	7	3,500.00		-		-		-
35	Tape, packaging	35.00	3	rolls	105.00	2	70.00		-	1	35.00		-
36	Glue	50.00	10	bots	500.00	10	500.00		-				-
37	Double side Tape	60.00	4	pcs	240.00	4	240.00		-		-		-
38	Record Book (11 x 8 inches) 300 pages	120.00	10	jar	1,200.00	10	1,200.00		-		-		-
39	Garbage Bag	90.00	10	bxs	900.00	10	900.00		-		-		-
40	EPSON Black 003	305.00	50	bxs	15,250.00	20	6,100.00	10	3,050.00	10	3,050.00	10	3,050.00
41	EPSON Magenta 003	305.00	10	bxs	3,050.00	5	1,525.00	3	915.00	1	305.00	1	305.00
42	EPSON Cyan 003	305.00	10	bxs	3,050.00	5	1,525.00	3	915.00	1	305.00	1	305.00
43	EPSON Yellow 003	305.00	10	bxs	3,050.00	5	1,525.00	3	915.00	1	305.00	1	305.00
44	Casio JS-120TV, tilt display, 12 digits	1,995.00	9	pcs	17,955.00	3	5,985.00	3	5,985.00	3	5,985.00		-
45	Handsoap sanitizer, 100ml	50.00	30	bots	1,500.00	10	500.00	10	500.00	5	250.00	5	250.00
46	Paper, multicopy, 80gsm, legal	275.00	100	rms	27,500.00	25	6,875.00	25	6,875.00	25	6,875.00	25	6,875.00
47	Paper, multicopy, 80 gsm, A4	255.00	50	rms	12,750.00	20	5,100.00	10	2,550.00	10	2,550.00	10	2,550.00
48	Paper Clip, backfold - small	35.00	30	pcs	1,050.00	10	350.00	10	350.00	5	175.00	5	175.00
49	Paper Clip, backfold -medium	38.00	24	pcs	912.00	10	380.00	10	380.00	2	76.00	2	76.00
50	Paper Clip, backfold - large	40.00	10	pcs	400.00	4	160.00	2	80.00	2	80.00	2	80.00
51	Softbroom	140.00	2	pcs	280.00	1	140.00		-	1	140.00		-
52	Scotch tape, 1"	25.00	10	pcs	250.00	3	75.00	3	75.00	2	50.00	2	50.00
53	Coffeemate, 200g	48.00	10	bag	480.00	3	144.00	3	144.00	2	96.00	2	96.00
54	Baygon Spray	335.00	5	pcs	1,675.00	3	1,005.00	1	335.00	1	335.00		-
55	chocolate powder drink 1000g	330.00	8	pcs	2,640.00	2	660.00	2	660.00	2	660.00	2	660.00
56	Glass Cleaner pledge	145.00	2	bots	290.00	1	145.00		-	1	145.00		-
57	Stapler - with staple remover	150.00	10	pcs	1,500.00	10	1,500.00		-		-		-
58	white board 2x3	2,300.00	2	pcs	4,600.00	2	4,600.00		-		-		-
59	corkboard 2x3	2,000.00	2	pcs	4,000.00	2	4,000.00		-		-		-
60	Nedscafe Gold Coffee	1,150.00	8	bots	9,200.00	3	3,450.00	2	2,300.00	2	2,300.00	1	1,150.00
61	Sugar -white	56.00	7	klos	392.00	2	112.00	2	112.00	2	112.00	1	56.00
62	Sponge Damper Pad	50.00	15	pcs	750.00	15	750.00		-		-		-

63	Surgical Face Mask	200.00	52	box	10,400.00	13	2,600.00	13	2,600.00	13	2,600.00	13	2,600.00
	<b>TOTAL</b>	<b>19,462.00</b>	<b>1,697.00</b>	-	<b>186,705.00</b>		<b>82,375.00</b>		<b>39,215.00</b>		<b>37,078.00</b>		<b>28,037.00</b>
	<b>ACCOUNTABLE FORMS:</b>												
64	Community Tax Cert. (BIR FORM 0016)	80.00	150	pads	12,000.00	150	12,000.00						
65	General Receipts (AF #51)	110.00	600	pads	66,000.00	600	66,000.00		-		-		-
66	Realty Tax (AF# 56)	170.00	600	pads	102,000.00	600	102,000.00		-		-		-
67	Cash Ticket @ 5.00	95.00	10	pads	950.00	10	950.00		-		-		-
68	Reimbursement Expense Receipt (RER)	65.00	4	pads	260.00	4	260.00		-		-		-
69	General Form # 51(A) - Official Cashbook, sm	1,000.00	7	pcs	7,000.00	7	7,000.00		-		-		-
70	Acctg. Form # 131-B (LGU Cashbook)	1,000.00	6	pcs	6,000.00	6	6,000.00		-		-		-
71	Official Cashbook/Cash in Treasury	1,000.00	6	pads	6,000.00	6	6,000.00						
72	Accountable form 53	120.00	5	pads	600.00	5	600.00						
73	Accountable form 57	100.00	5	pads	500.00	5	500.00						
74	Accountable form 58	70.00	5	pads	350.00	5	350.00						
75	Tax Register (RPTAR)	30.00	500	pcs	15,000.00	500	15,000.00						
					-		-		-		-		-
	<b>TOTAL</b>				<b>216,660.00</b>		<b>216,660.00</b>		-		-		-
	<b>MUNICIPAL FORMS:</b>												
76	Sticker for tricycle	40.00	1000	pcs	40,000.00	1000	40,000.00						
77	Sticker for business	20.00	1000	pcs	20,000.00	1000	20,000.00						
78	business plates/business	250.00	50	pcs	12,500.00	50	12,500.00						
79	business plates/tricycle	200.00	50	pcs	10,000.00	50	10,000.00						
	<b>TOTAL</b>				<b>72,500.00</b>		<b>72,500.00</b>						
									-				
	<b>OVERALL TOTAL</b>				<b>475,865.00</b>	-	<b>371,535.00</b>	-	<b>39,215.00</b>	-	<b>37,078.00</b>	-	<b>28,037.00</b>


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This is to certify that the above procurement program is in accordance with objectives of the LGU.

Prepared By:

  
**MERCEDITA D. ANAPEN**  
Municipal Treasurer

Approved By:

  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor



**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**

Name of Local Government Unit :													
Program Control No.			PLANNED AMOUNT : 62,340.00										
Department/Office: MUNICIPAL ASSESSORS OFFICE					Regular	Contingency		Total		Date Distributed:			
ITEM NO.	DESCRIPTION	Unit Cost	QUANTITY		Total	Distribution							
			No	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	amount	QTY	amount	QTY	amount	QTY	amount
1	LYSOL DISINFECTANT SPRAY (500 ML)	650	12	BTL.	7,800.00	12	7,800.00						
2	BALLPEN (HBW - MATRIX)	270	6	BOX	1,620.00	6	1,620.00						
3	SIGN PEN ( PENTEL ENERGEL )	450	4	BOX	1,800.00	4	1,800.00						
4	RECHARGEABLE BATTERY AA SIZE	650	6	PCS.	3,900.00	6	3,900.00						
5	BATTERY CHARGER FOR AA SIZE	450	1	PCS.	450.00	1	450.00						
6	YELLOW PAD PAPER	60	2	PAD	120.00	2	120.00						
7	BOND PAPER A-4 (SUB. 20)	200	10	REAM	2,000.00	10	2,000.00						
8	BROWN ENVELOPE (LONG)	8	40	PCS.	320.00	40	320.00						
9	RECORD BOOK	85	2	PCS.	170.00	2	170.00						
10	CORRECTION TAPE	28	25	PCS.	700.00	25	700.00						
11	DISWASHING LIQUID	55	8	BTL.	440.00	8	440.00						
12	EXPANDING ENVELOPE (SHORT)	9	20	PCS.	180.00	20	180.00						
13	EXPANDING ENVELOPE (LONG)	15	30	PCS.	450.00	30	450.00						
14	FOLDER (SHORT)	7	60	PCS.	420.00	60	420.00						
15	FOLDER (LONG)	9	60	PCS.	540.00	60	540.00						
16	EPSON INK ( T6641 BLK. )	420	6	BTL.	2,520.00	6	2,520.00						
17	EPSON INK ( T6642 CYAN )	420	2	BTL.	840.00	2	840.00						
18	EPSON INK ( T6643 MAGENTA )	420	2	BTL.	840.00	2	840.00						
19	EPSON INK ( T6644 YELLOW )	420	2	BTL.	840.00	2	840.00						
20	EPSON INK ( 003 BLK. )	420	6	BTL.	2,520.00	6	2,520.00						
21	EPSON INK ( 003 CYAN )	420	2	BTL.	840.00	2	840.00						
22	EPSON INK ( 003 MAGENTA )	420	2	BTL.	840.00	2	840.00						
23	EPSON INK ( 003 YELLOW )	420	2	BTL.	840.00	2	840.00						
24	PERMANENT MARKING PEN (PENTEL)	55	6	PCS.	330.00	6	330.00						
25	MASKING TAPE 2"	90	6	ROLL	540.00	6	540.00						
26	PUSH PIN	80	4	BOX	320.00	4	320.00						
27	PAPER CLIP	35	8	BOX	280.00	8	280.00						
28	PAPER FASTENER (20 INCH.)	65	2	BOX	130.00	2	130.00						
29	PENCIL (MONGOL)	90.00	6	BOX	540.00	6	540.00						

30	SCATCH TAPE 1"	35.00	4	ROLL	140.00	4	140.00						
31	ELMER'S GLUE	50.00	2	BTL.	100.00	2	100.00						
32	STAPLE WIRE # 35	55.00	4	BOX	220.00	4	220.00						
33	TISSUE PAPER (12 ROLLS/PACK)	120.00	10	PCK.	1,200.00	10	1,200.00						
34	LEVER ARCH FILE (LEGAL SIZE)	250.00	12	PCS.	3,000.00	12	3,000.00						
35	RUBBING ALCOHOL 70%	520.00	4	GAL.	2,080.00	4	2,080.00						
36	WIRELESS COMPUTER MOUSE	500.00	4	SET	2,000.00	4	2,000.00						
37	STAPLER W/ STAPLE REMOVER HEAVY DUT	400.00	6	PCS.	2,400.00	6	2,400.00						
38	USB 64 GB	600.00	6	PCS.	3,600.00	6	3,600.00						
39	SPIN MOP	1,200.00	1	SET	1,200.00	1	1,200.00						
40	SCISSOR HEAVY DUTY	650.00	2	PCS.	1,300.00	2	1,300.00						
41	FACE MASK	100.00	40	BOX	4,000.00	40	4,000.00						
	<b>TOTAL</b>				<b>54,370.00</b>		<b>54,370.00</b>						

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**CELIA C. AGNAS**  
 Municipal Assessor

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor


**ANNUAL PROCUREMENT PLAN  
CY 2022**

Province, City or Municipality: <b>Luna, Apayao</b>													
Program Control No.					<b>PLANNED AMOUNT : P 127,363.00</b>								
Department /Office: <b>OFFICE OF THE MUNICIPAL ENGINEER</b>					Regular	Contingency		Total		Date Ditrubuted:			
Item No.	Description	Unit Cost	Qunacity		Total Cost	DISTRIBUTION							
			No.	Desription		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
1	Masking tape 1"	20.00	6	roll	120.00	6	120.00		-		-		-
2	Pencil	90.00	8	packs	720.00	8	720.00		-		-		-
3	Rechargeable Battery	400.00	6	packs	2,400.00	6	2,400.00						
4	heavy Duty Cutter	50.00	12	set	600.00	12	600.00		-		-		-
5	Cutter Blades	10.00	24	pack	240.00	12	120.00		-	12	120.00		-
6	Battery (size AAA)	100.00	35	pcs	3,500.00	20	2,000.00		-	15	1,500.00		-
7	Heavy Duty Paper Clip (metal)-big	85.00	12	pcs	1,020.00	12	1,020.00		-		-		-
8	Battery (size AA)	150.00	60	pcs	9,000.00	30	4,500.00		-	30	4,500.00		-
9	Ricoh Toner	5,000.00	2	pcs	10,000.00	2	10,000.00		-				-
10	Bond Paper S-20 (long)	270.00	50	rm.	13,500.00	20	5,400.00	10	2,700.00	10	2,700.00	10	2,700.00
11	Bond Paper S-20 (A4)	250.00	30	rm.	7,500.00	10	2,500.00	10	2,500.00	10	2,500.00		-
12	Folder (long)	7.00	50	pcs	350.00	20	140.00	10	70.00	10	70.00	10	70.00
13	Paper Fastener (plastic)	50.00	4	box	200.00	2	100.00		-	2	100.00		-
14	Signing Pen (Energel)	100.00	20	pcs	2,000.00	20	2,000.00		-		-		-
15	Bond Paper s-20 (short)	250.00	30	rims	7,500.00	15	3,750.00		-	15	3,750.00		-
16	Marking Pen Broad (big)	50.00	11	pcs	550.00	6	300.00		-	5	250.00		-
17	Marking Pen Fine	45.00	11	pcs	495.00	6	270.00		-	5	225.00		-
18	pigment ink (CMYB)	1,350.00	3	set	4,050.00	2	2,700.00		-	1	1,350.00		-
19	Ball Pen (Matrix.5)	400.00	3	box	1,200.00	3	1,200.00		-		-		-
20	Highlighter(variety color)	30.00	5	pc	150.00	5	150.00		-		-		-
21	Photo Paper	100.00	1	packs	100.00	1	100.00		-		-		-
22	White Board Marker	30.00	5	pcs	150.00	5	150.00		-		-		-
23	Steel Tape 7.5 m (Stanley)	200.00	10	pcs	2,000.00	10	2,000.00		-		-		-
24	Stapler with remover, # 35	200.00	2	pc	400.00	2	400.00		-		-		-
25	Sanitizer (330ml) with Sprayer	150.00	10	pc	1,500.00	10	1,500.00		-		-		-
26	Scothtape 1"	20.00	4	pc	80.00	4	80.00		-		-		-
27	Alcohol (40ml) with Sprayer	80.00	10	pc	800.00	10	800.00		-		-		-
28	TONER HP CE 285 A	3,500.00	5	pc	17,500.00	5	17,500.00		-		-		-
29	Flashdrive 32gb with OTG	750.00	10	pc	7,500.00	10	7,500.00		-		-		-
30	Scothtape 1/2"	20.00	6	pc	120.00	6	120.00		-		-		-
31	Staple Wire # 35	40.00	3	box	120.00	3	120.00		-		-		-


32	Correction Tape	35.00	24	pc	840.00	12	420.00		-	12	420.00		-
33	Artish Brush (Berkeley)	2,000.00	1	set	2,000.00	1	2,000.00		-		-		-
34	Masking Tape (2")	110.00	4	roll	440.00	4	440.00		-		-		-
35	insect killer	350.00	4	pc	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
36	Brown Envelope-long	5.00	20	pc	100.00	20	100.00		-		-		-
37	Filing Folder/Binder Long	250.00	15	pc	3,750.00	8	2,000.00		-	7	1,750.00		-
38	Alcohol 500 ml (70% isoprophyl)	100.00	20	bottle	2,000.00	10	1,000.00		-	10	1,000.00		-
39	Tissue (Toilet Paper) by 12	150.00	5	pack	750.00	3	450.00		-	2	300.00		-
40	Soft broom	160.00	1	pcs	160.00	1	160.00		-		-		-
42	Packing Tape	40.00	5	roll	200.00	6	240.00		-		-		-
43	Diswashing, 250 ml with sponge	85.00	20	bot.	1,700.00	12	1,020.00		-	5	425.00		-
45	Garbage Bag (medium)	150.00	12	roll	1,800.00	6	900.00		-	6	900.00		-
46	Garbage Bag (small)	100.00	12	roll	1,200.00	6	600.00		-	6	600.00		-
47	Double Side Tape 1/2	44.00	12	roll	528.00	12	528.00		-		-		-
48	Doormat Plastic	80.00	3	pc	240.00	3	240.00		-		-		-
49	Coffee (226g)	450.00	6	pc	2,700.00	2	900.00	1	450.00	2	900.00	1	450.00
50	Sugar Brown	60.00	8	kg	480.00	2	120.00	2	120.00	2	120.00	2	120.00
51	Milk (300 gram) (powdered milk)	120.00	8	pack	960.00	2	240.00	2	240.00	2	240.00	2	240.00
52	Coffee Creamer (200gram)	50.00	8	pack	400.00	2	100.00	2	100.00	2	100.00	2	100.00
53	Water Container bottle (6gal)	250.00	3	gal	750.00	3	750.00		-		-		-
54	glass cleaner	145.00	2	bot	290.00	2	290.00		-		-		-
55	sublimation ink (CMYB)	1,350.00	2	set	2,700.00	1	1,350.00		-	1	1,350.00		-
56	record book (50 Leaves)	60.00	5	pc	300.00	5	300.00		-		-		-
57	paperclip	50.00	3	box	150.00	3	150.00		-		-		-
58	Heavy Duty Paper Clip (metal)-small	150.00	4	box	600.00	4	600.00		-		-		-
59	Scotch tape Dispenser (1 inch)	160.00	1	pc	160.00	1	160.00		-		-		-
60	Scotch tape Dispenser (2 inch)	200.00	1	pc	200.00	1	200.00		-		-		-
61	Alcohol 70%, Gallon	650.00	8	gal	5,200.00	5	3,250.00		-		-	5	3,250.00
							-		-		-		-
	<b>TOTAL</b>				<b>127,363.00</b>								

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared By:

  
**ALBERT B. MARTIN**  
Municipal Engineer

Approved By:


  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PROGRAM  
CALENDAR YEAR - 2022**

Name of Local Government Unit: <b>MUNICIPAL GOVERNMENT UNIT OF LUNA, APAYAO</b>														
Program Control No.:					Planned Amount: <b>50,000.00</b>									
Department / Office: <b>MSWDO</b>					Regular		Contingency		Total:		Date Distributed:			
Item No.	DESCRIPTION	Unit Price	Quantity		Total	Distribution								
			No.	Description		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
	Air Freshener glade (pink)320ml	120	8	bottle	960.00	8	960.00							
	Alcohol 4 galloon	800	4	galloon	3,200.00	4	3,200.00							
	ALCOHOL w/ spray,70% SOLUTION, 500 ML	85	32	bottle	2,720.00	32	2,720.00							
	Ballpen, black	11	50	piece	550.00	50	550.00							
	Battery AAA, 2pcs/pack	110	2	packs	220.00	2	220.00							
	Board paper, long, cream	38	10	packs	380.00	10	380.00							
	Board Paper, short, cream	35	10	packs	350.00	10	350.00							
	Bond Paper, multicopy,80gsm,A4	170	15	reams	2,550.00	15	2,550.00							
	Bond Paper, multicopy,80gsm,long	220	10	reams	2,200.00	10	2,200.00							
	Calculator,12 digits,JT-20TV,tilt display, 2 Way power	1500	1	pcs	1,500.00	1	1,500.00							
	coffee, 100 gm	200	4	bottle	800.00	4	800.00							
	corkboard 4x5	700	1	pcs	700.00	1	700.00							
	Correctional tape	35	32	piece	1,120.00	32	1,120.00							
	creamer 1 kg	250	4	packs	1,000.00	4	1,000.00							
	detergent powder w/ fabric conditioner 15g	93	1	dozen	93.00	1	93.00							
	Dish washing liquid,250 ml (joy)	75	9	piece	675.00	9	675.00							
	Disinfectant door mat with ray big	500	1	pcs	500.00	1	500.00							
	Disinfectant repellent(Lysol-spray)	150	8	bottle	1,200.00	8	1,200.00							
	Disposable face mask(surgical @ 50pcs)	120	40	box	4,800.00	40	4,800.00							
	door mat (standard size)	75	6	pcs	450.00	6	450.00							
	Expanded Brown Envelope,long w/ elastic binder	20	100	piece	2,000.00	100	2,000.00							
	external drive	3000	1	piece	3,000.00	1	3,000.00							
	Folder,long,100pcs/pack(brown)	500	3	packs	1,500.00	3	1,500.00							
	garbage bag	50	12	roll	600.00	12	600.00							
	Glass cleaner w/ spray 500ml	225	6	bottle	1,350.00	6	1,350.00							
	Glue , all purpose 130 gms	48	2	bottle	96.00	2	96.00							
	Heavy Duty Thermal Scanner w/ Auto Alcohol dispenser	3500	1	piece	3,500.00	1	3,500.00							
	Ink Cartridge HP 678,BLACK	420	2	piece	840.00	2	840.00							
	Ink Epson 003 (black)	400	12	piece	4,800.00	12	4,800.00							
	Ink epson L120,black	310	8	piece	2,480.00	8	2,480.00							
	Ink epson L120,cyan	310	3	piece	930.00	3	930.00							
	Ink Epson L120,magenta	310	3	piece	930.00	3	930.00							
	Ink Epson, L120, yellow	310	3	piece	930.00	3	930.00							
	liquid hand soap 500ml	150	4	bottle	600.00	4	600.00							

	Long plastic clipboard	150	8	piece	1,200.00	8	1,200.00					
	Marker,(HIGHLIGHTER) orange color	42	8	piece	336.00	8	336.00					
	Masking tape 1 "	45	5	roll	225.00	5	225.00					
	Mosquito repellent, Spray(Baygon)	225	3	pcs	675.00	3	675.00					
	Packing, Tape 2"	50	5	roll	250.00	5	250.00					
	Paper Clip,backfold, 1 inch, 10pcs/box	20	6	box	120.00	6	120.00					
	paper clip,vinyl,/50mm	20	3	box	60.00	3	60.00					
	Pencil #2,12 pcs/box	65	3	boxes	195.00	3	195.00					
	Pencil Sharpener-office( heavy duty)	250	1	pc	250.00	1	250.00					
	Permanent Markng pen, broad, black	45	12	pcs	540.00	12	540.00					
	Personalized rubber stamp(received w/date, certifie	150	2	piece	300.00	2	300.00					
	Post it note pad	55	8	pad	440.00	8	440.00					
	rain coat (heavy duty)	700	8	pcs	5,600.00	8	5,600.00					
	RICOH ink	3,500	1	piece	3,500.00	1	3,500.00					
	Rugs	50	1	kilo	50.00	1	50.00					
	scotch tape 1" (transparent)	30	5	roll	150.00	5	150.00					
	sign pen,0.5,energel	50	48	piece	2,400.00	48	2,400.00					
	soft broom	170	1	piece	170.00	1	170.00					
	Squeeze mop	350	1	piece	350.00	1	350.00					
	stamp pad	120	4	piece	480.00	4	480.00					
	Staple wire #35	50	8	box	400.00	8	400.00					
	Stapler w/remover #35	150	7	piece	1,050.00	7	1,050.00					
	storage box(112 liters) transparent	750	2	pieces	1,500.00	2	1,500.00					
	Sugar, brown 1kg	60	4	kg.	240.00	4	240.00					
	Tape dispenser for 1"tape	250	1	piece	250.00	1	250.00					
	tissue paper, 3 ply,12 rolls/pack	120	24	pack	2,880.00	24	2,880.00					
	Toilet Bowl Brush with long handle	199	1	piece	199.00	1	199.00					
	Toilet Bowl rubber pump	156	1	piece	156.00	1	156.00					
	Toilet Deodorizer, 50g	50	12	piece	600.00	12	600.00					
	white board (4x6)	700	1	piece	700.00	1	700.00					
	white board marker,blue/black	35	6	pcs	210.00	6	210.00					
	Zonrox /disinfectant 1 liter	300	2	liter	600.00	2	600.00					
	TOTAL				<b>75,600.00</b>		<b>75,600.00</b>					

Prepared By:

  
**MA. CONCERCION G. RAVELO**  
MSWDO

Approved by:

  
**Hon. JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN**  
CY 2021

Name of Local Government Unit : <b>Luna, Apayao</b>													
Program Control No.				<b>PLANNED AMOUNT : 366,323.00</b>				Page 1 of 4 pages					
Department /Office: <b>MUNICIPAL HEALTH OFFICE</b>				Regular	Contingency		Total		Date Submitted: 11-11-20				
ITEM NO.	DESCRIPTION	Unit Cost	Quantity		COST Total Cost	Distribution							
			No	Des		1st	Amount	2nd	Amount	3rd	Amount	4th	Amount
1	Albatros Deodorant with Case (50 gms)	50.00	50	pcs	2,500.00	30	1,500.00			20	1,000.00		
2	Ballpen, Sign Pen, 12 pcs/box)	75.00	3	box	225.00	3	225.00						
3	Ballpen, (Black) 12 pcs/box	60.00	35	box	2,100.00	15	900.00			20	1,200.00		
4	Ballpen, (Blue) 50 pcs/box	250.00	4	box	1,000.00	4	1,000.00						
5	Ballpen, ( Red) 12 pcs/ box	60.00	4	box	240.00	4	240.00						
6	Bathroom soap, 90 gms	32.00	50	pcs	1,600.00	20	640.00			30	960.00		
7	Battery "AA" 4 pcs/pack	150.00	30	pack	4,500.00	20	3,000.00			10	1,500.00		
8	Battery "AAA" 4 pcs/pack	183.00	20	pack	3,660.00	10	1,830.00			10	1,830.00		
9	Battery 9V 1 pc/ pack	185.00	7	pack	1,295.00	7	1,295.00						
10	Board Paper- A4 (cream) 12 pcs/pack	54.00	20	pack	1,080.00	15	810.00			5	270.00		
11	Board Paper- Long 8.5 x 13 12 pcs/pack	65.00	40	pack	2,600.00	25	1,625.00			15	975.00		
12	Bond Paper- A4 (S-24; GSM 80, Hard Copy)	250.00	60	ream	15,000.00	30	7,500.00			30	7,500.00		
13	Bond Paper- long 8.5 x 13 (S-24;GSM 80, Hard Copy)	270.00	80	ream	21,600.00	50	13,500.00			30	8,100.00		
14	Bond paper- short 8.5 x 11 (S-24;GSM 80,Hard Copy)	250.00	80	ream	20,000.00	50	12,500.00			30	7,500.00		
15	Calculator (Desktop) 12 digit	650.00	6	pcs	3,900.00	6	3,900.00						
16	Coffee in bot (455 grams)	500.00	8	bottle	4,000.00	5	2,500.00			3	1,500.00		
17	Powdered Milk- 700 gms	300.00	8	pack	2,400.00	5	1,500.00			3	900.00		
18	Creamer- 450 gms	120.00	8	pack	960.00	4	480.00			4	480.00		
19	Cork Board with Aluminum Frame 3x5 ft	1,200.00	5	pcs	6,000.00	5	6,000.00						
20	Correction tape (8 meters)	35.00	100	pcs	3,500.00	50	1,750.00			50	1,750.00		
21	Detergent Bar soap	23.00	150	pcs	3,450.00	10	230.00			140	3,220.00		
22	Detergent powder, all purpose 500 mg	80.00	40	pcs	3,200.00	10	800.00			30	2,400.00		
23	Dishwashing Liquid, 250 ml.	75.00	80	bottle	6,000.00	50	3,750.00			30	2,250.00		
24	Dish Cabinet- 18 dish slot, 2 layers	1,395.00	1	pcs	1,395.00	1	1,395.00				-		
25	Disinfectant Spray with antibac- LYSOL 510 mg	450.00	30	can	13,500.00	15	6,750.00			15	6,750.00		

26	Domex thick 500 gms	150.00	30	bottle	4,500.00	20	3,000.00			10	1,500.00		
27	Doormat/Footrags	100.00	30	pcs	3,000.00	30	3,000.00				-		
28	Double sided tape, 1" (3M)	185.00	10	pcs	1,850.00	10	1,850.00				-		
29	Dust pan (heavy duty)	150.00	10	pcs	1,500.00	10	1,500.00				-		
30	Envelope, Brown- Legal	6.50	200	pcs	1,300.00	150	975.00			50	325.00		
31	Envelope- Expanded with tie (legal)	20.00	50	pcs	1,000.00	50	1,000.00				-		
32	Extension card 4 Universal Sockets,3 hole jack sockets; 5 meters	610.00	3	pcs	1,830.00	3	1,830.00				-		
33	Extension card 4 Universal Sockets,3 hole jack sockets; 10 meter	800.00	1	pcs	800.00	1	800.00				-		
34	Elmer's Glue	36.00	20	pcs	720.00	15	540.00			5	180.00		
35	External Hard Drive -1TB with hase	4,000.00	2	pcs	8,000.00	2	8,000.00				-		
36	Fastener, Plastic Assorted 7 cm, 50/box	50.00	2	box	100.00	2	100.00				-		
37	Flash drive 64 GB OTG type C	2,000.00	1	pcs	2,000.00	1	2,000.00				-		
38	Flash drive 64 GB (Dual port USB OTG)	850.00	4	pcs	3,400.00	4	3,400.00				-		
39	Foldback Clip (Binder Clips) 10 pcs/ pack	47.00	5	pack	235.00	5	235.00				-		
40	Folder, Expanding Legal (Pressboard)	18.00	50	pcs	900.00	50	900.00				-		
41	Folder, legal	6.50	250	pcs	1,625.00	150	975.00			100	650.00		
42	Glue Gun refill, Big Clear 4/pack 8"	40.00	20	pack	800.00	20	800.00				-		
43	Hand towels	30.00	20	pack	600.00	20	600.00				-		
44	Hard Disk Drive 1TB with Case	5,000.00	2	pack	10,000.00	2	10,000.00				-		
45	Highlighter- 3 in 1 pack (green,yellow,pink)	38.00	50	pack	1,900.00	50	1,900.00				-		
46	Hot and cold pack (gel type), 8 x 12 inches)	350.00	5	pack	1,750.00	5	1,750.00				-		
47	Ink (#644;set of 4 black,Magenta,Cyan,Yellow:Epson L120)	1,370.00	15	set	20,550.00	15	20,550.00				-		
48	Ink Cartridge #810 Black	950.00	25	cartridge	23,750.00	25	23,750.00				-		
49	Hot bag	200.00	5	pcs	1,000.00	5	1,000.00				-		
50	Kitchen utensils(assorted kinds of pots)	2,000.00	2	set	4,000.00	2	4,000.00				-		
51	Kitchen utensils(plates) 12's	240.00	3	doz	720.00	3	720.00				-		
52	Kitchen utensils(spoon & fork) 12's	240.00	3	doz	720.00	3	720.00				-		
53	Kitchen utensils(glass)	150.00	2	doz	300.00	2	300.00				-		
54	Letter Envelope (Legal) 10/ pack	15.00	3	pack	45.00	3	45.00				-		
55	Light Bulb (15 watts LED)	345.00	10	pcs	3,450.00	10	3,450.00				-		
56	Liquid Handsoap ( Antibacterial, Safeguard)	185.00	20	pcs	3,700.00	15	2,775.00			5	925.00		
57	Lysol Disinfectant Solution	2,200.00	5	gal	11,000.00	5	11,000.00				-		
58	Magfile/Data File Box Closed Vertical, Black (Legal)	112.00	20	pcs	2,240.00	20	2,240.00				-		
59	Magfile/Data File Box Closed Vertical, Blue (Legal)	112.00	20	pcs	2,240.00	20	2,240.00				-		
60	Marker Pen, permanent, bullet tip,non-toxic(blue/black)	75.00	20	pcs	1,500.00	20	1,500.00				-		
61	Mop with easy wring spin mop and Rinse bucket system	1,300.00	5	pcs	6,500.00	5	6,500.00				-		



62	Pail (20L) Multicolored, heavy duty with cover	220.00	10	pcs	2,200.00	10	2,200.00				-		
63	Paper clips (Multi-colored; 100/pack)	50.00	5	pack	250.00	5	250.00				-		
64	Paper cups 25's/pack	50.00	30	pack	1,500.00	12	600.00			18	900.00		
65	Parker IM Pen	1,500.00	2	pcs	3,000.00	2	3,000.00				-		
66	Plastic Cover (roll)	1,528.00	1	roll	1,528.00	1	1,528.00				-		
67	Pencil, #2 12 pcs/ box	100.00	10	box	1,000.00	10	1,000.00				-		
68	Pentel pen, permanent marker, Broad (Black/Blue) 12 pcs/ box	420.00	5	box	2,100.00	5	2,100.00				-		
69	Photo paper (Glossy, A4) 20's	120.00	5	pack	600.00	5	600.00				-		
70	Post it Note 3M hellow, ruled, 3x5	55.00	40	pad	2,200.00	25	1,375.00			15	825.00		
71	Record Book 8.5 x 11 (300 pages)	160.00	30	pcs	4,800.00	30	4,800.00				-		
72	Puncher , Heavy duty	250.00	3	pcs	750.00	3	750.00				-		
73	Record Book 8.5 x 11 (500 pages)	185.00	15	pcs	2,775.00	15	2,775.00				-		
74	Refillable Clearbook (Long) (Blue green)	50.00	10	pcs	500.00	10	500.00				-		
75	Ruler plastic, 305mm (12")	6.00	10	pcs	60.00	10	60.00				-		
76	Scissors 8" (Heavy duty)	300.00	10	pcs	3,000.00	10	3,000.00				-		
77	Screen Cleaning wipes (120's/canister)	415.00	3	canister	1,245.00	3	1,245.00				-		
78	Sharpener (Office) 2 hole	75.00	10	pcs	750.00	10	750.00				-		
79	Sliding Folder (Plastic, multicolred, Legal)	18.00	20	pcs	360.00	20	360.00				-		
80	Softbroom- heavy duty	160.00	15	pcs	2,400.00	10	1,600.00			5	800.00		
81	Staple wire # 10	35.00	5	box	175.00	3	105.00			2	70.00		
82	Staple wire # 35	40.00	10	box	400.00	7	280.00			3	120.00		
83	Stapler with staple remover #35 (HD50R, black)	200.00	5	pcs	1,000.00	5	1,000.00				-		
84	Sticker paper (Non- glossy) 10's/pack	38.00	5	pack	190.00	5	190.00				-		
85	Sugar (light brown)	60.00	12	kilos	720.00	3	180.00			9	540.00		
86	Table Pen (refillable w/ long string)	50.00	12	pcs	600.00	12	600.00				-		
87	Table pen refill 5 pcs/pack	25.00	5	pack	125.00	5	125.00				-		
88	Tape Measure (Retractable)	30.00	10	pcs	300.00	10	300.00				-		
89	Tape, transparent 1"	20.00	30	roll	600.00	20	400.00			10	200.00		
90	Tape, transparent 2"	35.00	10	roll	350.00	7	245.00			3	105.00		
91	Thermometer (Omrom)	250.00	55	pcs	13,750.00	55	13,750.00				-		
92	Packing tape 2"	50.00	20	pcs	1,000.00	7	350.00			13	650.00		
93	Tissue paper, Kleenex 300 sheets	185.00	15	box	2,775.00	10	1,850.00			5	925.00		
94	Toilet Tissue, 3 ply 12 rools/pack	150.00	56	pack	8,400.00	35	5,250.00			21	3,150.00		
95	Toilet Bowl Brush w/ long handle & holder (Pink,blue,red)	199.00	10	pcs	1,990.00	10	1,990.00				-		
96	Tornado Sweep	1,200.00	2	pcs	2,400.00	2	2,400.00				-		
97	Trashbag (Green) Durable, Heavy duty (Large) 10 pcs/roll	150.00	30	pack	4,500.00	20	3,000.00			10	1,500.00		

98	Trashbag (Black) Durable, Heavy duty (Large) 10 pcs/roll	150.00	50	pack	7,500.00	30	4,500.00			20	3,000.00		
99	Trashbag (Red )Durable, Heavy duty (Large) 10 pcs/roll	150.00	12	pack	1,800.00	10	1,500.00			2	300.00		
100	Trashbag (Orange) Durable, Heavy duty (Large) 10 pcs/roll	150.00	12	pack	1,800.00	10	1,500.00			2	300.00		
101	Trashbag (Yellow) Durable, Heavy duty (Large) 10 pcs/roll	150.00	12	pack	1,800.00	10	1,500.00			2	300.00		
102	Trash Bins (Slim pedal Bin, 22L) Multicolored (3 Red,3 Yellow,3 C	250.00	30	pcs	7,500.00	30	7,500.00				-		
103	Water Container (12L)-10 slim, 10 round	180.00	40	pcs	7,200.00	40	7,200.00				-		
104	Yellow pad paper	50.00	24	pad	1,200.00	24	1,200.00				-		
105	Foot Mat with Tray				12,000.00		12,000.00						
	<b>GRAND TOTAL</b>				<b>366,323.00</b>		<b>298,973.00</b>				<b>67,350.00</b>		

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**DR. JONAH GRACE A. VERZOLA**  
Municipal Health Officer

Approved by:

  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor