

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao


Plan Control No. _____				Planned Amount: 158,820.00				Page_ 1 _of_ 3 _pages				
Department/ Office: Mayor's Office				Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Duplo Master	4,000.00	1	4,000.00	1	4,000.00						
2	Duplo Ink Black (514K)	700.00	2	1,400.00	1	700.00			1	700.00		
3	Bond Paper - Long	270.00	30	8,100.00	25	6,750.00			25	6,750.00		
4	Bond Paper A4 size	265.00	20	5,300.00	20	5,300.00			20	5,300.00		
5	Official Record Book 500 pages	120.00	10	1,200.00	10	1,200.00			10	1,200.00		
6	Official Record Book 300 pages	100.00	20	2,000.00	10	1,000.00			10	1,000.00		
7	Sign Pen (Energel Pentel)	60.00	10	600.00	10	600.00						
8	Lead Pencil (Mongol)	90.00	10	900.00	10	900.00			10	900.00		
9	Pilot Marking Pen (Broad)Black	420.00	4	1,680.00	4	1,680.00						
10	HBW Highlighter Marker(green/orange)	35.00	10	350.00	10	350.00						
11	Hard Copy Paper - Long	275.00	20	5,500.00	20	5,500.00			20	5,500.00		
12	Hard Copy Paper - A4	265.00	35	9,275.00	20	5,300.00			20	5,300.00		
13	Folder - long	10.00	200	2,000.00	300	3,000.00			300	3,000.00		
14	Expanded Folder (green) - long	12.00	100	1,200.00	50	600.00			50	600.00		
15	Ball Pen Blue -(HBW Matrix OG.5)	85.00	20	1,700.00	10	850.00	10	850.00	20	1,700.00	10	850.00
16	Ball pen Black -(HBW Matrix OG.5)	85.00	20	1,700.00	10	850.00	10	850.00	20	1,700.00	10	850.00
17	Paper Clips <b>Plastic</b> Prince Jumbo	50.00	10	500.00	5	250.00			5	250.00		
18	Paper Fastener ( <b>plastic</b> prince)	60.00	10	600.00	5	300.00			5	300.00		
19	<b>Battery Energizer AA size</b>	120.00	10	1,200.00	2	240.00						
20	Board Paper (long - cream)	150.00	20	3,000.00	15	2,250.00			15	2,250.00		
21	Linen Paper (long - fresh green)	80.00	20	1,600.00	15	1,200.00			15	1,200.00		
22	Expanded Paper Fastener	150.00	2	300.00	1	150.00			1	150.00		
23	Expanded Envelop-Long-red w/	15.00	200	3,000.00	100	1,500.00			100	1,500.00		
24	Post it Notes Yellow - 3 x 4	50.00	15	750.00	10	500.00			5	250.00		
25	Sliding Folder transparent (Long size)	12.00	100	1,200.00	50	600.00			50	600.00		
26	Photo Paper (no back print) (A4 size)	180.00	20	3,600.00	10	750.00			10	750.00		
27	Sliding Folder transparent (A4 size)	10.00	100	1,000.00	50	500.00			50	500.00		

28	White Board Marker (blue/black)	35.00	20	700.00	10	300.00			10	350.00		
29	Staple Wire #35	30.00	8	240.00	4	120.00			4	120.00		
30	Brown envelop - short (A4)	5.00	50	250.00	50	250.00						
31	Brown envelop - long	7.00	100	700.00	100	700.00			100	700.00		
32	Computer Ink - EpsonL120	1,400.00	4	5,600.00	2	2,800.00	2	2,800.00	2	2,800.00	2	2,800.00
33	Computer Ink - Epson L210	1,500.00	4	6,000.00	2	3,000.00	2	3,000.00	2	3,000.00	2	3,000.00
34	HP Ink #704 - Black	750.00	15	11,250.00	5	3,750.00	5	3,750.00	5	3,750.00	5	3,750.00
35	HP Ink #704 - Colored	950.00	8	7,600.00	5	4,750.00			5	4,750.00		
36	HP Ink #61 - Black	990.00	20	19,800.00	10	9,900.00	10	9,900.00	10	9,900.00	10	9,900.00
37	HP Ink #61 - Colored	1,000.00	10	10,000.00	5	5,000.00	5	5,000.00	5	5,000.00	5	5,000.00
38	R E R Forms	25.00	4	100.00	2	50.00	2	50.00	2	50.00	2	50.00
39	Business Envelop - Long -500pcs/box	650.00	2	1,300.00	2	1,300.00			2	1,300.00		
40	Business Envelop - Long w/ logo/letterhead	1,100.00	2	2,200.00	5	5,500.00						
41	Correction Tape	50.00	20	1,000.00	15	750.00			15	750.00		
42	Sign Pen (Parker / filler)	250.00	2	500.00	1	250.00			1	250.00		
43	Dong A My Gel PeN Elite cup 0.5 black	75.00	15	1,125.00	15	1,125.00						
44	Tissue Paper (12 rolls/pack)	130.00	40	5,200.00	10	1,300.00	10	1,300.00	10	1,300.00	10	1,300.00
45	Air Freshener - Sampaguita Scent	150.00	10	1,500.00	5	750.00			5	750.00		
46	Green Cross 70% - 500ml	120.00	40	4,800.00	10	1,200.00	10	1,200.00	10	1,200.00	10	1,200.00
47	Floor Maps ( Janitorial Supplies)	40.00	8	320.00	2	80.00	2	80.00	2	80.00	2	80.00
48	Soft Brooms ( - do - )	100.00	8	800.00	2	200.00	2	200.00	2	200.00	2	200.00
49	Rubberize Hand Globes	70.00	8	560.00	4	280.00			4	280.00		
50	Glass Cleaner pledge	250.00	4	1,000.00	2	500.00			2	500.00		
51	Laundry Soap Powder/1kg	144.00	20	2,880.00	6	864.00	6	864.00	6	864.00	6	864.00
52	Albatros w/ case 50gms	60.00	20	1,200.00	6	360.00	6	360.00	6	360.00	6	360.00
53	Toilet Bowl Cleaner	150.00	10	1,500.00	3	450.00	3	450.00	3	450.00	3	450.00
54	Johnson Pronto Liquid Tile Floor Wax	380.00	4	1,520.00	2	760.00			2	760.00		
55	Coffee Brew	350.00	12	4,200.00	3	1,050.00	3	1,050.00	3	1,050.00	3	1,050.00
56	Dishwashing Liquid Soap	55.00	24	1,320.00	6	330.00	6	330.00	6	330.00	6	330.00
	<b>TOTALS</b>			<b>158,820.00</b>								

Prepared By:

  
**SONIA FE P. ESCANO**  
 Administrative Assistant II

NOTED BY:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor


**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____		Planned Amount: 33,002.00			Page <u>1</u> of <u>3</u> pages							
Department/ Office: Assessor's Office		Regular	Contingency	Total	Date Submitted:							
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	AIR FRESHENER	95.00	8	760.00	4	380.00			4	380.00		
2	BALLPEN (HBW)	250.00	15	3,750.00	10	2,500.00			5	1,250.00		
2	SIGN PEN (PENTEL ENERGEL)	450.00	2	900.00		450.00			1	450.00		
3	BATTERY AA, (ENERGIZER)	45.00	4	180.00	2	90.00			2	90.00		
3	YELLOW PAD PAPER	60.00	5	300.00	5	300.00						
4	BOND PAPER A-4 (SUB. 20)	125.00	50	6,250.00	30	3,750.00			20	2,500.00		
4	BOND PAPER LEGAL (SUB. 20)	140.00	20	2,800.00	10	1,400.00			10	1,400.00		
5	BOND PAPER A-3 (SUB. 20)	280.00	5	1,400.00	5	1,400.00						
5	BROWN ENVELOPE (LONG)	4.00	20	80.00	10	40.00			10	40.00		
6	STICKER PAPER	50.00	10	500.00	10	500.00						
6	RECORD BOOK	75.00	2	150.00	2	150.00						
7	CORRECTION TAPE	25.00	40	1,000.00	20	500.00			20	500.00		
7	DISWASHING LIQUID	55.00	8	440.00	4	220.00			4	220.00		
8	EXPANDING ENVELOPE (SHORT)	9.00	20	180.00	10	72.00			10	90.00		
8	EXPANDING ENVELOPE (LONG)	15.00	30	450.00	15	225.00			15	225.00		
9	FOLDER (SHORT)	5.50	60	330.00	30	165.00			30	165.00		
9	FOLDER (LONG)	8.50	60	510.00	30	110.50			30	255.00		
10	EPSON INK ( T6641 BLK. )	400.00	10	4,000.00	6	2,400.00			4	1,600.00		
10	EPSON INK ( T6642 CYAN )	400.00	4	1,600.00	2	800.00			2	800.00		
11	EPSON INK ( T6643 MAGENTA )	400.00	4	1,600.00	2	800.00			2	800.00		
11	EPSON INK ( T6644 YELLOW )	400.00	4	1,600.00	2	800.00			2	800.00		
12	PERMANENT MARKING PEN (PENTEL)	47.00	8	376.00	4	188.00			4	188.00		
12	STAMP PAD INK	100.00	1	100.00	1	100.00			1	100.00		
13	MASKING TAPE 1"	80.00	6	480.00	1	80.00			1	80.00		
13	PUSH PIN	80.00	2	160.00	2	160.00						
14	PAPER CLIP	25.00	2	50.00	1	25.00			1	25.00		
14	PAPER FASTENER	65.00	2	130.00	1	65.00			1	65.00		
15	PENCIL (MONGOL)	75.00	10	750.00	5	375.00			5	375.00		

15	SCATCH TAPE 1"	23.00	2	46.00	1	23.00			1	23.00		
16	ELMER'S GLUE	50.00	4	200.00	2	100.00			2	100.00		
16	STAPLE WIRE # 35	35.00	2	70.00	2	70.00						
17	TISSUE PAPER (12 ROLLS/PACK)	75.00	12	900.00	8	600.00			4	300.00		
17	DATA FILE BOX	75.00	8	600.00	4	300.00			4	300.00		
18	RUBBING ALCOHOL (500 ML)	45.00	8	360.00	4	180.00			4	180.00		
	<b>Total</b>			<b>33,002.00</b>								

Prepared By:

  
**CELIA C. AGNAS**  
 Municipal Assessor

Approved By:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

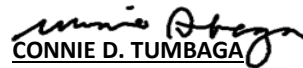
**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao


Plan Control No. _____		Planned Amount: 52,540.00			Page <u>1</u> of <u>3</u> pages							
Department/ Office: Municipl Civil Registrar		Regular		Contingency		Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond paper Long (S20)	250.00	30 rms.	7,500.00	8	2,000.00	8	2,000.00	7	1,750.00	7	1,750.00
2	Bond paper A4 (S20)	225.00	30 rms.	6,750.00	8	1,800.00	8	1,800.00	7	1,575.00	7	1,575.00
3	Brown Envelope Long	5.00	50 pcs.	250.00			50	250.00				
4	Mongol Pencil	60.00	1 box	60.00	1	60.00						-
5	Pilot Ball pen Black	30.00	24 pcs.	720.00			12	360.00			12	360.00
6	Pilot Ball pen Red	10.00	6 pcs.	60.00			6	60.00				
7	Ballpen Blue	7.50	50 pcs.	375.00			25	187.50			25	187.50
8	Ballpen Black	7.50	50 pcs.	375.00			25	187.50			25	187.50
9	Pilot Pentel Pen (Black) Small Point	50.00	2 pcs.	100.00	1	50.00	1	50.00		-		
10	Folder Long	4.00	20 pcs.	80.00			10	40.00			10	40.00
11	Sign Pen	30.00	36	1,080.00			18	540.00			18	540.00
12	Record Book 200 pages	80.00	4 pcs.	320.00	2	160.00			2	160.00		
13	Staple Wire No. 35	60.00	4 box	240.00			2	120.00			2	120.00
14	Epson Ink Bk T6641 Black	320.00	2 botts.	640.00	2	640.00			1	320.00		
15	Epson Ink C T6642 Cyan	320.00	2 bott.	640.00	1	320.00						
16	Epson Ink M T6643 Magenta	320.00	2 bott.	640.00	1	320.00			1	320.00		
17	Epson Ink Y T6644 Yellow	320.00	2 bott.	640.00	1	320.00			1	320.00		
18	Brewed Coffee 200 grams	150.00	24 pks.	3,600.00	6	900.00	6	900.00	6	900.00	6	900.00
19	Coffee Mate 200 grams	100.00	24 pks.	2,400.00	6	600.00	6	600.00	6	360.00	6	360.00
20	Sugar (Brown) 1 kg.	50.00	24 kgs.	1,200.00	6	300.00	6	300.00	6	150.00	6	150.00
21	Alcohol	60.00	12 botts.	720.00	3	180.00	3	180.00	3	180.00	3	180.00
22	Dishwashing Liquid	50.00	8 botts.	400.00	2	100.00	2	100.00	2	100.00	2	100.00
23	Toilet tissue 12 rolls	70.00	6 pks	1,120.00	4	280.00	4	280.00	4	280.00	4	280.00
24	Baygon - odorless (500ml)	300.00	5 pcs	1,500.00	3	900.00			2	600.00		
25	Lysol - Air freshener (strawberry/sampaguita)	300.00	5 pcs	1,500.00	3	900.00			2	600.00		
26	AA Battery	50.00	6 pcs.	300.00	3	150.00			3	150.00		
27	AAA Battery	50.00	6 pcs.	300.00			3	150.00			3	150.00

28	Paper Fastener	40.00	2 box	80.00	2	80.00						
29	Stamp Pad Ink (Blue/Violet)	100.00	1 bott.	100.00	1	100.00						
30	Stamp Pad (Blue/Violet)	60.00	2 pcs.	120.00	2	120.00						
31	Post it (Sticky notes 3x3) Assorted color	50.00	10 pads	500.00	5	250.00			5	250.00		
32	Clip Board	70.00	4 pc.	280.00	1	70.00	1	70.00	1	70.00	1	70.00
33	Calculator (Casio FX 120)	1,000.00	2 pc	2,000.00	1	1,000.00			1	1,000.00		
34	Tape Transparent 1"	30.00	4 pcs.	120.00	1	30.00	1	30.00	1	30.00	1	30.00
35	Masking Tape 04"	50.00	4 pc	200.00	2	100.00			2	100.00		
36	Paper Fastener	40.00	2 box	80.00	1	40.00					1	40.00
37	MF 102	350.00	10 pads	3,500.00	10	3,500.00						
38	MF 103	350.00	2 pads	700.00	2	700.00						
39	MF 97	350.00	2 pads	700.00	2	700.00						
40	Register Book of Live Birth	850.00	3 pcs.	2,550.00	3	2,550.00						
41	Mouse Trap	100.00	3 pcs.	300.00	3	300.00						
42	File Binder (3"x9"x15") Landscape Orientation	200.00	20 pcs.	4,000.00	10	2,000.00			10	2,000.00		
43	Computer Mouse (USB Port)	400.00	1 pc.	400.00	1	400.00						
44	Computer Keyboard (USB Port)	400.00	1 pc.	400.00	1	400.00						
45	RICOH MP2014 TONER	3,000.00	1 pc.	3,000.00	1	3,000.00						
	<b>GRAND TOTAL</b>			<b>52,540.00</b>								

Prepared by:

  
**CONNIE D. TUMBAGA**  
 Dept./Office/Unit Head

Approved by:

  
**HON. JOSEPHINE M. BANGSIL**  
 Local Chief Executive

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao


Plan Control No. _____				Planned Amount: 184,794.54				Page <u>1</u> of <u>3</u> pages				
Department/ Office: Munical Planning & Dev't Office				Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond paper long (S20)	175.56	20	3,511.20	10	1,755.60			10	1,755.60		
2	Bond paper short (S20)	150.25	10	1,502.50	5	751.25			5	751.25		
3	Bondpaper A4 (S20)	155.65	20	3,113.00	10	1,556.50			10	1,556.50		
4	Pilot Ball pen	30.00	32	960.00	8	240.00	8	240.00	8	240.00	8	240.00
5	Folder Short	7.00	20	140.00	10	70.00			10	70.00		
6	Folder Long	11.00	20	220.00	10	110.00			10	110.00		
7	Sign Pen	250.00	16	4,000.00	8	2,000.00			8	2,000.00		
8	Sliding Folder (long)	6.00	50	300.00	8	48.00			7	42.00		
9	Energizer Battery AA	19.50	15	292.50	10	195.00			5	97.50		
10	Energizer Battery AAA	19.73	15	295.95	10	197.30			5	98.65		
11	Mongol Pencil	110.00	3	330.00	3	330.00		-		-		
12	White Board Marker (Red)	11.86	2	23.72	1	11.86			1	11.86		
13	White Board Market (Blue)	11.86	2	23.72	1	11.86			1	11.86		
14	Record Book	82.50	4	330.00	2	165.00			1	82.50		
15	Copier Toner	3,608.35	1	3,608.35	1	3,608.35						
16	Epson Ink, T6641 - Black (70 ml)	262.15	20	5,243.00	10	2,621.50			10	2,621.50		
17	Epson Ink, T6642 - Cyan (70 ml)	262.15	10	2,621.50	5	1,310.75			5	1,310.75		
18	Epson Ink, T6643 - Magenta (70 ml)	262.15	10	2,621.50	5	1,310.75			5	1,310.75		
19	Epson Ink, T6644 - Yellow (70 ml)	262.15	10	2,621.50	5	1,310.75			5	1,310.75		
20	Cuyi A4 PVC ID Card Sheets	1,300.00	2	2,600.00	2	2,600.00						
21	Envelope, Documentary Long	10.00	20	200.00	10	100.00			10	100.00		
22	Envelope, Documentary Short	10.00	20	200.00	10	100.00			10	100.00		
23	Envelope, Expanding Long	22.00	20	440.00	10	220.00			10	220.00		
24	Envelope, Expanding Short	13.00	20	260.00	10	130.00			10	130.00		
25	Tape Transparent 1"	30.00	10	300.00	5	150.00			5	150.00		
26	Double Sided Tape 1"	60.00	4	240.00	2	120.00			2	120.00		
27	Masking Tape 1"	55.12	4	220.48	2	110.24			2	110.24		
28	Masking Tape 2"	106.60	4	426.40	2	213.20			2	213.20		

29	Duck Tape 48mm x 10m	85.00	4	340.00	2	170.00		2	170.00		
30	Correction Tape	14.02	14	196.28	7	98.14		7	98.14		
31	Cutter Blade	11.77	20	235.40	10	117.70		10	117.70		
32	Push Pin	50.00	3	150.00	3	150.00					
33	SandDisk Ultra Flair 16gb Flash drive	397.00	7	2,779.00	7	2,779.00					
34	Stainless Steel Paper Clamp (Assorted)	30.00	10	300.00	5	150.00		5			
35	Binder Clips Backfold (Assorted Sizes)	40.00	15	600.00	10	400.00		5			
36	Staple Wire # 35	22.00	6	132.00	3	66.00		3			
37	Permanent Pen (Broad)	50.00	15	750.00	10	500.00	-	5	250.00		
38	Pentel Pen (Black) Fine	47.50	15	712.50	10	475.00	-	5	237.50		
39	File Rack	150.00	10	1,500.00	10	1,500.00					
40	File Binder	190.00	8	1,520.00	8	1,520.00					
41	Binding Cover Clear, Legal, 200 mic (100/pack)	1,300.00	1	1,300.00	1	1,300.00					
42	Board Paper	65.00	15	975.00	10	650.00		5	325.00		
43	Photo Paper	65.00	12	780.00	6	390.00		6	390.00		
44	Alcohol	44.00	20	880.00	10	440.00	-	10	440.00		
45	Tissue Paper 2ply sheets, 150 pulls 12	67.60	22	1,487.20	11	743.60	-	11	743.60		
46	Dishwashing Liquid	60.00	12	720.00	6	360.00	-	6	360.00		
47	Lysol	210.00	4	840.00	2	420.00	-	2	420.00		
48	Air Freshener	120.00	6	720.00	3	360.00	-	3	360.00		
49	Paper Clip (vinyl quoted/50 mm)	60.00	4	240.00	2	120.00	-	2	120.00		
50	Milo	60.00	20	1,200.00	10	600.00	-	10	600.00		
51	Coffee Creamer (170g)	120.00	36	4,320.00	18	2,160.00	-	18	2,160.00		
52	3 in 1 Coffee (Assorted Kopiko Twin Pack)	370.00	10	3,700.00	5	1,850.00	-	5	1,850.00		
53	Paper Cups	50.00	12	600.00	6	300.00	-	6	300.00		
54	Disposable Spoon	70.00	10	700.00	5	350.00	-	5	350.00		
55	Disposable Fork	70.00	10	700.00	5	350.00		5	350.00		
56	Copier Toner	3,608.35	4	14,433.40	4	14,433.40					
57	Epson Ink, T6641 - Black (70 ml)	262.15	10	2,621.50	5	1,310.75		5	1,310.75		
58	Epson Ink, T6642 - Cyan (70 ml)	262.15	6	1,572.90	3	786.45		3	786.45		
59	Epson Ink, T6643 - Magenta (70 ml)	262.15	6	1,572.90	3	786.45		3	786.45		
60	Epson Ink, T6644 - Yellow (70 ml)	262.15	6	1,572.90	3	786.45		3	786.45		
61	Duplo Ink (DA14 Black)	897.82	8	7,182.56	8	7,182.56					
62	Roll Master (DRA12)	4,271.30	3	12,813.90	3	12,813.90					
63	SF Ink Black	1,690.00	8	13,520.00	8	13,520.00					
64	SF Legal Master	2,900.00	4	11,600.00	4	11,600.00					




65	Epson T03Y100 Black Bottle Ink	550.00	6	3,300.00	3	1,650.00			3	1,650.00		
66	Epson T03Y200 Cyan Bottle Ink	350.00	4	1,400.00	2	700.00			2	700.00		
67	Epson T03Y300 Magenta Bottle Ink	350.00	4	1,400.00	2	700.00			2	700.00		
68	Epson T03Y400 Yellow Bottle Ink	350.00	4	1,400.00	2	700.00			2	700.00		
69	Laptop Backpack	3,500.00	2	7,000.00	2	7,000.00						
70	6 Panel Color Ribbon - CMYKOK	3,800.00	2	7,600.00	2	7,600.00						
71	PVC Cards 30 mil	3,640.00	1	3,640.00	1	3,640.00						
72	Bond Paper (Long) (S20)	175.56	18	3,160.08	9	1,580.04			9	1,580.04		
73	Bond Paper (A4) (S20)	155.65	18	2,801.70	9	1,400.85			9	1,400.85		
74	Duct Tape 48mm x 10m	85.00	4	340.00	4	340.00						
75	Ring Binder (all sizes)			3,000.00		3,000.00			5	-		
76	Epson L310Deskjet Printer	8,500.00	1	8,500.00	1	8,500.00				-		
77	2 sets Pigment Ink (CMYK) 100 ml	800.00	2	1,600.00	2	1,600.00				-		
78	Quaff A3 Laminator	2,600.00	1	2,600.00	1	2,600.00				-		
79	Quaff PVC Die Cutter	2,500.00	1	2,500.00	1	2,500.00						
80	Oblong ID Puncher	550.00	1	550.00	1	550.00						
81	PVC Cards Corner Die Cutter Puncher	1,200.00	1	1,200.00	1	1,200.00						
82	Alcohol	44.00	10	440.00	5	220.00			5	220.00		
83	LYSOL Disinfectant Spary 170g	210.00	3	630.00	3	630.00			8	1,680.00		
	TOTAL			<b>184,974.54</b>								

Prepared by:

  
**MILFLORENCE A. VILLAFUERTE**  
 Dept./Office/Unit Head

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Local Chief Executive



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____		Planned Amount: 56,779.00			Page <u>1</u> of <u>3</u> pages							
Department/ Office: MDRRMO		Regular			Contingency		Total			Date Submitted:		
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Masking tape 1"	25.00	5	125.00	5	125.00						
2	Mongol Pencil	40.00	5	200.00	3	200.00			2	80.00		
3	Eraser Staedtler (white)	25.00	2	50.00	2	50.00						
4	Cutter	35.00	4	140.00	4	140.00						
5	Cutter Blades	12.00	2	24.00	2	24.00						
6	Energizer Battery (size AAA)	45.00	4	180.00	4	180.00						
7	Yellow Paper	35.00	3	105.00	3	105.00						
8	Energizer Battery (size AA)	42.00	10	420.00	6	252.00			4	168.00		
9	Paste 100g	36.00	2	72.00	1	36.00			1	36.00		
10	Bond Paper S-20 (long)	145.00	20	2,900.00	5	725.00	5	725.00	5	725.00	5	
11	Bond Paper S-20 (A4)	125.00	20	2,500.00	10	1,250.00	5	625.00	5	625.00		
12	Folder (long)	4.00	100	400.00	40	160.00	20	80.00	20	80.00	20	
13	Paper Fastener (plastic)	34.00	1	34.00	1	34.00						
14	Bond Paper Rack/Organizer	400.00	1	400.00	1	400.00						
15	Bond Paper s-20 (short)	125.00	20	2,500.00	10	1,250.00			10	1,250.00		
16	Pilot Marking Pen Broad (big)	50.00	4	200.00	4	200.00						
17	Pilot Marking Pen Fine	47.00	10	470.00	4	188.00	3	141.00	3	141.00		
18	Record Book (300 pages)	69.00	2	138.00	2	138.00						
19	Ball Pen (Pilot	300.00	4	1,200.00	2	600.00			2	600.00		
20	Pilot G-tec-C4 black0.3	68.00	5	340.00	5	340.00						
21	Photo Paper	65.00	2	130.00	2	130.00						
22	White Board Marker	30.00	4	120.00	4	120.00						
23	Epson Ink # 664	1500.00	4	6,000.00	3	4,500.00			1	1,500.00		
24	Sugar	65.00	4	260.00	4	260.00						
25	Stapler with remover, max # 35	350.00	2	700.00	2	700.00						
26	1TB External	6000.00	1	6,000.00	1	6,000.00						
27	Scotchtape 2"	70.00	4	280.00	4	280.00						

28	Ring Binder (diff. sizes)	8000.00	1	8,000.00		8,000.00						
29	Puncher2	250.00	1	250.00	1	250.00						
30	Flashdrive 32gb transcend	750.00	4	3,000.00	2	1,500.00			2	1,500.00		
31	Pencil Cutter Blade	1000.00	4	4,000.00	4	4,000.00						
32	Staple Wire # 35	29.00	4	116.00	1	29.00	1	29.00	1	29.00	1	29.00
33	Correction Tape	35.00	10	350.00	7	245.00			3	105.00		
34	Masking Tape (3")	60.00	7	420.00	5	300.00			2	120.00		
35	Air Freshener (Big)	120.00	4	480.00	2	240.00			2	240.00		
36	Rechargeable Battery (AA)	200.00	4	800.00	4	800.00						
37	Brown Envelope-long	4.00	105	420.00	55	220.00			50	200.00		
38	Toilet BowlCleaner	120.00	10	1,200.00	5	600.00			5	600.00		
39	Alcohol 500 ml	45.00	15	675.00	9	405.00	2	90.00	2	90.00	2	90.00
40	Tissue (Toilet Paper) by 12	80.00	5	400.00	5	400.00						
41	Coffee folgers 453gm	800.00	5	4,000.00	5	4,000.00						
42	Milk (bear brand 680gm)	200.00	5	1,000.00	5	1,000.00						
43	Paper Clip Jumbo	20.00	2	40.00	2	40.00						
44	Data File Box	250.00	9	2,250.00	9	2,250.00						
45	Soft broom	150.00	4	600.00	2	300.00			2	300.00		
46	Dust Pan(plastick)	70.00	2	140.00	1	70.00			1	70.00		
47	Floor Map	200.00	4	800.00	2	400.00			2	400.00		
48	Diswashing, 250 ml	85.00	10	850.00	6	510.00			4	340.00		
49	Cotton (Big)	50.00	10	500.00	5	250.00			5	250.00		
50	Packing Tape	40.00	15	600.00	10	400.00			5	200.00		
				-		-						
	<b>TOTAL</b>			<b>56,779.00</b>								

Prepared by:

  
**MYRNA LAURETA LACTAM**

Approved By:

  
**JOSEPHINE MENOR BANGSIL**  
 Local Chief Executive

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____				Planned Amount: 50,000.00				Page <u>1</u> of <u>3</u> pages				
Department/ Office: Municipal Accounting Office				Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Air Fresher	100	4	400.00	1	100.00	1	100	1	100.00	1	100
2	Bond Paper s210 A4 Hard Copy	275	20	5,500.00	5	1,375.00	5	1375	5	1,375.00	5	1,375.00
3	Bond Paper S-20Hard Copy (Long)	300	20	6,000.00	5	1,500.00	5	1,500.00	5	1,500.00	5	1,500.00
4	Brown Envelope big	12	100	1,200.00	50	600.00					50	600
5	Brwon Envelope Small	15	100	1,500	50	750.00					50	750.00
6	Calulator 12 digits casio (casio JS 120 TVS)	1250	2	2,500	2	2,500.00						
7	CD	25.00	20	500.00	5	125.00	5	125	5	125.00	5	125
8	Coffee (453g)	800	4	3,200.00			1	800	2	1,600	1	800
9	Correction Tape	20	6	120.00			6	120				
10	Creamer (milk- bear brand 800g)	500	6	3,000.00	2	1,000.00	1	500	1	500.00	2	1000
11	Dish washing liquid 500ml	200	6	1,200.00	1	200	2	400	1	200	2	400
12	electric type writter ribbon brother correctible #1030	450	6	2,700.00	2	900	2	900			2	900
13	Folder Long	200	2	400.00	1	200.00			1	220		
14	Folder short	220	2	440	2	220						
15	Marker, permanent broad type black	25	5	125							5	125
16	Marker, permanent bullet type black	25	5	125.00			5	125				
17	Paper clip-plastic coated big	60	6	360	3	180			3	180		
18	Paper fastener-extended 8.5 inches plastic coated	250	3	750.00	3	750.00						
19	Paper fastener-extended 7cm plastic coated	150	6	900.00	6	900.00						
20	Paper multicopy, 80gsm, size 210mmx297mm (A4)	130	20	2,600.00	5	160.00	5	160	5	160.00	5	160
21	Paper multicopy, 80gsm, size 216mmx330mm (legal)	150	20	3,000.00	5	750.00	5	750	5	750.00	5	750
22	storage box (plastic (95 liters)	600	2	1,200.00			2	1200				
23	toilet tissue-12 rolls	70	4	280.00	1	70.00	1	70	1	70.00	1	70
24	toner (canon ir 1024)	4000	1	4,000.00							1	4000

25	toner (ricohn mp 2014)	4000	2	8,000.00			1	4000	1	4,000.00		
	<b>TOTAL</b>			<b>50,000.00</b>								

Prepared by:

  
**GREG L. BARIA JR.**  
 Municipal Accountant

Approved by:

  
**HON. JOSEPHINE M. BANGSIL**  
 Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____				Planned Amount: 21,795.00				Page <u>1</u> of <u>3</u> pages				
Department/ Office: Budget Office				Regular	Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	ALCOHOL, ethyl, 68-70%, scented, 500ml	55.00	10	550.00	10	550.00						
2	BATTERY, dry cell, AA, 2 pieces per blister pack	25.00	5	125.00	5	125.00						
3	BATTERY, dry cell, AAA, 2 pieces per blister pack	22.00	5	110.00	5	110.00						
4	CORRECTION TAPE, 1 piece in individual plastic	20.00	10	200.00	10	200.00						
5	FLASH DRIVE, 16 GB capacity	275.00	3	825.00	3	825.00						
6	FOLDER, Long	8.00	75	600.00	75	600.00						
7	BINDER CLIPS Backfolds 1 inch	50.00	4	200.00	4	200.00						
8	MARKER, FLOURESCENT, 3 colors per set	41.00	1	41.00	1	41.00						
9	MARKER, PERMANENT, bullet type, black	15.00	10	150.00	10	150.00						
10	MARKER, WHITEBOARD, black	13.00	5	65.00	5	65.00						
11	CALCULATOR, CASIO JS-20TV 12 DIGIT (2 WAY POWER)	2,500.00	2	5,000.00	2	5,000.00						
12	PAPER MULTICOPY, 80gsm, size: 210mm x 297 mm (A4)	145.00	10	1,450.00	10	1,450.00						
13	PAPER MULTICOPY, 80gsm, size: 216mm x 330 mm (legal)	170.00	35	5,950.00	35	5,950.00						
14	SCISSORS, symmetrical, blade length: 65mm	20.00	3	60.00	3	60.00						
15	TOILET TISSUE PAPER 2-plys sheet, 150 pulls, 12 rolls	75.00	18	1,350.00	18	1,350.00						
16	FOLDER, SHORT	7.00	17	119.00	7	119.00						
17	TONER CART, SHARP AR 208T	5,000.00	1	5,000.00	1	5,000.00						
				<b>21,795.00</b>								

Prepared by:

*Teresa H. Bullaoit*  
**TERESA H. BULLAOIT**  
Mun. Budget Officer

Approved By:

*Josephine Menor Bangsil*  
**JOSEPHINE MENOR BANGSIL**  
Local Chief Executive

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____				Planned Amount: 98,860.00					Page 1 of 3 pages			
Department/ Office: Office of the Municipal Agriculturist				Regular	Contingency	Total			Date Submitted:			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Record Book (100 leaves)	60.00	6	360.00	4	240.00	2	120.00				
2	Brown Envelope - long	8.00	120	960.00	30	240.00	30	240.00	30	240.00	30	240.00
3	Brown Envelope – Short/A4	7.00	100	700.00	25	175.00	25	175.00	25	150.00	25	150.00
4	Expanding Brown Envelope- long	15.00	60	900.00	15	225.00	15	225.00	15	225.00	15	225.00
5	Windowed Letter Envelope	2.50	60	150.00	15	37.50	15	37.50	15	37.50	15	37.50
6	File Folder - long	7.00	200	1,400.00	50	350.00	50	350.00	50	350.00	50	350.00
7	File Folder - A4	6.00	100	600.00	25	150.00	25	150.00	25	150.00	25	150.00
8	Bond Paper – long subs. 24 (Hard copy)	275.00	48	13,200.00	12	3,300.00	12	3,300.00	12	3,300.00	12	3,300.00
9	Bond Paper – short subs. 24 (Hard Copy)	250.00	48	12,000.00	12	3,000.00	12	3,000.00	12	3,000.00	12	3,000.00
	Computer Ink:											
10	Duplo	1,400.00	1	1,400.00	1	1,400.00						
11	EPSON L360 (Complete set)	1,400.00	8	11,200.00	2	2,800.00	2	2,800.00	2	2,800.00	2	2,800.00
12	EPSON L360 (Black)	250.00	12	3,000.00	3	750.00	3	750.00	3	750.00	3	750.00
13	Ballpen (blue & black)	90.00	12	1,080.00	3	270.00	3	270.00	3	270.00	3	270.00
14	Signing Pen (Pilot .4)	50.00	12	600.00	12	600.00						-
15	Pencil #2 medium (12/box)	40.00	4	160.00	1	40.00	1	40.00	1	40.00	1	40.00
16	Pencil sharpener (Heavy duty)	450.00	1	450.00	1	450.00						
17	Paper Fastener 7cm (50set/box)	40.00	4	160.00	1	40.00	1	40.00	1	40.00	1	40.00
18	Correction Tape	30.00	80	2,400.00	20	600.00	20	600.00	20	600.00	20	600.00
19	Highlighter marker	35.00	24	840.00	12	420.00			12	420.00		
20	Masking tape – 2"	60.00	4	240.00	1	60.00	1	60.00	1	60.00	1	60.00
21	Masking Tape - 1"	35.00	4	140.00	1	35.00	1	35.00	1	35.00	1	35.00
22	Scotch Tape - 1"	40.00	4	160.00	1	40.00	1	40.00	1	40.00	1	40.00
23	Board paper ( white, yellow, green, blue) Legal size	75.00	10	750.00	10	750.00						
24	Board paper ( white, yellow, green, blue) A4 size	75.00	10	750.00	10	750.00						
25	Marking Pen Pilot (Fine & Broad)	40.00	12	480.00	12	480.00						
26	Staple Wire # 35	50.00	6	300.00	3	150.00			3	150.00		
27	Ring Binder (1") -red or blue	40.00	4	160.00	2	80.00			2	80.00		

28	Ring Binder (5") -red or blue	30.00	4	120.00	2	60.00			2	60.00		
29	Pairs of scissors(Heavy Duty big)	100.00	4	400.00	2	200.00			2	200.00		
30	AAA battery (Heavy Duty) 2's	100.00	4	400.00	4	400.00						
31	Paper clip vinyl jumbo	25.00	6	150.00	2	50.00	2	50.00	1	25.00	1	25.00
32	Power outlet extension (with 6 universal female plugs) 10 meters	1,000.00	1	1,000.00	1	1,000.00						
33	Puncher	350.00	1	350.00	1	350.00						
34	Stamp pad Ink	150.00	1	150.00	1	150.00						
35	Carbon paper (Black)	350.00	2	700.00	1	350.00			1	350.00		
36	Toilet Tissue	150.00	24	3,600.00	6	900.00	6	900.00	6	900.00	6	900.00
37	Alcohol 500ml (Casino)	90.00	60	5,400.00	30	2,700.00		-	30	2,700.00		-
38	Great Taste white - 3 n 1	5.00	500	2,500.00	125	625.00	125	625.00	125	625.00	125	625.00
39	Drinking Water (Mineral) Refill	25.00	80	2,000.00	20	500.00	20	500.00	20	500.00	20	500.00
40	Toilet bowl Cleaner 1000 ml	500.00	12	6,000.00	3	1,500.00	3	1,500.00	3	1,500.00	3	1,500.00
41	Dishwashing 500 ml Tuff	75.00	12	900.00	3	225.00	3	225.00	3	225.00	3	225.00
42	Floor mop (Tornado Mop)	1,000.00	1	1,000.00	1	1,000.00						
43	Mgas Refill	750.00	1	750.00	1	750.00						
44	Soft Broom (Walis Tambo)	150.00	2	300.00	1	150.00			1	150.00		
45	Soft Broom (Walis Tingting)	25.00	4	100.00	1	25.00	1	25.00	1	25.00	1	25.00
46	Door Mat	40.00	10	400.00	5	200.00			5	200.00		
47	Rain Coat ( Large & Medium)	350.00	2	700.00	2	700.00						
48	Rubber Boots (XL)	350.00	12	4,200.00	12	4,200.00						
49	Artificial Insemination (A) Field Tank	5,000.00	1	5,000.00	1	5,000.00						
50	Surgical Gloves	650.00	4	2,600.00	1	650.00	1	650.00	1	650.00	1	650.00
51	Disposal Syringe 3 cc (Luer tip lock)	500.00	8	4,000.00	2	1,000.00	2	1,000.00	2	1,000.00	2	1,000.00
52	Metal waterproof flashdrive USB 1TB	600.00	2	1,200.00	2	1,200.00						
53	Face Mask	200.00	2	400.00	1	200.00			1	200.00		
	<b>GROSS TOTAL</b>			<b>98,860.00</b>								

Prepared by :

  
**FLORENCIO AGUSTIN**  
Municipal Agriculturist

Approved by:

  
**JOSEPHINE M. BANGSIL**  
Municipal Mayor




**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____		Planned Amount: 51,161.00			Page <u>1</u> of <u>3</u> pages							
Department/ Office: Mayor's Office (HRMO)		Regular	Contingency	Total	Date Submitted:							
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Paper, Multicopy 80gsm A4	133.00	30	3,990.00	15	1,995.00	15	1,995.00				
2	Paper, Multicopy 80gsm Legal	153.00	20	3,060.00	10	1,530.00	10	1,530.00				
3	Epson T6641 Ink Black 70ml	280.00	10	2,800.00	5	1,400.00			5	1,400.00		
4	Puncher Heavy Duty	300.00	1	300.00	1	300.00						
5	Staple Heavy Duty (big)	300.00	1	300.00	1	300.00						
6	Glue-all Purpose 200g	60.00	1	60.00	1	60.00						
7	Folder, Brown-Long	3.00	100	300.00	100	300.00						
8	Expanding Folder-Long	10.00	100	1,000.00	100	1,000.00						
9	Brown Envelope-Long	3.00	50	150.00	50	150.00						
10	Expanding Envelope-Long	8.00	30	240.00	30	240.00						
11	Paper clip-Big	15.00	3	45.00	3	45.00						
12	Data File Box	76.00	10	760.00	10	760.00						
13	Marker, Fluorescent	40.00	1	40.00	1	40.00						
14	Marker, Permanent-Black	11.00	4	44.00	4	44.00						
15	Paper Fastener	62.00	2	124.00	2	124.00						
16	Record Book 300 pages	66.00	3	198.00	3	198.00						
17	Staple Wire #35	25.00	2	50.00	2	50.00						
18	Tape, Masking 24mm	65.00	2	130.00	2	130.00						
19	Tape, Transparent 24mm	15.00	5	75.00	5	75.00						
20	Toilet Tissue 12 rolls	74.00	12	888.00	6	444.00	6	444.00				
21	Alcohol 70%, 500 ml	52.00	12	624.00	6	312.00	6	312.00				
22	Ballpen, Black	85.00	2	170.00	2	170.00						
23	Correction Tape	20.00	10	200.00	10	200.00						
24	Lexmark, MX510de (Toner Xerox Machine)	6,500.00	3	19,500.00	2	13,000.00			1	6,500.00		
25	Imaging Unit for Xerox Copier (LEXMARK)	6,000.00	2	12,000.00	1	6,000.00			1	6,000.00		
26	Push Pin	26.00	4	104.00	4	104.00						
27	Air Freshner	93.00	8	744.00	4	372.00	4	372.00				
28	Ring Binder 1"	30.00	3	90.00	3	90.00						

29	Ring Binder 1/2"	25.00	3	75.00	3	75.00						
30	Board Paper Ligh Blue-Long	100.00	5	500.00	5	500.00						
31	Mega Box, 500ml	600.00	4	2,400.00	4	2,400.00						
32	Glue Stick small	10.00	20	200.00	20	200.00						
33	Canon camera lens	30,000.00	1	30,000.00	1	30,000.00						
	TOTAL			<b>81,161.00</b>								

Prepared by:

  
**EMMA R. TAMAYO**  
 AO IV

Approved by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

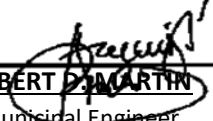
**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____					Planned Amount: 171,417.00			Page 1 of 3 pages				
Department/ Office: Engineering Office					Regular	Contingency		Total		Date Submitted:		
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Masking tape 1"	25.00	3	75.00	3	75.00						
2	Mongol Pencil	40.00	5	200.00	5	200.00						
3	Heavy Duty Scissor	150.00	3	450.00	3	450.00						
4	Cutter	50.00	11	550.00	11	550.00						
5	Cutter Blades	12.00	12	144.00	6	72.00			6	72.00		
6	Energizer Battery (size AAA)	45.00	20	900.00	10	450.00			10	450.00		
7	Alcohol with spray (330ml)	85.00	5	425.00	5	425.00						
8	Energizer Battery (size AA)	42.00	20	840.00	5	210.00	5	210.00	5	210.00	5	210.00
9	Table Pen Holder	40.00	10	400.00	10	400.00						
10	Bond Paper S-20 (long)	145.00	70	10,150.00	20	2,900.00	20	2,900.00	20	2,900.00	10	1,450.00
11	Bond Paper S-20 (A4)	125.00	40	5,000.00	20	2,500.00	10	1,250.00	5	625.00	5	625.00
12	Folder (long)	4.00	50	200.00	20	80.00	10	40.00	10	40.00	10	40.00
13	Paper Fastener (plastic)	34.00	4	136.00	2	68.00	2	68.00				
14	Puncher	250.00	1	250.00	1	250.00						
15	Bond Paper s-20 (short)	125.00	30	3,750.00	20	2,500.00			10	1,250.00		
16	Pilot Marking Pen Broad (big)	50.00	10	500.00	5	250.00			5	250.00		
17	Pilot Marking Pen Fine	47.00	10	470.00	5	235.00			5	235.00		
18	Record Book (300 pages)	69.00	3	207.00	3	207.00						
19	Ball Pen	300.00	40	12,000.00	10	3,000.00	10	3,000.00	10	3,000.00	10	3,000.00
20	High Lighter (variety color)	30.00	14	420.00	7	210.00			7	210.00		
21	Photo Paper	100.00	2	200.00	2	200.00						
22	White Board Marker	30.00	10	300.00	5	150.00			5	150.00		
23	Steel Tape 7.5 m (Stanley)	200.00	11	2,200.00	11	2,200.00						
24	Stapler with remover, max # 35	350.00	4	1,400.00	2	700.00			2	700.00		
25	Brother drum dr 2355	4,500.00	2	9,000.00	2	9,000.00						
26	Scotchtape 2"	70.00	4	280.00	4	280.00						
27	TONER BROTHER TN 660	3,500.00	8	28,000.00	4	14,000.00			4	14,000.00		
28	TONER HP CE 285 A	3,200.00	8	25,600.00	4	12,800.00			4	12,800.00		

29	Flas drive 32gb transcend	750.00	10	7,500.00	10	7,500.00						
30	Pencil Cutter Blade	1,000.00	4	4,000.00	4	4,000.00						
31	Staple Wire # 35	29.00	5	145.00	3	87.00			2	58.00		
32	Correction Tape	35.00	6	210.00	3	105.00			3	105.00		
33	Artish Brush (Berkeley)	2,000.00	1	2,000.00	1	2,000.00						
34	Masking Tape (2")	60.00	3	180.00	3	180.00			5	300.00		
35	Air Refresher (Big)	120.00	4	480.00	4	480.00						
36	HP INK Cartridge 920	3,300.00	4	13,200.00	2	13,200.00			2	6,600.00		
37	Rechargeable Battery (AA)	200.00	4	800.00	4	800.00						
38	Brown Envelope-long	4.00	40	160.00	20	80.00			20	80.00		
39	Filling Folder/Binder Long	250.00	10	2,500.00	5	1,250.00			5	1,250.00		
40	USBD Connector 3mm	300.00	1	300.00	1	300.00						
41	Alcohol 500 ml	75.00	24	1,800.00	12	900.00			12	900.00		
42	Tissue (Toilet Paper) by 12	80.00	4	320.00	2	160.00			2	160.00		
43	Paper Clip Jumbo	20.00	2	40.00	2	40.00						
44	Data File Box	250.00	9	2,250.00	9	2,250.00						
45	Soft broom	90.00	2	180.00	2	180.00						
46	Dust Pan(plastic)	70.00	2	140.00	1	70.00			1	70.00		
47	Packing Tape	40.00	5	200.00	5	200.00						
48	Diswashing, 250 ml with sponge	85.00	10	850.00	6	510.00			4	340.00		
49	Engineering Office Stamp (Received)	250.00	1	250.00	1	250.00						
50	Stamp Pad	50.00	3	150.00	3	150.00						
51	Stamp Pad Ink	50.00	1	50.00	1	50.00						
52	White Board Eraser	30.00	2	60.00	2	60.00						
53	9 Volts battery	185.00	10	1,850.00	10	1,850.00						
54	Anti Radiation Eye Glass	300.00	10	3,000.00	10	3,000.00						
55	Rain Coat With Boots	1,500.00	11	16,500.00	11	16,500.00						
56	Computer Mouse (wireless)	350.00	2	700.00	2	700.00						
57	Garbage Bag (medium)	100.00	4	400.00	2	200.00			2	200.00		
58	Mouse Trap	200.00	2	400.00	2	200.00			5	200.00		
59	Double Sided Tape 1/2	185.00	3	555.00	3	555.00						
60	Doormat Plastic	60.00	5	300.00	5	300.00						
61	Engineering Cup with Print (LGU LUNA Eng'g)	400.00	11	4,400.00	11	4,400.00						
62	Building Estimate Book (max fajardo)latesty edition	300.00	5	1,500.00	5	1,500.00						
	<b>TOTAL</b>			<b>171,417.00</b>								

Prepared by:

  
ALBERT D. MARTIN  
Municipal Engineer

Approved By:

  
JOSEPHINE MENOR BANGSIL  
Local Chief Executive

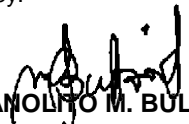
**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____		Planned Amount: 120,400.00			Page 1 of 3 pages							
Department/ Office: Sangguniang Bayan Office		Regular	Contingency	Total	Date Submitted:							
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Alcohol (500 ml)-Isoprophyl 70%	95	20	1,900.00	20	1,900.00						
2	Battery "AA" Energizer	30	50	1,500.00	50	1,500.00						
3	Battery Energizer AAA	25	50	1,250.00	50	1,250.00						
4	Bond Paper S-20A4 Hard Copy (short)	230	55	12,650.00	30	6,900.00			25	5,750.00		
5	Bond Paper S-20Hard Copy (Long)	255	60	15,300.00	30	7,650.00			60	7,650.00		
6	Ballpen HBW Black	10	50	500.00	50	500.00						
7	Board Paper - Colored Long	100	5	500	5	500.00						
8	Computer Mouse Generic Optical	400	4	1,600	4	1,600.00						
9	Computer Ink Canon 810	850.00	7	5,950.00	7	5,950.00						
10	Computer Ink 811	950	7	6,650.00	7	6,650.00						
11	Computer Ink Epson T6041, T6042, T6043/4	350	5	1,750.00	5	1750						
12	Correction Tape	50	10	500.00	10	500.00			5	750.00		
13	Dishwashing Liquid (250ml) Joy	90	20	1,800.00	10	900	10	900				
14	Detergent Soap - Tide	25	6	150.00	6	150						
15	Disinfectant spray-Lysol 500ml	250	15	3,750.00	15	3,750.00						
16	Envelope, doc. (Long)	8	30	240	30	240						
17	Envelope(short)	5	32	160	32	160						
18	Folder Tagboard-short-brown	5	50	250.00	50	250						
19	Folder Tagboard long-brown	10	50	500	50	500						
20	Flash Drive 16 gb	550	3	1,650.00	3	1,650.00						
21	GARBAGE bag-black medium size	100	30	3,000.00	10	3,000.00						
22	HP ink 678-CZ108A - Colored	900	6	5,400.00	6	5,400.00						
23	HP ink 678-CZ108A - black	850	6	5,100.00	6	5,100.00						
24	HP Desk Jet Ink Advantage 2010-704- colored	950	5	4,750.00	5	4,750.00						
25	HP Desk Jet Ink Advantage 2010-704- black	850	5	4,250.00	5	4,250.00						
26	Lexmark Toner xerox	6000	3	18,000.00	3	18,000.00						
27	Marking Pen - Permanent broad	50	10	500.00	10	500.00						

28	Paper Fastener Plastic	50	5	250.00	5	250.00					
29	Paper Clip- Prince Vinyl coated Big	50	5	250.00	5	250.00					
30	Sign Pen-0.5 ener-gel-needle point	150	50	7,500.00	25	3,750.00	25	3750			
31	Scotch Tape -2inches-transparent	50	6	300.00	6	300.00					
32	Scotch Brite Sponge	50	10	500.00	10	500.00					
33	Tabo Big	25	3	75.00	3	75.00					
34	Toilet Bowl Brush	65	3	195.00	3	195.00					
35	Toilet Femme Tissue 3 ply	15	30	450.00	30	450.00					
36	Toilet Bowl cleaner Tuff 1000ml	300	20	6,000.00	10	3,000.00	10	3000			
37	White Mailing Envelope- Ordinary	500	5	2,500	5	2,500.00					
38	Yellow Paper	50	15	750	15	750.00					
39	Zonrox Bleaching Liquid Violet Big	90.00	12	1,080.00	12	1,080.00					
40	Meachnical Folder Long	<b>200</b>	5	1,000.00	<b>5</b>	100.00					
	<b>TOTAL</b>			<b>120,400.00</b>							

Prepared by:

  
**HON. MANOLITO M. BULLAIT**  
Municipal Vice Mayor

RO

Approved by:

  
**HON. JOSEPHINE M. BANGSIL**  
Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____			Planned Amount: 300,074.32						Page 1 of 3 pages			
Department/ Office: Office of the Municipal Treasurer			Regular	Contingency	Total			Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Air Freshener aerosol, 280ml/150g min	92.13	12	1,105.56	3	276.39	3	276.39	3	276.39	3	276.39
2	Battery, size AA, 2 pcs/packet - alkaline	37.50	16	600.00	5	187.50	5	105.30	5	105.30	5	105.30
3	Battery, size AAA, 2 pcs/packet - alkaline	17.00	25	425.00	10	7,225.00	5	85.00	5	85.00	5	85.00
4	Correction tape	22.00	80	1,760.00	20	440.00	20	440.00	20	440.00	20	440.00
5	Dishwashing Liquid, 500ml	160.00	16	2,560.00	4	140.00	3	480.00	5	800.00	3	480.00
6	Carbon Film - C.O.S.H. brand	270.00	1	270.00	1	270.00						
7	Marking Pen, broad	50.00	14	700.00	7	350.00			7	350.00		
8	Marking Pen, bullet tip, permanent black/blue	15.00	16	240.00	8	120.00			8	120.00		
9	Alcohol, rubbing, 70% isopropyl, 500ml. (alcologne)	45.00	60	2,700.00	12	540.00	12	540.00	12	540.00	12	540.00
10	Envelope, documentary, kraft, legal size papers	510.00	4	2,040.00	1	548.13			1	548.13		
11	Envelope, expanding kraftboard w/ rubber strap, legal,	50.00	80	4,000.00	20	1,000.00	20	1,000.00	20	1,000.00	20	1,000.00
12	Toilet tissue, 2 ply sheets, 12 rolls/pack	75.00	34	2,550.00	10	750.00	8	600.00	8	600.00	8	600.00
14	INK CART, EPSON C13T664100(T6641)BLACK	275.00	28	7,700.00	10	2,752.60	6	1,651.56	6	1,651.56	6	1,651.56
	cutter (knife type) medium	35.00	13	35.00	4	140.00	3	105.00	3	105.00	3	105.00
	marker, flourescent asstd.	45.00	2	90.00	1	45.00			1	45.00		
	scissors	55.00	13	715.00	13	715.00						
17	Envelope, documentary, kraft, A4 size papers	390.00	3	1,170.00	1	390.00	1	390.00	1	390.00		
18	Staple wire, standard #35	20.43	9	183.87	3	61.29	2	40.86	2	40.86	2	40.86
19	Paper clip, jumbo	14.00	16	224.00	4	56.00	4	56.00	4	56.00	4	56.00
	Papel clip small	14.00	16	224.00	4	56.00	4	56.00	4	56.00	4	56.00
20	Flash drive, 16GB capacity	390.00	17	6,630.00	5	1,950.00	5	1,950.00	5	1,950.00	5	1,950.00
	SMART Broadband/LTE	1,300.00	1	1,300.00	1	1,300.00						
21	Ballpen - Nataraj Classic fine black	8.00	480	3,840.00	120	960.00	120	960.00	120	960.00	120	960.00





54	Community Tax Cert. (BIR FORM 0016)	200.00	130	26,000.00	130	26,000.00						
55	General Receipts (AF #51)	200.00	155	31,000.00	155	31,000.00						
56	Realty Tax (AF# 56)	160.00	129	20,640.00	129	20,640.00						
57	Cash Ticket @ 5.00	100.00	6	600.00	6	600.00						
58	Reimbursement Expense Receipt (RER)	65.00	4	260.00	4	260.00						
59	General Form # 51(A) - Official Cashbook, small	150.00	5	750.00	5	750.00						
60	Acctg. Form # 131-B (LGU Cashbook)	150.00	5	750.00	5	750.00						
	<b>OVERALL TOTAL</b>			<b>300,074.32</b>								

Prepared By:

  
**MERCEDITA D. ANAPEN**  
Acting Municipal Treasurer

Approved By:

  
**JOSEPHINE M. BANGSIL**  
Local Chief Executive

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

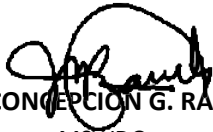
Province, City or Municipality: Luna, Apayao

Plan Control No. _____		Planned Amount: 73,800			Page 1 of 3 pages							
Department/ Office: Municipal Social Welfare and Dev't Office		Regular	Contingency	Total	Date Submitted:							
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	laptop Baterry(asus Li-ion Battery pack 132-f82 LO690L6)	2,000.00	1	2,000.00	1	2,000.00						
2	Epson L 120 ink (magenta)	310.00	3	930.00	3	930.00						
3	Epson L 120 ink yellow)	310.00	3	930.00	3	930.00						
4	Epson L 120 ink (cyan)	310.00	3	930.00	3	930.00						
5	Epson L 120 ink (black)	310.00	11	3,410.00	11	3,410.00						
6	Computer ink HP 678 black	420.00	15	6,300.00	15	6,300.00						
7	Computer ink HP 678 colored	420.00	15	6,300.00	15	6,300.00						
8	RICOH ink	3,500.00	1	3,500.00	1	3,500.00						
9	correction tape roller typr,film based,usable length: 5mmx10m	20.00	16	320.00	16	320.00						
10	Binder Clip 50mm (2")	45.00	3	135.00	3	135.00						
11	Binder Clip 25mm (1")	15.00	3	45.00	3	45.00						
12	Paper multi copy 80gsm, legal	155.00	35	5,425.00	35	5,425.00						
13	Paper multi copy 80gsm, A4	137.00	45	6,165.00	45	6,165.00						
14	Ballpen( black)	11.00	90	990.00	90	990.00						
15	pencil mongol #2	65.00	6	390.00	6	390.00						
16	sign pen black,liquid/gel ink,0.5mm needle tip	50.00	24	1,200.00	24	1,200.00						
17	Marker pen, permanent, broad (black)pilot	45.00	12	540.00	12	540.00						
18	White board marker blue/black (pilot)	45.00	12	540.00	12	540.00						
19	Board paper, cream long	38.00	10	380.00	10	380.00						
20	Board Paper, cream -short	35.00	10	350.00	10	350.00						
21	Post -it note 3x5	60.00	8	480.00	8	480.00						
22	Glue Stick small	5.00	50	250.00	50	250.00						
23	mailing envelop	120.00	2	240.00	2	240.00						

24	file folder (brown-long)@100pcs	500.00	2	1,000.00	2	1,000.00						
25	pingking scissor metal (heavy duty)	300.00	1	300.00	1	300.00						
26	packaging tape 1"	50.00	8	400.00	8	400.00						
27	masking tape 1"	45.00	8	360.00	8	360.00						
28	scotch tape 1"	31.00	5	155.00	5	155.00						
29	stapler with stapler remover	150.00	2	300.00	2	300.00						
30	Manual typewriter ribbon	20.00	5	100.00	5	100.00						
31	Brother GX 6750 Electronic typewriter ribbon	500.00	1	500.00	1	500.00						
32	Elmer's Glue 130gms	48.00	3	144.00	3	144.00						
33	envelope,documentary,for a4 size document	400.00	2	800.00	2	800.00						
34	envelope,documentary,for legal size document	600.00	2	1,200.00	2	1,200.00						
35	plastic expanded envelop legal size	45.00	10	450.00	10	450.00						
36	glue gun big with switch off (heavy duty)	300.00	1	300.00	1	300.00						
37	Liquid hand soap	150.00	2	300.00	2	300.00						
38	Toilet Bowl cleaner	55.00	4	220.00	4	220.00						
39	Sugar(brown)	60.00	3	180.00	3	180.00						
40	usb (16gb)	500.00	7	3,500.00	7	3,500.00						
41	café (nescafe)	200.00	4	800.00	4	800.00						
42	creamer/milk (bearbrand)	250.00	4	1,000.00	4	1,000.00						
43	Battery AA, 2 pcs./packet-	11.00	6	660.00	6	660.00						
44	Baygon - spray (mosquito repellent)	225.00	2	450.00	2	450.00						
45	Glass cleaner with sprayer 500ml.	225.00	2	450.00	2	450.00						
46	Air Freshener 320ml	120.00	8	960.00	8	960.00						
47	Rubbing alcohol 500ml	60.00	16	960.00	16	960.00						
48	Toilet tissue, 12 rolls/pack	60.00	8	480.00	8	600.00						
49	Door mat	75.00	3	225.00	3	225.00						
50	Dishwashing liquid soap 250ml(joy)	55.00	12	660.00	12	660.00						
51	Ariel powder w/ downy 15g	94.00	3	282.00	3	282.00						
52	rags	60.00	2	120.00	2	120.00						
53	battery megaphone	75.00	4	300.00	3	300.00						
54	push pin	4.00	55	220.00	55	220.00						
55	backpack bag (hawk medium size)	1,210.00	8	9,680.00	8	9,680.00						
56	card reader	334.00	1	344.00	1	344.00						
57	Rain Coat	250.00	3	750.00	3	750.00						

58	plastic bag (ultra sizelarge)	120.00	5	<b>600.00</b>	5	<b>600.00</b>						
59	wireless presenter	50.00	2	<b>100.00</b>	2	<b>100.00</b>						
60	storage box (100L)	700.00	4	<b>2,800.00</b>	4	<b>2,800.00</b>						
	Total.....			<b>73,800.00</b>								

Prepared By:

  
**MA. CONCEPCION G. RAVELO**  
 MSWDO

Approved By:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2019**

Province, City or Municipality: Luna, Apayao

Plan Control No. _____				Planned Amount: 312,433.00			Page <u>1</u> of <u>3</u> pages					
Department/ Office: Municipal Health Office				Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Albatros Deodorant with Case (50gms)	50.00	50	2,500.00	25	1,250.00			25	1,250.00		
2	Alcohol (isopropyl 70% solution spray bottle)	12.00	40	4,800.00	20	2,400.00			20	2,400.00		
3	Backpack )with Laptop Compartment, Grey/Black-Textured) Hawk	3500.00	2	7,000.00	2	700.00						
4	Ballpen, NATARAJ (Black) 12 pieces/box	60.00	20	1,200.00	15	900.00			5	300.00		
5	Ballpen, NATARAJ (Blue) 50 pieces/box	250.00	10	2,500.00	5	1,250.00			5	1,250.00		
6	Ballpen, NATARAJ (Green) 12 pieces/box	60.00	5	300.00	5	300.00						
7	Ballpen, NATARAJ (Red) 12 pieces/box	60.00	5	300.00	5	300.00						
8	Bathroom soap 90gms (safeguard)	32.00	50	1,600.00	30	960.00			20	640.00		
9	Battery "AA" (ENERGIZER) 4pieces/pack	150.00	20	3,000.00	15	2,250.00			5	750.00		
10	Battery "AAA" (ENERGIZER) 4pieces/pack	183.00	20	3,660.00	15	2,745.00			5	915.00		
11	Battery 9V (Energizer) 1pc/pack	185.00	12	2,220.00	6	1,110.00			6	1,110.00		
12	Board Paper-A4,(cream) 12/pack	54.00	40	2,160.00	20	1,080.00			20	1,080.00		
13	Board Paper-Long 8.5 x 13 12/pack	65.00	50	3,250.00	30	1,950.00			20	1,300.00		
14	Bond Paper, A4 (S-24;GSM 80, Hard Copy)	170.00	30	5,100.00	20	3,400.00			10	1,700.00		
15	Bond Paper, Long 8.5 x 13 (S-24;GSM 80, Hard Copy)	220.00	50	11,000.00	30	6,600.00			20	4,400.00		
16	Bond Paper, Short 8.5 x 11(S-24;GSM 80, Hard Copy)	175.00	30	5,250.00	15	2,625.00			15	2,625.00		
17	Broom soft (Tambo)	180.00	15	2,700.00	12	2,160.00			3	540.00		
18	Broom Stick (Tingtig)	35.00	15	525.00	12	420.00			3	105.00		
19	Calulator (CASIO Desktop) 12 Digit	650.00	5	3,250.00	5	3,250.00						
20	Coin Cell Lithium-ion Battery 3 Volts CR2032 (Maxell 5/pack)	415.00	2	830.00	2	830.00						
21	Correction Tape, (8meters)	35.00	100	3,500.00	50	1,750.00			50	1,750.00		
22	Detergent Bar, Surf	23.00	50	1,150.00	30	690.00			20	460.00		
23	Detergent Powder, all purpose 1kg	85.00	30	2,550.00	20	1,700.00			10	850.00		
24	Dipper/Tabo (Multi-Colored)	25.00	10	250.00	10	250.00						
25	Dishwashing Liquid, 250ml	75.00	120	9,000.00	60	4,500.00			60	4,500.00		

26	Disinfectant Spray with antibac-LYSOL	320.00	30	9,600.00	15	4,800.00			15	4,800.00		
27	Domex Thick 500gms	118.00	50	5,900.00	25	2,950.00			25	2,950.00		
28	Doormat	50.00	70	3,500.00	35	1,750.00			35	1,750.00		
29	Double Sided Tape, 1" (3M)	185.00	10	1,850.00	5	925.00			5	925.00		
30	Dust Pan (Heavy Duty)	200.00	15	3,000.00	12	2,400.00			3	600.00		
31	Envelope, BROWN Legal	6.50	300	1,950.00	150	975.00			150	975.00		
32	Envelope, Expanding with Tie (Legal)	20.00	100	2,000.00	50	1,000.00			50	1,000.00		
33	Expanding Filer (with pockets)	320.00	10	3,200.00	5	1,600.00			5	1,600.00		
34	Extension Cord 4 Universal Sockets,3 hole jack sockets; 5 Meters (Black) Retractable	500.00	11	5,500.00	5	2,500.00			6	3,000.00		
35	Extension Cord 4 Universal Sockets,3 hole jack sockets; 10 Meters (Black) Retractable	650.00	5	3,250.00	5	3,250.00			1	650.00		
36	Fastener, Plastic Assorted 7cm, 50/box	35.00	15	525.00	12	420.00			3	105.00		
37	Flash Drive, 16 GB (Dual Port)	500.00	5	2,500.00	3	1,500.00			2	1,000.00		
38	Foldback Clip (Binder Clips) 10pcs/pack 19mm	12.00	20	240.00	10	120.00			10	120.00		
39	Foldback Clip (Binder Clips) 10pcs/pack 32mm	32.00	20	640.00	10	320.00			10	320.00		
40	Foldback Clip (Binder Clips) 10pcs/pack 50mm	50.00	20	1,000.00	10	500.00		10.00		500.00		
41	Folder, Expanding Legal (Pressboard)	18.00	100	1,800.00	50	900.00			50	900.00		
42	Folder, Legal	4.50	950	4,275.00	500	2,250.00			450	2,025.00		
43	Glue Gun Refill, Big Clear 4/pack 8"	40.00	17	680.00	12	480.00			5	200.00		
44	Ice Cooler Box 15Liters	2000.00	1	2,000.00	1	2,000.00						
45	Hot and Cold Pack (Gel Type)	250.00	6	1,500.00	6	1,500.00				-		
46	Ink (# 644; Set of 4 Black, Magenta, Cyan, Yellow:Epson L120)	1350.00	8	10,800.00	4	5,400.00			4	5,400.00		
47	Ink (# 790; Set of 4 Black, Magenta, Cyan, Yellow: for Canon G2000)	1500.00	10	15,000.00	5	7,500.00			5	7,500.00		
48	Ink Cartridge, Canon # 40 (BLACK)	850.00	5	4,250.00	5	4,250.00				-		
49	Ink Cartridge, Canon # 41 (COLORED)	850.00	5	4,250.00	5	4,250.00				-		
50	Ink Cartridge, Canon #810 (BLACK)	850.00	20	17,000.00	15	12,750.00			5	4,250.00		
51	Ink Cartridge, Canon #811 (COLORED)	1050.00	20	21,000.00	15	15,750.00			5	5,250.00		
52	LED Rechargeable Emergency Lights (16 Watts)	350.00	5	1,750.00	5	1,750.00				-		
53	Letter Envelope (Legal) 10/pack	15.00	4	60.00	4	60.00						
54	Littman stethoscope rim	400.00	10	4,000.00	5	2,000.00			5	2,000.00		
55	Littman stethoscope diaphragm	350.00	10	3,500.00	5	1,750.00			5	1,750.00		
56	LYSOL DISINFECTANT SOLUTION	2200.00	3	6,600.00	2	4,400.00			1	2,200.00		


57	Marker, White Board (black/blue/red) 12pieces/box	156.00	4	624.00	2	312.00			2	312.00		
58	Mop (with Easy Wring Spin Mop and Rinse Bucket System)	696.00	5	3,480.00	5	3,480.00						
59	Multipurpose Glue, (Elmer's Glue-ALL) 130 gms	42.00	40	1,680.00	30	1,260.00			10	420.00		
60	Parker Sign Pen Refill (Black)	200.00	3	600.00	3	600.00				-		
61	Paste, REDSTONE	36.00	20	720.00	10	360.00			10	360.00		
62	Pencil, MONGOL #2 12pieces/box	72.00	30	2,160.00	15	1,080.00			15	1,080.00		
63	Pentel Pen, Pemanent Marker, Broad (Black/Blue) 12pieces/box	420.00	5	2,100.00	5	2,100.00						
64	Photo Paper (Glossy, A4) 20's	120.00	5	600.00	5	600.00				-		
65	Plastic Table	1,200.00	5	6,000.00	3	3,600.00			2	2,400.00		
66	Trash Bins (Slim Pedal Bin , 22L)	200.00	24	4,800.00	12	2,400.00			12	2,400.00		
67	Post It Note 3M yellow, ruled, 3 x 5	55.00	9	495.00	9	495.00				-		
68	Push Pins, hammer head (100pcs/box)	25.00	10	250.00	10	250.00						
69	Record Book 8.5 x11 (300 Pages)	160.00	30	4,800.00	20	3,200.00			10	1,600.00		
70	Puncher, Heavy Duty	250.00	5	1,250.00	5	1,250.00						
71	Record Book 8.5 x11 (500 Pages)	185.00	20	3,700.00	10	1,850.00			10	1,850.00		
72	Ruler, plastic, 305mm (12")	6.00	20	120.00	10	60.00			10	60.00		
73	Scissors 8" (Heavy Duty)	150.00	10	1,500.00	10	1,500.00						
74	Screen Cleaning Wipes (120's/canister)	415.00	3	1,245.00	3	1,245.00				-		
75	Sliding Folder (Plastic, Multi-colored, Legal)	18.00	50	900.00	30	540.00			20	360.00		
76	Sliding Folder (Plastic, Multi-colored, Short)	15.00	20	300.00	10	150.00						
77	Staple Wire #10	35.00	5	175.00	5	175.00				-		
78	Staple Wire #35	30.00	15	450.00	10	300.00			5	150.00		
79	Stapler, with Staple Remover MAX # 35 (HD50R) Black	370.00	5	1,850.00	5	1,850.00						
80	Storage Box with Lid Blue (Legal)	270.00	5	1,350.00	5	1,350.00						
81	Storage Box with Lid Clear (Plastic)	350.00	6	2,100.00	3	1,050.00			3	1,050.00		
82	Table Pen (Refillable with Long String)	38.00	8	304.00	4	152.00			4	152.00		
83	Table Pen Refill 5pcs/pack	50.00	10	500.00	5	250.00			5	250.00		
84	Tape, Transparent 1"	13.00	50	650.00	30	390.00			20	260.00		
85	Tape, Transparent 2"	35.00	12	420.00	12	420.00						
86	Thermometer (Omrom)	250.00	50	12,500.00	25	6,250.00			25	6,250.00		
87	Tissue Paper, Kleenex 300 sheets	185.00	12	2,220.00	6	1,110.00			6	1,110.00		
88	Toilet Tissue, 3ply 12 rolls/pack	125.00	59	7,375.00	30	3,750.00			29	3,625.00		



89	TRASHBAG (BLACK) Durable,Heavy Duty (Large) 12pcs/roll	120.00	60	7,200.00	30	3,600.00			30	3,600.00		
90	TRASHBAG (GREENk) Durable,Heavy Duty (Large) 12pcs/roll	120.00	20	2,400.00	10	1,200.00			10	1,200.00		
91	TRASHBAG (YELLOW) Durable,Heavy Duty (Large) 12pcs/roll	120.00	20	2,400.00	10	1,200.00			10	1,200.00		
92	TRASHBAG (ORANGE) Durable,Heavy Duty (Large) 12pcs/roll	120.00	20	2,400.00	10	1,200.00			10	1,200.00		
93	Sony ICD-BX 140 Voice Recorder (Silver)	4100.00	1	4,100.00	1	4,100.00						
94	Wall Clock (with second hand;Big Numbers) CASIO (Heavy Duty)	800.00	5	4,000.00	5	4,000.00						
<b>TOTAL</b>				<b>312,433.00</b>								

Prepared by:

Approved by:



**JONAH GRACE JINSON-VERZOLA, MD**  
Municipal Health Officer




**JOSEPHINE M. BANGSIL**  
Municipal Mayor

## Summary by Office

DEPARTMENT	Head Of Department/Office	Total Cost
Mayor's Office	Hon. Josephine M. Bangsil	158,820.00
Municipal Assessor's Office	Celia C. Agnas	33,002.00
Municipal Civil Registry Office	Connie D. Tumbaga	52,540.00
Municipal Planning & Dev't Office	Milflorencia A. Villafuerte	184,974.54
MDRRMO	Myrna L. Lactam	56,779.00
Municipal Accounting Office	Greg L. Baria Jr.	50,000.00
Municipal Budget Office	Teresa H. Bullaoit	21,795.00
Office of the Municipal Agriculturist	Florencio Agustin	98,860.00
Mayor's Office (HRMO)	Emma R. Tamayo	81,161.00
Municipal Engineering Office	Engr. Albert D. Martin	171,417.00
Sangguniang Bayan Office	Hon. Manolito M. Bullaoit	120,400.00
Municipal Treasurer's Office	Mercedita D. Anapen	300,074.00
Municipal Health Office	Dr. Jonah Grace P. Verzola	312,433.00
Municipal Social Welfare & Dev't Office	Ma. Concepcion G. Ravelo	73,800.00
<b>TOTAL</b>		<b>1,716,055.54</b>

Checked by:

  
**JOSEPHINE M. BANGSIL**  
 Municipal Mayor